

## **Prevention of Sexual Harassment Cell Redressal Mechanism**

### **Procedure for logging in a complaint:**

Complaints should be submitted either through **email or by post or in person** as soon as possible after an incident has occurred, preferably in writing with his or her details of name, designation, contact number and address. No verbal complaint will be accepted. The complainant should provide the following information:

1. The name, department and position of the person allegedly committing harassment.
2. A description of the incident(s), including the date(s), location(s) and the presence of any witnesses.
3. The names of other individuals who might have been subject to the same or similar harassment.
4. What, if any, steps the complainant has taken to try to stop the harassment.
5. Any other information the complainant believes to be relevant to the harassment.
6. All complaints and investigations are treated confidentially to the extent possible and information is disclosed strictly on a need-to-know basis.

### **Procedure for resolving the issue:**

1. On receiving the complaint by the office of the POSH cell, the Director will initiate an enquiry by forming a committee with the members of Internal Complaints Committee members including an NGO of Anna University and with the approval of the Vice-Chancellor. The committee will meet and interview the complainant, the respondent and any witnesses to determine whether the alleged conduct occurred.
2. Upon conclusion of an investigation, the Director will submit a written report of the committee findings to the Registrar. The committee will recommend appropriate disciplinary action. The appropriate action will depend on the severity, frequency and pervasiveness of the conduct, the quality of the evidence. Finally, recommendations submitted will be implemented by the Registrar.

### **Procedure for re-appeal:**

If the recommendations and actions taken are not satisfactory to the complainant, once again the complainant can appeal to the Head of the Institution. As per law, the action plan will be reconsidered through a high-level committee formed by the Head of the in

**The Institution has a Transparent Mechanism for  
timely Redressal of Student Grievances Including  
Sexual Harassment for the year 2023 – 2024**

**A Report by**



**Prevention of Sexual Harassment (POSH) Cell  
Anna University  
Chennai – 600 025**

<b>Director PoSH Cell</b>	<b>Registrar</b>	<b>Vice-Chancellor</b>
Dr. K.Premalatha	Dr.J.Prakash	Dr. R. Velraj

**Annual return on cases of Sexual Harassment Period:  
2023 to 2024**

1	No. of complaints carried from previous year	0
2	No. of complaints of Sexual Harassment received	15
3	No. of complaints disposed off during the year	8
4	No. of anonymous complaints where action cannot be taken	7
5	No. of cases where evidence has been requested or pending	0

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<b>Director PoSH Cell</b>	<b>Registrar</b>	<b>Vice-Chancellor</b>
Dr. K.Premalatha	Dr.G.Ravikumar i/c	Dr. R. Velraj

**Annual return on cases of Sexual Harassment Period:  
2022 to 2023**

1	No. of complaints carried from previous year	0
2	No. of complaints of Sexual Harassment received	08
3	No. of complaints disposed off during the year	06
4	No. of anonymous complaints where action cannot be taken	2
5	No. of cases where evidence has been requested or pending	0

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**Anna University**

**Chennai – 600 025**

<b>Director POSH</b>	<b>Registrar</b>	<b>Vice-Chancellor</b>
Dr. K.Premalatha	Dr.G.Ravikumar	Dr. R. Velraj

**Annual return on cases of Sexual Harassment Period:  
2021 to 2022**

1	No. of complaints carried from previous year	0
2	No. of complaints of Sexual Harassment received	11
3	No. of complaints disposed off during the year	4
4	No. of anonymous/false complaints where action cannot be taken	7
5	No. of cases where evidence has been requested or pending	0

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Chennai – 600 025

<b>Director POSH</b>	<b>Registrar</b>	<b>Vice-Chancellor</b>
Dr. K.Premalatha	Dr.S.Karunamoorthy	Dr.M.K.Surappa



## **Annual return on cases of Sexual Harassment**

**Period: 2020 to 2021**

1	No. of complaints carried from previous year	0
2	No. of complaints of Sexual Harassment received	3
3	No. of complaints disposed off during the year	0
4	No. of anonymous/false complaints where action cannot be taken	3
5	No. of cases where evidence has been requested or pending	0

**The Institution has a Transparent Mechanism for  
timely Redressal of Student Grievances Including  
Sexual Harassment for the years 2015 - 2020**

A Report by



Prevention of Sexual Harassment (POSH) Cell

Anna University

Chennai – 600 025

<b>Director POSH</b>	<b>Registrar</b>	<b>Vice-Chancellor</b>
Dr. K.Shanthi	Dr.S.Karunamoorthy	Dr.M.K.Surappa

**Annual return on cases of Sexual Harassment**

**Period: 2019 to 2020**

1	No. of complaints carried from previous year	0
2	No. of complaints of Sexual Harassment received	7
3	No. of complaints disposed off during the year	5
4	No. of anonymous/false complaints where action cannot be taken	1
5	No. of cases where evidence has been requested or pending	1

**Annual return on cases of Sexual Harassment**

**Period: 2018 to 2019**

1	No.of complaints carried from previous year	1
2	No.of complaints of Sexual Harassment received	15
3	No.of complaints disposed off during the year	2
4	No. of anonymous/false complaints where action cannot be taken	10
5	No. of cases where evidence has been requested or pending	4

**Annual return on cases of Sexual Harassment**

**Period: 2017 to 2018**

1	No.of complaints carried from previous year	Nil
2	No.of complaints of Sexual Harassment received	<b>2</b>
3	No.of complaints disposed off during the year	<b>1</b>
4	No. of anonymous/false complaints where action cannot be taken	Nil
5	No. of cases where evidence has been requested or pending	<b>1</b>

**Annual return on cases of Sexual Harassment**

**Period: 2016 to 2017**

1	No.of complaints carried from previous year	Nil
2	No.of complaints of Sexual Harassment received	<b>1</b>
3	No.of complaints disposed off during the year	<b>1</b>
4	No. of anonymous/false complaints where action cannot be taken	Nil
5	No. of cases where evidence has been requested or pending	Nil

## **Annual return on cases of Sexual Harassment**

**Period: 2015 to 2016**

1	No.of complaints carried from previous year	Nil
2	No.of complaints of Sexual Harassment received	<b>5</b>
3	No.of complaints disposed off during the year	<b>4</b>
4	No. of anonymous/false complaints where action cannot be taken	1
5	No. of cases where evidence has been requested or pending	Nil

**Annual return on cases of Sexual Harassment from Anna  
University Campuses**

**(CEG, ACT, SAP, MIT) For the Period 2015 - 2021**

S.No	Particulars	2015- 2016	2016- 2017	2017- 2018	2018- 2019	2019- 2020	2020- 2021
1.	No. of complaints carried from previous year	Nil	Nil	Nil	Nil	Nil	Nil
2.	No.of complaints of Sexual Harassment received	4	Nil	Nil	6	2	1
3.	No.of Complaints disposed off during the year	3	Nil	Nil	5	2	Nil
4.	No. of anonymous/false complaints where action cannot be taken	1	Nil	Nil	1	Nil	1
5.	No. of cases where evidence has been requested or pending	Nil	Nil	Nil	Nil	Nil	Nil

**(CEG, ACT, SAP, MIT) For the Period 2015 - 2024**

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