



OFFICE OF THE CONTROLLER OF EXAMINATIONS

ANNA UNIVERSITY :: CHENNAI - 600 025

**MBA/MCA/M.Sc (DISTANCE EDUCATION PROGRAMMES) EXAM APPLICATION FORM**

The MBA/MCA/MSc examinations for Distance Education Programmes are scheduled in **February 2012**.

Students are requested to collect the Examination Application form and Instructions to Candidates from the respective Coordinators of the Study Centres from 13-12-2011 onwards.

The last date for submission of forms by the students to the Study Centre is 27-12-2011.

*G. Ramani*  
10.12.11  
**CONTROLLER OF EXAMINATIONS**

Date : 10/12/2011

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	<b>ANNA UNIVERSITY</b> <b>CHENNAI 600 025</b> <b>OFFICE OF THE CONTROLLER OF EXAMINATIONS</b>	Dir:	044 - 2235 7244, 2235 7246 044 - 2235 7248, 22301506
		Fax:	91 - 44 - 2230 1134

10-12-2011

**INSTRUCTIONS TO THE CANDIDATES**

The Examination Application form for the End Semester (I, II, III, IV, V, VI & arrears) Examinations for MBA / MCA / MSc (Distance Education) to be conducted in **February 2012** is enclosed for necessary verification and payment of fees for registration. Make necessary modifications in the application, if any.

- College Name & Code specifies the Name of the Study Centre. Examination Centre will be intimated later when Hall Tickets are issued.
- Candidates must register for all the current and arrear subjects (if any). Partial registration is not permitted.
- If there is any change in the address for communication, such candidates must provide the address in the "Present Address" column of the application form. Others may leave the "Present Address" column as blank.
- Examination Fees : ₹300/- per paper and ₹400/- for Project Work. In addition to examination fees MBA & MSc candidates of IV Semester and MCA candidates of VI Semester (Final Semester) have to pay a sum of ₹750/- towards issue of Consolidated Statement of Marks, Provisional Certificates and Degree Certificate. These Certificates will be issued as and when the candidate qualifies for the Degree.
- If any eligible candidate has not received the printed application such candidate can register for both the current and the previous semester arrear subjects using the blank application form available with the coordinator of the study centre.

The filled-in application form along with the examination fees in the form of a "DEMAND DRAFT" (payable at Chennai) drawn in favour of "THE CONTROLLER OF EXAMINATIONS (DISTANCE EDUCATION), ANNA UNIVERSITY, CHENNAI-25" should be submitted to the Coordinator of the respective Study Centre on or before **27.12.2011**.

The applications received after the due date will not be accepted.

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10.12.11  
**CONTROLLER OF EXAMINATIONS**

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