HIGHLIGHTS OF IQAC ACTIVITIES – JAN 2019

Quality Sustenance & Enhancement initiatives:

IQAC Internal Meetings:

The 22nd Internal Meeting of IQAC was held on 21.01.2019 at 4:00 PM in IQAC Office, Anna University and the following points were discussed:

1. Review of the minutes of the 21st Internal Meeting
2. AQAR 2017-18 submission
3. Creation of Benchmarks.
4. Purchase activities
5. Monthly Progress Reports
6. Initiating NAAC Re-accreditation
7. Academic Audit
8. Any other matter with the permission of the Chair

AQAR 2017-2018

The Annual Quality Assurance Report for the academic year 2017-18 of Anna University, prepared by IQAC as per the NAAC guidelines was uploaded on the University Website on 12.01.2019. A copy of the report was mailed to NAAC.

Training Program for Faculty Members:

The preliminary work for the Training Program on NBA for Faculty Members of Anna University has been initiated, such as Title, Structure of the Training Program and Identification of Resource Persons.

PARAMARSH Scheme, UGC:

Anna University has been identified by the UGC as a potential mentor for the new UGC scheme, PARAMARSH, to enable the Quality upgradation and accreditation of HEIs.

Administrative Initiatives:

Appointment of New Director, IQAC

On 10.01.2019, Prof. Dr. Kurian Joseph took charge as the third Director of AU-IQAC on 10.01.2019, and the former Director of AU-IQAC (10.02.2015 – 10.01.2019), Prof. Dr. T. Thyagarajan was relieved from his duties.

DEPUTY DIRECTOR

DIRECTOR

Progress Report prepared by: Mrs. R. Rajeswari, SAP-Campus Coordinator, IQAC
HIGHLIGHTS OF IQAC ACTIVITIES – Feb 2019

Quality Sustenance & Enhancement initiatives:

IQAC Internal Meetings:

The 23rd internal meeting of IQAC was held on 01.02.2019 at 4.00 PM in IQAC Office, Anna University and the following points were discussed:

1. Review of the minutes of the 22st Internal Meeting
2. Times Higher Education
3. Creation of Benchmarks
4. Monthly Progress Reports
5. Preparation for NAAC Re-accreditation
6. Any other matter with the permission of the Chair

NAAC Re-accreditation

The NAAC Re-accreditation was initiated by the constitution of the NAAC-2019 Core Committee with the Vice Chancellor and Registrar as Chairman and Co-Chairman and the Director-IQAC as Convenor.

The NAAC-2019 First Core Committee meeting was called for by the Director-IQAC on 18.02.2019 at 3.00 P.M in the Academic Council Hall for Core Committee Members, Deans, Directors, Chairpersons, HODs, IQAC Campus Coordinators and IQAC Department Coordinators.

The Agenda for the meeting was as follows:

1. Briefing on the NAAC norms and process for NAAC Reaccreditation.
3. Distribution of work among members as per the Self Study Report (SSR) format.
4. Formation of Sub-committees for data collection & consolidation.
5. Discussions on:
   a) Benchmarking and Documentation of performance by Departments / Centres for the period 2014-2019 for presentation / display during NAAC-2019 Peer Team Visit
   b) Institutionalization of Good Practices
6. Any other matter with the permission of the Chair.

DEPUTY DIRECTOR

DIRECTOR

Progress Report prepared by: Mrs. R. Rajeswari, SAP-Campus Coordinator, IQAC
Assisted by: Ms. Nivedha, Professional Assistant, IQAC
HIGHLIGHTS OF IQAC ACTIVITIES – MARCH 2019

Quality Sustenance & Enhancement initiatives:

IQAC Internal Meetings:
The 24th internal meeting of IQAC was held on 08.03.2019 at 3.00 PM in IQAC Office, Anna University and the following points were discussed:

1. Review of the minutes of the 23rd Internal Meeting
2. Training Program on NBA
3. Website Updating
4. Preparation for NAAC Re-accreditation
5. Any other matter with the permission of the Chair

Training Program on NBA

Participation in EQASA – International Conference on Quality Assurance in Higher Education in Asian and European Universities

Dr. Sabitha Ramakrishnan and Ms. R. Rajeswari participated in the EQASA International Conference on Quality Assurance in Higher Education in Asian and European Universities, organized by Babasaheb Ambedkar Marathwada University (BAMU) at Aurangabad, from 2nd to 4th March 2019. The presentation was well received.

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Director, IQAC called for a meeting of NAAC Campus Coordinators at 3:00PM on 14th March, 2019 in the Koodal Hall of IOM, Anna University to review the progress regarding data collection for SSR.

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The following details were updated on the IQAC Website:

1. Certificates of AU-NIRF 2019
2. Photos of the NBA Training Program
3. IQAC Internal Meeting Minutes Jan 2016 to June 2018
4. IQAC Monthly Progress Reports Dec 2015 to June 2018
5. IQAC Training Reports 2016-2018
6. EQASA Training Report – BAMU, March 2019

DEPUTY DIRECTOR

DIRECTOR

Progress Report prepared by: Mrs. R. Rajeswari, SAP-Campus Coordinator, IQAC
HIGHLIGHTS OF IQAC ACTIVITIES – April to June 2019

Quality Sustenance & Enhancement initiatives:

IQAC Internal Meetings:

The 25th IQAC Internal Meeting held on 15.04.2019 (Monday) at 02.00 PM

The following points were discussed:
1. Review of the minutes of the 24th Internal Meeting
2. Monthly Progress Reports
3. Action to be taken on minutes of NAAC-2019 Sub-core Committee Meeting held on 11.3.2019
4. Uploading of IIQA
5. Preparation of SSR - IQAC Responsibility

The 26th IQAC Internal Meeting held on 28.06.2019 (Friday) at 03.00 PM

The following points were discussed:
1. Review of the minutes of the 25th Internal Meeting held on 15.04.2019
2. Monthly Progress Reports
3. NAAC-SSR points pertaining to IQAC and document proof
4. IQAC PPT preparation for NAAC PTM
5. IQAC Stock verification
6. Statement of Accounts
7. Budget utilization

NAAC Re-accreditation Activities:

The following is a list of activities carried out by IQAC to facilitate the NAAC Re-accreditation process:

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>08.05.2019</td>
<td>Wednesday</td>
<td>10.00 AM</td>
<td>Campus Co-Ordinator Review Meeting</td>
</tr>
<tr>
<td>14.05.2019</td>
<td>Tuesday</td>
<td>10.00 AM</td>
<td>Review Status Meeting</td>
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<tr>
<td>21.05.2019</td>
<td>Tuesday</td>
<td>03.00 PM</td>
<td>Sub Core Committee Meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Agenda as follows:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1. Review and finalize the Self Study Report (SSR) prepared based on data received under different sub criteria of NAAC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2. Review and finalize the Two Best Practices to be presented to NAAC as part of SSR</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3. Discussion on further course of activities for NAAC-2019 Reaccreditation and Time line</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>4. Any other matter with the permission of the Chair.</td>
</tr>
<tr>
<td>14.06.2019</td>
<td>Friday</td>
<td>10.00 AM</td>
<td>SSR Upload Status Review &amp; DVV Discussion</td>
</tr>
</tbody>
</table>

DEPUTY DIRECTOR  DIRECTOR

Progress Report prepared by: Mrs. R. Rajeswari, SAP-Campus Coordinator, IQAC
Assisted by: Mr. Parthiban, Professional Assistant, IQAC
HIGHLIGHTS OF IQAC ACTIVITIES – JULY to SEP 2019

Quality Sustenance & Enhancement initiatives:

IQAC Internal Meetings:

The 27th IQAC Internal Meeting was held on 08.07.2019 (Monday) at 01.30 PM in IQAC Office, Anna University. The following points were discussed:

1. Review of the minutes of the 26th Internal Meeting held on 28.06.2019
2. Appointment of Mr. G. Vijay Sankar as Professional Assistant I
3. Monthly Progress Reports
4. Circular for AQAR 2018-19
5. NIRF core committee formation
6. NAAC VC-PPT Preparation: Formation of Committee
7. IQAC Stock verification
8. Statement of Accounts
9. Budget utilization

The 28th IQAC Internal Meeting held on 14.08.2019 (Wednesday) at 03.30 PM in IQAC Office, Anna University. The following points were discussed:

1. Review of the minutes of the 27th Internal Meeting held on 08.07.2019
2. Action to be taken for NAAC re-accreditation
3. Monthly Progress Reports
4. Circular for AQAR 2018-19
5. NIRF core committee approval
6. Academic Audit
7. NBA accreditation
8. IQAC Stock verification
9. Annual Accounts
10. Budget utilization

The 29th IQAC Internal Meeting held on 25.09.2019 (Wednesday) at 02.30 PM in IQAC Office, Anna University. The following points were discussed:

1. Review of the minutes of the 28th Internal Meeting held on 14.08.2019
2. Status of NAAC-SSR finalization and submission
3. Circular for AQAR 2018-19
4. Monthly Progress Reports
5. Tentative schedule of the training programmes to be conducted during 2019-20
6. Status of IQAC Stock verification
7. Budget utilization
8. Status of IQAC account updates and entry in registers
9. Any other matter with the permission of the Chair

NAAC Re-accreditation

The following is a list of activities carried out by IQAC to facilitate the NAAC Re-accreditation process:

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<th>Day</th>
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<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>16.07.2019</td>
<td>Tuesday</td>
<td>04.30 PM</td>
<td>NAAC SoP Docs Requirement Discussion</td>
</tr>
<tr>
<td>19.07.2019</td>
<td>Friday</td>
<td>02.00 PM</td>
<td>NAAC SSR DVV Clarification</td>
</tr>
<tr>
<td>20.08.2019</td>
<td>Tuesday</td>
<td>02.00 PM</td>
<td>3rd Meeting of NAAC Core Committee:</td>
</tr>
</tbody>
</table>
The Agenda for the meeting is as follows:

1. To discuss and finalize the action required to resubmit the NAAC SSR in compliance with NAAC SOP requirements
2. To discuss and finalize the action required for the data collection and submission for NIRF2020.
3. Any other matter with the permission of the Chair.

Members of NAAC-2019 Core Committee, NAAC2019 Sub Core Committee and NIRF2020 Committee were requested to attend the meeting and contribute to NAAC 2019 Cycle 3 Re-accreditation process and NIRF 2020 Process.

Highlights: The NAAC Criteria Evaluation Team Leaders were identified as follows, to check the Completeness of Data and Supporting evidences and to make Improvements in the presentation of Data to NAAC:

- NAAC Coordinator (Overall Criteria Evaluation Team Leader): Prof. Rhymend Uthariaraj (Director -RCC)
- Criteria 1 Leader: Prof. Selvakumar.N (Chairman- Faculty of Technology)
- Criteria 2 Leader: Prof. Senthil.R (HoD - Civil Engg) & Prof. Saswati Mukherjee (HoD-IST)
- Criteria 3 Leader: Prof. Meenakshisundharam.S - (Dean-AC Tech)
- Criteria 4 Leader: Prof. Bhaskar.K (Director -CTDT)
- Criteria 5 Leader: Prof. Ganesan.S (Director -Health Centre)
- Criteria 6 Leader: Prof. Thiyagarajan.T (Dean -MIT)
- Criteria 7 Leader: Prof. Geetha.T.V (Dean- CEG)

The Criteria Evaluation Team Leaders were requested to identify team members.

<table>
<thead>
<tr>
<th>26.08.2019</th>
<th>Monday</th>
<th>03.30 PM</th>
<th>NAAC SSR Data Proof Action Plan Criterion</th>
</tr>
</thead>
<tbody>
<tr>
<td>03.09.2019</td>
<td>Tuesday</td>
<td>03.00 PM</td>
<td>NAAC Meeting Related Students Admission Data. Details below:</td>
</tr>
</tbody>
</table>

Agenda: To discuss and finalize the actions required to resubmit the NAAC SSR in compliance with NAAC SOP requirements pertaining to the following Metrics:

<table>
<thead>
<tr>
<th>Metric No</th>
<th>Item Description</th>
<th>DVV Proof Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>EP 1.1</td>
<td>Number of programs offered year-wise for last five years</td>
<td>Provide prospectus of All Programmes.</td>
</tr>
<tr>
<td>EP 2.1</td>
<td>Number of students year-wise during the last five years</td>
<td>Provide admission report of students for the Five year OR Final admission list published by HEI for OR any other supporting document.</td>
</tr>
<tr>
<td>EP 4.1 &amp; 2.1.2</td>
<td>Number of eligible applications received for admissions to all the programs year-wise during the last five years</td>
<td>Provide Document relating to Sanction of intake Or Extract of No. of application received in each program for the Five years.</td>
</tr>
<tr>
<td>EP 4.2</td>
<td>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</td>
<td>Provide the copy of letter issued by the state Govt.indicating reserved category or notification on the noticeboard of website. Final admission list published by the HEI or Initial reservation of seats or Admission extract</td>
</tr>
</tbody>
</table>
Draft National Education Policy 2019

As part of the MHRD initiated participatory consultation process on the Draft National Education Policy (DNEP), the Internal Quality Assurance Cell (IQAC) initiated and organized a meeting of the Deans, Chairpersons, HODs, Directors and Faculty members of Anna University Departments on 17 July 2019 (Wednesday) at 4:00 pm in the Vivekananda Auditorium of Anna University to disseminate salient features of the Draft National Education Policy 2019 and to seek specific suggestions. Prof. Dr. M.K. Surappa, the Vice Chancellor of Anna University and the Registrar, Prof. Dr. L. Karunamoorthy, addressed the gathering encouraged all faculty members to take an active interest in being a part of the consultative process of formulating the DNEP 2019, and to provide their valuable feedback. Director - IQAC, Prof. Dr. Kurian Joseph gave an overview of the DNEP 2019, highlighting its salient features, including the objectives of the DNEP, thrust areas such as governance, application of Technology in Higher Education, alignment to the sustainable development goals, institutional restructuring and consolidation into Research Universities, Teaching Universities and Autonomous Colleges etc.

A committee comprising of Faculty members of Anna University Departments, was constituted with Dr. Ranjani Parthasarathi, Chairperson - Faculty of Information and Communication Engineering, as the convenor, to compile and consolidate the observations and suggestions of the faculty members. The committee met on July 19th, 2019 and July 22nd, 2019 during the process. The IQAC team provided the necessary support for the entire dissemination and consolidation process and has documented the process and observations in a report on “Anna University Feedback on the DNEP 2019”.

DEPUTY DIRECTOR

Progress Report prepared by: Mrs. R. Rajeswari, SAP-Campus Coordinator, IQAC
Assisted by: Mr. Parthiban, Professional Assistant, IQAC
HIGHLIGHTS OF IQAC ACTIVITIES – OCT to DEC 2019

QUALITY SUSTENANCE & ENHANCEMENT INITIATIVES

IQAC INTERNAL MEETINGS:

The 30th internal meeting of IQAC was held on 16.10.2019 at 3.00 PM in the IQAC office, Anna University. The following points were discussed:

- Review of the minutes of the 29th Internal Meeting held on 25.9.2019
- IQAC council Meeting Preparation
- Activity Report
- Updation of Benchmarking Practices
- Times Higher Education Ranking
- Training Programs of IQAC
- AQAR Circular

The 31st internal meeting of IQAC was held on 04.11.2019 at 4.00 PM in the IQAC office, Anna University. The following points were discussed:

- Review of the minutes of the 30th Internal Meeting held on 16.10.2019
- NIRF 2020
- AQAR
- Times Higher Education Ranking
- Training Programs of IQAC

NAAC REACCREDITATION

A Series of Meetings to review the feedback of Criterion wise evaluation group were scheduled on **16th and 17th December 2019 in Registrar Office Conference Hall**. Each group was requested to review the shared QIMs and QnMs data pertaining to the Criteria and present their feedback on the data and supporting evidences with regard to the following aspects.

- Adequacy and Completeness of Data and Evidences provided, as per NAAC SOP
- Data/ Evidence gaps, if any and Suggestions to improve the same.
- Major strength and weakness of the Data/Institutional Performance pertaining to Criterion.

AQAR PREPARATION AND SUBMISSION 2018 - 2019

The Annual Quality Assurance Report (AQAR 2018-19) was prepared by the Internal Quality Assurance Cell (IQAC) of Anna University, for the four campuses, namely; CEG, MIT, SAP and ACTech campuses of Anna University, Chennai – 25 and uploaded on the 31st of December
2019 as per NAAC mandate. The report relates to the period 1st July 2018 – 30th June 2019 and has been prepared under the direction of the Vice Chancellor, Anna University, with inputs from various officials of Anna University, in accordance with the Guidelines issued by the National Assessment and Accreditation Council for the submission of AQAR in accredited institutions.

**IQAC ACTIVITIES REPORT (JULY 2018 - JUNE 2019)**

Dr. S. Meenakumari, IQAC-Campus Coordinator-CEG has been working on the IQAC Activities Report highlighting the activities of the Cell during the period July 2018 to June 2019.

**NIRF 2020 DATA COLLECTION AND UPLOADING**

Circulars were sent out to the various concerned Dept/ Centre/Division/Institute requesting for NIRF 2020 data to be submitted in duly filled data sheets.

A meeting of NIRF-2020 Coordination Team is arranged on 01.11.2019 at 10:00 a.m in "Registrar Office Conference Hall" to discuss the modalities for collecting and uploading the Data pertaining to NIRF-2020. NIRF Campus Coordinators were identified under whose guidance, the Concerned Dept/ Centre/Division/Institute were requested to update NIRF details on the NIRF 2020 portal as per a schedule that was prepared by the Coordination Team.

**THE-WUR IMPACT RANKING 2020**

Minutes of the Meeting was held on 11.12.2019 (Wednesday) at Registrar’s chambers from 4.00 PM to 5.30 PM for discussing Anna University’s participation in THE-WUR Impact Ranking 2020.

The highlights of THE-WUR:

- The ranking focuses on seventeen Sustainable Development Goals.
- The University must submit data for at least four out of the seventeen Sustainable Development Goals (SDGs) to be considered for the overall THE University Impact Rankings.
- Data on **SDG17 – Partnerships for the Goals** is mandatory.
- In addition, 3 or more elective SDGs from the list of non-mandatory SDGs have to be included

Based on the brainstorming among the members, the following SDGs were selected and the Anna University officials responsible for providing the data for them were also finalized as follows:
Sustainable Development Goals selected for data collection and submission for THE-WUR:

- SDG 3 Good Health and Wellbeing
- SDG 5 Gender Equality
- SDG 6 Clean Water and Sanitation
- SDG 9 Industry, Innovation and Infrastructure

Officials in charge of data collection and consolidation and submission to IQAC Office pertaining to the SDGs were identified.

PARTICIPATION IN ONE-DAY WORKSHOP ON NAAC-DMU ACCREDITATION

Dr. Sabitha Ramakrishnan, DD-IQAC attended the one-day Workshop on Dual Mode University Accreditation, conducted by NAAC, at NAAC Office, Bengaluru, on 18.12.2019.

TRAINING PROGRAMMES AND WORKSHOPS

TIMES HIGHER EDUCATION-ANNA UNIVERSITY JOINT WORKSHOP

The TIMES HIGHER EDUCATION-ANNA UNIVERSITY JOINT WORKSHOP on the Topic of "THE World University Rankings - Inventing the Rankings of the Future," was conducted on 26th November, 2019 at 1:00pm to 5:00pm at the Muthan Auditorium, CEG Campus, Anna University, Chennai, to consult with the University people of South India Region and take their inputs into consideration during the process of "making revisions and include the Indian academic community concepts to the methodology for THE World University Rankings.” The Deans, Chairpersons, Heads of Departments and Directors of Centres of CEG/ACT/SAP/MIT Campuses were part of the Workshop and contribute to the discussions. Participants from other colleges in the region also took part in the same.

THE TRAINING PROGRAMME ON "ADMINISTRATIVE PROCEDURES AND GOOD PRACTICES FOR QUALITY ASSURANCE"

The Training Programme on "Administrative Procedures and Good Practices for Quality Assurance" was conducted on 21st and 22nd November, 2019 at the Academic Council Hall, Administrative Building, Anna University for the benefit of Non-Teaching & Administrative staffs who are carrying out Budgeting, Office Procedures, RTI, Audits, Purchase and Procurement related works as well as faculty members, principal investigators of funded projects, administrative staff members from Centres/ Departments of Anna University, Chennai. The sessions were handled by Senior Officials of Anna University who are handling budgeting, purchase and e-governance procedures.
The program was convened by D-IQAC, Dr. Kurian Joseph and coordinated by DD-IQAC, Dr. Sabitha Ramakrishnan and IQAC-CC-ACT Dr. KV. Radha, and supported by the rest of the IQAC Team. The program was well-attended and well appreciated.

RECOGNITION

QS ASIA RANKING 2020

The QS Asia Ranking 2020 was released in December 2019, and Anna University is ranked 169 - same as 2019 ranking.

DEPUTY
DIRECTOR

DIRECTOR

Progress Report prepared by: Mrs. R. Rajeswari, SAP-Campus Coordinator, IQAC
Quality Sustenance & Enhancement initiatives:

IQAC Internal Meetings:

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DEPUTY DIRECTOR

DIRECTOR

Progress Report prepared by: Mrs. R. Rajeswari, SAP-Campus Coordinator, IQAC
Assisted by: Ms. Nivedha, Professional Assistant, IQAC
HIGHLIGHTS OF IQAC ACTIVITIES – MARCH 2019

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8. Photos of the NBA Training Program
9. IQAC Internal Meeting Minutes Jan 2016 to June 2018
10. IQAC Monthly Progress Reports Dec 2015 to June 2018
11. IQAC Training Reports 2016-2018
12. EQASA Training Report – BAMU, March 2019

DEPUTY DIRECTOR
Progress Report prepared by: Mrs. R. Rajeswari, SAP-Campus Coordinator, IQAC

DIRECTOR
HIGHLIGHTS OF IQAC ACTIVITIES – April to June 2019

Quality Sustenance & Enhancement initiatives:

IQAC Internal Meetings:

The 25th IQAC Internal Meeting held on 15.04.2019 (Monday) at 02.00 PM

The following points were discussed:
6. Review of the minutes of the 24th Internal Meeting
7. Monthly Progress Reports
8. Action to be taken on minutes of NAAC-2019 Sub-core Committee Meeting held on 11.3.2019
9. Uploading of IIQA
10. Preparation of SSR - IQAC Responsibility

The 26th IQAC Internal Meeting held on 28.06.2019 (Friday) at 03.00 PM

The following points were discussed:
8. Review of the minutes of the 25th Internal Meeting held on 15.04.2019
9. Monthly Progress Reports
10. NAAC-SSR points pertaining to IQAC and document proof
11. IQAC PPT preparation for NAAC PTM
12. IQAC Stock verification
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<td>Tuesday</td>
<td>03.00 PM</td>
<td>Sub Core Committee Meeting Agenda as follows:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1. Review and finalize the Self Study Report (SSR) prepared based on data received under different sub criteria of NAAC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2. Review and finalize the Two Best Practices to be presented to NAAC as part of SSR</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3. Discussion on further course of activities for NAAC-2019 Reaccreditation and Time line</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>4. Any other matter with the permission of the Chair.</td>
</tr>
<tr>
<td>14.06.2019</td>
<td>Friday</td>
<td>10.00 AM</td>
<td>SSR Upload Status Review &amp; DVV Discussion</td>
</tr>
</tbody>
</table>

DEPUTY DIRECTOR

DIRECTOR

Progress Report prepared by: Mrs. R. Rajeswari, SAP-Campus Coordinator, IQAC
Assisted by: Mr. Parthiban, Professional Assistant, IQAC
HIGHLIGHTS OF IQAC ACTIVITIES – JULY to SEP 2019

Quality Sustenance & Enhancement initiatives:

IQAC Internal Meetings:
The 27th IQAC Internal Meeting was held on 08.07.2019 (Monday) at 01.30 PM in IQAC Office, Anna University. The following points were discussed:

1. Review of the minutes of the 26th Internal Meeting held on 28.06.2019
2. Appointment of Mr. G. Vijay Sankar as Professional Assistant I
3. Monthly Progress Reports
4. Circular for AQAR 2018-19
5. NIRF core committee formation
6. NAAC VC-PPT Preparation: Formation of Committee
7. IQAC Stock verification
8. Statement of Accounts
9. Budget utilization

The 28th IQAC Internal Meeting held on 14.08.2019 (Wednesday) at 03.30 PM in IQAC Office, Anna University. The following points were discussed:

1. Review of the minutes of the 27th Internal Meeting held on 08.07.2019
2. Action to be taken for NAAC re-accreditation
3. Monthly Progress Reports
4. Circular for AQAR 2018-19
5. NIRF core committee approval
6. Academic Audit
7. NBA accreditation
8. IQAC Stock verification
9. Annual Accounts
10. Budget utilization

The 29th IQAC Internal Meeting held on 25.09.2019 (Wednesday) at 02.30 PM in IQAC Office, Anna University. The following points were discussed:

1. Review of the minutes of the 28th Internal Meeting held on 14.08.2019
2. Status of NAAC-SSR finalization and submission
3. Circular for AQAR 2018-19
4. Monthly Progress Reports
5. Tentative schedule of the training programmes to be conducted during 2019-20
6. Status of IQAC Stock verification
7. Budget utilization
8. Status of IQAC account updates and entry in registers
9. Any other matter with the permission of the Chair

NAAC Re-accreditation

The following is a list of activities carried out by IQAC to facilitate the NAAC Re-accreditation process:

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>16.07.2019</td>
<td>Tuesday</td>
<td>04.30 PM</td>
<td>NAAC SoP Docs Requirement Discussion</td>
</tr>
<tr>
<td>19.07.2019</td>
<td>Friday</td>
<td>02.00 PM</td>
<td>NAAC SSR DVV Clarification</td>
</tr>
<tr>
<td>20.08.2019</td>
<td>Tuesday</td>
<td>02.00 PM</td>
<td>3rd Meeting of NAAC Core Committee:</td>
</tr>
</tbody>
</table>
The Agenda for the meeting is as follows:

4. To discuss and finalize the action required to resubmit the NAAC SSR in compliance with NAAC SOP requirements
5. To discuss and finalize the action required for the data collection and submission for NIRF2020.
6. Any other matter with the permission of the Chair.

Members of NAAC-2019 Core Committee, NAAC2019 Sub Core Committee and NIRF2020 Committee were requested to attend the meeting and contribute to NAAC 2019 Cycle 3 Re-accreditation process and NIRF 2020 Process.

Highlights: The NAAC Criteria Evaluation Team Leaders were identified as follows, to check the Completeness of Data and Supporting evidences and to make Improvements in the presentation of Data to NAAC:

NAAC Coordinator (Overall Criteria Evaluation Team Leader): Prof. Rhymend Uthariaraj (Director -RCC)
Criteria 1 Leader: Prof. Selvakumar.N (Chairman- Faculty of Technology)
Criteria 2 Leader: Prof. Senthil.R (HoD - Civil Engg)
& Prof. Saswati Mukherjee (HoD-IST)
Criteria 3 Leader: Prof. Meenakshisundharam.S - (Dean-AC Tech)
Criteria 4 Leader: Prof. Bhaskar.K (Director - CTDT)
Criteria 5 Leader: Prof. Ganesan.S (Director -Health Centre)
Criteria 6 Leader: Prof. Thiyagarajan.T (Dean -MIT)
Criteria 7 Leader: Prof. Geetha.T.V (Dean- CEG)

The Criteria Evaluation Team Leaders were requested to identify team members.

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>26.08.2019</td>
<td>Monday</td>
<td>03.30 PM</td>
<td>NAAC SSR Data Proof Action Plan Criterion</td>
</tr>
<tr>
<td>03.09.2019</td>
<td>Tuesday</td>
<td>03.00 PM</td>
<td>NAAC Meeting Related Students Admission Data. Details below:</td>
</tr>
</tbody>
</table>

Agenda: To discuss and finalize the actions required to resubmit the NAAC SSR in compliance with NAAC SOP requirements pertaining to the following Metrics:

<table>
<thead>
<tr>
<th>Metric No</th>
<th>Item Description</th>
<th>DVV Proof Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>EP 1.1</td>
<td>Number of programs offered year-wise for last five years</td>
<td>Provide prospectus of All Programmes.</td>
</tr>
<tr>
<td>EP 2.1</td>
<td>Number of students year-wise during the last five years</td>
<td>Provide admission report of students for the Five year OR Final admission list published by HEI for OR any other supporting document.</td>
</tr>
<tr>
<td>EP 4.1 &amp; &amp; 2.1.2</td>
<td>Number of eligible applications received for admissions to all the programs year-wise during the last five years</td>
<td>Provide Document relating to Sanction of intake Or Extract of No. of application received in each program for the Five years.</td>
</tr>
<tr>
<td>EP 4.2</td>
<td>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</td>
<td>Provide the copy of letter issued by the state Govt.indicating reserved category or notification on the noticeboard of website. Final admission list published by the HEI or Initial reservation of seats or Admission extract</td>
</tr>
</tbody>
</table>
2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

• Copy of letter issued by state govt. or Central Government Indicating the reserved categories to be considered as per the state rule (in English as applicable)
• Final admission list published by the HEI approved by competent authority
• Admission extract submitted to the state OBC, SC and ST cell every year.
• Initial reservation of seats for admission.

5.1.1 & 5.1.2 Average percentage of students benefited by scholarships and freeships provided by the Government / Non Government during the last five years

• Upload sanction letter of scholarship.
• Consolidated document of freeships and number of beneficiaries in each
• Year-wise list and number of beneficiaries

25.09.2019 Wednesday 04.00 PM

NAAC 2019 Resubmission Data and Proof Readiness Review – Campus Level attended by: Campus Deans & NAAC Campus Coordinators to review the Status of Data & Proof for all the Dept and Campus level Metrics

Draft National Education Policy 2019

As part of the MHRD initiated participatory consultation process on the Draft National Education Policy (DNEP), the Internal Quality Assurance Cell (IQAC) initiated and organized a meeting of the Deans, Chairpersons, HODs, Directors and Faculty members of Anna University Departments on 17 July 2019 (Wednesday) at 4:00 pm in the Vivekananda Auditorium of Anna University to disseminate salient features of the Draft National Education Policy 2019 and to seek specific suggestions. Prof. Dr. M.K. Surappa, the Vice Chancellor of Anna University and the Registrar, Prof. Dr. L. Karunamoorthy, addressed the gathering encouraged all faculty members to take an active interest in being a part of the consultative process of formulating the DNEP 2019, and to provide their valuable feedback. Director - IQAC, Prof. Dr. Kurian Joseph gave an overview of the DNEP 2019, highlighting its salient features, including the objectives of the DNEP, thrust areas such as governance, application of Technology in Higher Education, alignment to the sustainable development goals, institutional restructuring and consolidation into Research Universities, Teaching Universities and Autonomous Colleges etc.

A committee comprising of Faculty members of Anna University Departments, was constituted with Dr. Ranjani Parthasarathi, Chairperson - Faculty of Information and Communication Engineering, as the convenor, to compile and consolidate the observations and suggestions of the faculty members. The committee met on July 19th, 2019 and July 22nd, 2019 during the process. The IQAC team provided the necessary support for the entire dissemination and consolidation process and has documented the process and observations in a report on “Anna University Feedback on the DNEP 2019”.

DEPUTY DIRECTOR

Director

Progress Report prepared by: Mrs. R. Rajeswari, SAP-Campus Coordinator, IQAC
Assisted by: Mr. Parthiban, Professional Assistant, IQAC
HIGHLIGHTS OF IQAC ACTIVITIES – OCT to DEC 2019

QUALITY SUSTENANCE & ENHANCEMENT INITIATIVES

IQAC INTERNAL MEETINGS:

The 30th internal meeting of IQAC was held on 16.10.2019 at 3.00 PM in the IQAC office, Anna University. The following points were discussed:

• Review of the minutes of the 29th Internal Meeting held on 25.9.2019
• IQAC council Meeting Preparation
• Activity Report
• Updation of Benchmarking Practices
• Times Higher Education Ranking
• Training Programs of IQAC
• AQAR Circular

The 31st internal meeting of IQAC was held on 04.11.2019 at 4.00 PM in the IQAC office, Anna University. The following points were discussed:

• Review of the minutes of the 30th Internal Meeting held on 16.10.2019
• NIRF 2020
• AQAR
• Times Higher Education Ranking
• Training Programs of IQAC

NAAC REACCREDITATION

A Series of Meetings to review the feedback of Criterion wise evaluation group were scheduled on 16th and 17th December 2019 in Registrar Office Conference Hall. Each group was requested to review the shared QlMs and QnMs data pertaining to the Criteria and present their feedback on the data and supporting evidences with regard to the following aspects.

• Adequacy and Completeness of Data and Evidences provided, as per NAAC SOP
• Data/ Evidence gaps, if any and Suggestions to improve the same.
• Major strength and weakness of the Data/Institutional Performance pertaining to Criterion.

AQAR PREPARATION AND SUBMISSION 2018 - 2019

The Annual Quality Assurance Report (AQAR 2018-19) was prepared by the Internal Quality Assurance Cell (IQAC) of Anna University, for the four campuses, namely: CEG, MIT, SAP and ACTech campuses of Anna University, Chennai – 25 and uploaded on the 31st of December
2019 as per NAAC mandate. The report relates to the period 1st July 2018 – 30th June 2019 and has been prepared under the direction of the Vice Chancellor, Anna University, with inputs from various officials of Anna University, in accordance with the Guidelines issued by the National Assessment and Accreditation Council for the submission of AQAR in accredited institutions.

**IQAC ACTIVITIES REPORT (JULY 2018 - JUNE 2019)**

Dr. S. Meenakumari, IQAC-Campus Coordinator-CEG has been working on the IQAC Activities Report highlighting the activities of the Cell during the period July 2018 to June 2019.

**NIRF 2020 DATA COLLECTION AND UPLOADING**

Circulars were sent out to the various concerned Dept/ Centre/Division/Institute requesting for NIRF 2020 data to be submitted in duly filled data sheets.

A meeting of NIRF-2020 Coordination Team is arranged on 01.11.2019 at 10:00 a.m in "Registrar Office Conference Hall" to discuss the modalities for collecting and uploading the Data pertaining to NIRF-2020. NIRF Campus Coordinators were identified under whose guidance, the Concerned Dept/ Centre/Division/Institute were requested to update NIRF details on the NIRF 2020 portal as per a schedule that was prepared by the Coordination Team.

**THE-WUR IMPACT RANKING 2020**

Minutes of the Meeting was held on 11.12.2019 (Wednesday) at Registrar’s chambers from 4.00 PM to 5.30 PM for discussing Anna University’s participation in THE-WUR Impact Ranking 2020.

**The highlights of THE-WUR:**

- The ranking focuses on seventeen Sustainable Development Goals.
- The University must submit data for at least four out of the seventeen Sustainable Development Goals (SDGs) to be considered for the overall THE University Impact Rankings.
- Data on SDG17 – Partnerships for the Goals is mandatory.
- In addition, 3 or more elective SDGs from the list of non-mandatory SDGs have to be included

Based on the brainstorming among the members, the following SDGs were selected and the Anna University officials responsible for providing the data for them were also finalized as follows:
Sustainable Development Goals selected for data collection and submission for THE-WUR:

- SDG 3 Good Health and Wellbeing
- SDG 5 Gender Equality
- SDG 6 Clean Water and Sanitation
- SDG 9 Industry, Innovation and Infrastructure

Officials in charge of data collection and consolidation and submission to IQAC Office pertaining to the SDGs were identified.

PARTICIPATION IN ONE-DAY WORKSHOP ON NAAC-DMU ACCREDICATION

Dr. Sabitha Ramakrishnan, DD-IQAC attended the one-day Workshop on Dual Mode University Accreditation, conducted by NAAC, at NAAC Office, Bengaluru, on 18.12.2019.

TRAINING PROGRAMMES AND WORKSHOPS

TIMES HIGHER EDUCATION-ANNA UNIVERSITY JOINT WORKSHOP

The TIMES HIGHER EDUCATION-ANNA UNIVERSITY JOINT WORKSHOP on the Topic of "THE World University Rankings - Inventing the Rankings of the Future," was conducted on 26th November, 2019 at 1:00pm to 5:00pm at the Muthan Auditorium, CEG Campus, Anna University, Chennai, to consult with the University people of South India Region and take their inputs into consideration during the process of "making revisions and include the Indian academic community concepts to the methodology for THE World University Rankings." The Deans, Chairpersons, Heads of Departments and Directors of Centres of CEG/ACT/SAP/MIT Campuses were part of the Workshop and contribute to the discussions. Participants from other colleges in the region also took part in the same.

THE TRAINING PROGRAMME ON "ADMINISTRATIVE PROCEDURES AND GOOD PRACTICES FOR QUALITY ASSURANCE"

The Training Programme on "Administrative Procedures and Good Practices for Quality Assurance" was conducted on 21st and 22nd November, 2019 at the Academic Council Hall, Administrative Building, Anna University for the benefit of Non-Teaching & Administrative staffs who are carrying out Budgeting, Office Procedures, RTI, Audits, Purchase and Procurement related works as well as faculty members, principal investigators of funded projects, administrative staff members from Centres/Departments of Anna University, Chennai. The sessions were handled by Senior Officials of Anna University who are handling budgeting, purchase and e-governance procedures.
The program was convened by D-IQAC, Dr. Kurian Joseph and coordinated by DD-IQAC, Dr. Sabitha Ramakrishnan and IQAC-CC-ACT Dr. KV. Radha, and supported by the rest of the IQAC Team. The program was well-attended and well appreciated.

RECOGNITION

QS ASIA RANKING 2020

The QS Asia Ranking 2020 was released in December 2019, and Anna University is ranked 169 - same as 2019 ranking.

DEPUTY DIRECTOR

DIRECTOR

Progress Report prepared by: Mrs. R. Rajeswari, SAP-Campus Coordinator, IQAC
HIGHLIGHTS OF IQAC ACTIVITIES – JAN to MAR 2020

QUALITY SUSTENANCE & ENHANCEMENT INITIATIVES

IQAC INTERNAL MEETINGS:

The 32nd internal meeting of IQAC was held on 3.01.2020 at 3.30 PM in the IQAC office, Anna University. The following points were discussed:

- IQAC council meeting
- NAAC criteria evaluation consolidation and follow up
- Follow up of NAAC criteria based on DMU
- NBA committee follow up
- LMS committee meeting follow-up

The 33rd internal meeting of IQAC was held on 24.01.2020 at 3.30 PM in the IQAC office, Anna University. The following points were discussed:

- IQAC council meeting
- NAAC criteria evaluation consolidation and follow up
- NBA committee follow up
- LMS committee meeting follow-up

NAAC REACCREDITATION ACTIVITIES

Data Consolidation and Verification activities were carried out by various Criteria Groups.

IQAC sent out circulars requesting Departments to submit data and documentary evidence as per the revised NAAC Manual on the 7th of March.

EXIT SURVEY FORMAT AND PROCESS INITIATION

IQAC prepared templates for the Exit Survey Forms and circulated it to all University Departments to be implemented. They were urged to make adequate copies of the form and distribute the same to the Graduates for their feedback during the Graduation Day 2019-20 that was held on 27th February 2020. The feedback analysis was to be carried out at the Department level and a summary of the analysis along with the suggested list of actions were required to be sent to the Director-IQAC.

PLANS TO FACILITATE LMS PRACTICE

A Meeting was held on 29.01.2020 at RCC (Ramanujam Conference Hall) conference hall from 2.00 PM to 3.00 PM to discuss and finalise the plans to facilitate the practice of LMS by the Faculty of Anna University – University Departments, in alignment with NAAC requirement on ICT usage.
The following Members were present for the meeting:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Officer</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Director, IQAC</td>
<td>Convener</td>
</tr>
<tr>
<td>2</td>
<td>Dean – CEG Campus</td>
<td>Member</td>
</tr>
<tr>
<td>3</td>
<td>Director, RCC</td>
<td>Member</td>
</tr>
<tr>
<td>4</td>
<td>Director, KDC</td>
<td>Member</td>
</tr>
<tr>
<td>5</td>
<td>Director, CDE</td>
<td>Member</td>
</tr>
<tr>
<td>6</td>
<td>Dr. Hansa LysanderManoharAddl Director – Online MBA</td>
<td>Member</td>
</tr>
<tr>
<td>7</td>
<td>Dr .S.Bama,AP/IST/CEG</td>
<td>Member</td>
</tr>
<tr>
<td>8</td>
<td>Dr. S. MeenaKumari, AP/MBA, IQAC CEG Campus Coordinator</td>
<td>Member</td>
</tr>
<tr>
<td>9</td>
<td>Dr. R. Kathiroli, AP/Dept of Computer Technology, MIT Campus</td>
<td>Member</td>
</tr>
<tr>
<td>10</td>
<td>Deputy Director, IQAC</td>
<td>Member Secretary</td>
</tr>
</tbody>
</table>

The following are the Highlights of the Meeting:

- Dr. S. Bama, AP/Dept of IST presented the implementation of moodle, a LMS open-source at Anna University, CEG campus. She discussed about the advantages of the same.

- Dr. Kathiroli, AP/Dept of Computer Technology, MIT Campus presented LMS initiatives carried out in MIT campus. She discussed about the difficulties and advantages of MOODLE, a open source LMS.

- It was suggested in the meeting that a separate webpage for LMS can be created. A link for all four campus could be provided.

- Director –RCC informed about the server that is maintained for Moodle at RCC. The members pointed out ‘intranet ‘as a limitation of this LMS as faculty members and students would not able to access it outside the campus. Director –RCC assured internet instead of intranet.

- Dean –CEG suggested that a uniform interface can be created for MIT and CEG Moodle. Dr. Kathiroli and Dr. S. Bama can discuss and provide the same.

- Director –RCC stated that RCC can give infrastructure support for LMS implementation

- Director IQAC suggested that faculty members of four campuses may be provided training regarding LMS. Dean CEG recommended Hands on Training. Director IQAC requested Dr. S. Meenakumari CC-IQAC to coordinate with Dean for the same.
The Meeting recommends that specification and additional accessories for LMS implementation will cost around Rs. 20 L.

RECOGNITION:

QS WORLD RANKING

The QS World University Rankings 2020 by Subject, was released on 04th March 2020, and the following is the subject-wise ranking of Anna University:

Chemistry - 551-600
Computer Science & Information Systems -451 - 500
Engineering - Chemical - 301 - 350
Engineering - Electrical & Electronic - 251-300
Engineering - Mechanical, Aeronautical & Manufacturing - 301 -350
Materials Science -351-400

PARTICIPATION:

THE GOOD GOVERNANCE INDEX - IMPROVEMENT STRATEGIES

“The Good Governance Index-Improvement Strategies” report was prepared in January 2020, based on inputs received from the Campus Deans, Chairpersons of Faculty and other Senior Faculty, in response to the request by the Higher Education Department to provide inputs in the form of “Suggestions on measures which can be initiated to improve good governance index with reference to the education sector” in the State of Tamil Nadu for the coming year.

The following parameters were considered:

* Quality of Education,
* Gender parity Index,
* Retention rate at Elementary level,
* Enrollment Ratio of SC&ST,
* Skill training imparted,
* Placement Ratio including Self Employment

EQASA FINAL CONFERENCE – PARTICIPATION

The Enhancing Quality Assurance in South Asia Higher Education Institutions (EQASA) final conference was conducted on 21.02.2020 and 22.02.2020 at Chennai. Ms. R. Rajeswari, IQAC-CC-SAP attended the conference on behalf of Anna University and made a presentation on “Institutionalizing Quality Assurance in Higher Education Institutions: The Lessons Learnt”.
PARTICIPATION IN NATIONAL SEMINAR ON NAAC ASSESSMENT AND ACCREDITATION

Ms. Ilakkiya, IQAC-CC-MIT, attended the NATIONAL SEMINAR ON NAAC ASSESSMENT AND ACCREDITATION BUILDING INSTITUTIONAL COMPETENCIES held during 5 – 7 MARCH 2020 to be held at Christ (Deemed to be University), Hosur road, Bangalore.

DEPUTY DIRECTOR                     DIRECTOR

Monthly Progress Report prepared by: Mrs. R. Rajeswari, SAP-Campus Coordinator, IQAC