



## FACULTY DEVELOPMENT TRAINING PROGRAMME

ON

# COMMUNICATION SKILLS LABORATORY

2<sup>nd</sup> to 9<sup>th</sup> January, 2012

**Organised by : Department of English**

**Sponsored by : Centre for Faculty  
Development  
Anna University  
Chennai 600 025**

**Dr. S. P. Dhanavel**  
Co-ordinator  
9444072677

**Dr. P.R. Sujatha Priyadharsini**  
Co-ordinator  
9445654919

### About the Training Programme:

The Department of English has offered to conduct a Faculty Development Training Programme during winter vacation for lecturers of English serving in affiliated colleges. The training is offered to English teachers who have less than five years of teaching experience.

### Theme: **Communication Skills**

Subject Selected: GE 1352 – Communication Skills  
Laboratory

Dates: **2<sup>nd</sup> to 9<sup>th</sup> January 2012**

No. of participants: 20

- There is no registration fee for first 20 participants.
- 14 topics will be discussed by experienced faculty. The timing for the programme is 9.00 am to 4.45 pm.
- Tea and lunch will be provided to all participants.
- Attendance is compulsory for all sessions.
- Certificates will be issued after the completion of the training programme.
- **One** staff member from each college is permitted to attend the programme.
- **The filled-in printed registration form should reach The Head, Department of English, CEGC, Anna University, Chennai 600 025.**

**REGISTRATION FORM**

**Faculty Development Training Programme**

On

**COMMUNICATION SKILLS LABORATORY**

Name (Block Letters) :  
(as it should appear in  
certificate)

Qualification :

Designation :

Teaching Experience :

Name and Address of the  
Institution :

Contact No. :

Email id :

Date :

Signature

Signature of the HOD / Principal with seal