

ANNA UNIVERSITY, CHENNAI
UNIVERSITY DEPARTMENT
REGULATIONS 2012
CREDIT SYSTEM

(This Regulations is applicable to the students admitted to the **University Departments** under Faculties of the University from the academic year 2012-2013 onwards).

UNDER GRADUATE PROGRAMMES - B. ARCH.
Degree of Bachelor of Architecture (Ten Semesters)

1. PRELIMINARY DEFINITIONS AND NOMENCLATURES

In these Regulations, unless the context otherwise requires:

- I) **“Programme”** means B. Arch Degree Programme
- II) **“Course”** means a theory, theory cum studio or studio subject that is normally studied in a semester, like History of Architecture, Building Construction, Architectural Design, etc.
- III) **“HOD”** means Head of the Department of Architecture. He / She will be responsible for implementation of relevant rules of these Regulations.
- IV) **“COE”** means Controller of Examinations University Departments. He / She shall be responsible for conducting the End Semester Examinations and publishing the results for the same.
- V) **“Head of the Institution”** means the Dean of the campus.
- VI) **“Chairman, FAP”** means head of the Faculty of Architecture and Planning.
- VII) **“Director, Academic Courses”** means the authority of the University who is responsible for all academic activities of the University Departments for implementation of relevant rules of this Regulation.
- VIII) **“University”** means Anna University, Chennai.

2. ADMISSION

- 2.1 Candidates for admission to the I Semester of ten semester B.Arch. Degree Programme shall be required to have passed the Higher Secondary Examination of (10+2) curriculum with Mathematics as subject of study provided the candidate passed the examination with an aggregate of not less than 50% in 10+2 level or 3 year Diploma (10 +3) recognized by the Central / State Government

with mathematics as subject of study provided the candidate has passed the examination with not less than 50% aggregate or any other examination of any University or Authority accepted by the Syndicate of this University as equivalent thereto.

- 2.2 Notwithstanding the qualifying examinations, the candidate shall have passed, he/she shall also write an aptitude test as specified by the Council of Architecture in the minimum standards of Architectural Education and Regulations or any other statutory authorities dealing with Architectural Education.
- 1.3 The eligibility criteria such as marks, number of attempts and physical fitness shall be as prescribed by the Syndicate of the University from time to time.

3. STRUCTURE OF THE PROGRAMME

The B. Arch Programme will have a curriculum with syllabi consisting of courses such as:

- i) Theory courses such as Mathematics, Mechanics of Structures, Building Materials, History of Architecture, etc.
 - ii) Theory cum studio Courses such as Building Services, Computer Aided Visualisation, etc.
 - iii) Drawing and Construction based Studio courses comprising of Art Studio, Architectural Drawing, Building Construction and Architectural Design Development.
 - iv) Design based Studio courses comprising of Basic Design and Architectural Design
 - v) Elective courses for specialization in related fields.
 - vi) A Practical Training in the IX & X Semester for exposure in the Architectural Profession.
 - vii) Architectural Thesis in the VIII Semester and a Dissertation in the X Semester.
 - viii) NCC/NSS/NSO/YRC activities for character development
 - ix) One compulsory Educational Tour and study / field / site visits.
- 3.1 Each course is normally assigned certain number of credits with 1 credit per lecture period per week, 1 credit for 1 tutorial period per week, 1 credit for 2 studio periods per week and 1 credit for 2 practical periods per week. Practical Training in the IX & X semester B.Arch shall each carry 10 credits.
 - 3.2 Each semester curriculum shall normally have a blend of theory courses, theory cum studio courses, studio courses and elective courses not exceeding 7 of which the studio courses shall not exceed 3.

- 3.3 For the award of the degree, a student has to earn 217 credits as specified in the curriculum.
- 3.4 The medium of instruction is English for all courses, design studios, seminar presentations and project/thesis/dissertation reports.

4. DURATION OF THE PROGRAMME

A student is ordinarily expected to complete the B.Arch. Programme in 10 semesters (Five academic years) but in any case not more than 16 Semesters. Each semester shall normally consist of 90 working days or 510 periods each of 50 minutes duration. The HOD shall ensure that every teacher imparts instruction as per the number of periods specified in the syllabus and that the teacher teaches the full content of the specified syllabus for the course being taught. End-Semester Examination shall ordinarily follow immediately after the last working day of the semester.

5. REQUIREMENTS FOR COMPLETION OF A SEMESTER

A candidate who has fulfilled the following conditions shall be deemed to have satisfied the requirements for completion of a semester.

- 5.1 Ideally every student is expected to attend all classes and earn 100% attendance. However in order to allow provision for certain unavoidable reasons such as medical/ personal grounds/participation in sports, the student is expected to earn a minimum of 75% attendance. Therefore he/she shall secure not less than 75% of overall attendance in that semester taking into account the total number of periods in all courses attended by the candidate as against the total number of periods in all courses offered during that particular semester.
- 5.2 However, a candidate who could secure attendance between 65% and less than 75% only in one particular semester due to medical reasons (hospitalization / accident / specific illness) or due to participation in the College / University / State / National / International level Sports events with prior permission from the Head of the Department concerned shall be given exemption from the prescribed attendance requirement and he/she shall be permitted to appear for that particular semester examinations.
- 5.3 Candidates who secure less than 65% overall attendance will not be permitted to write the End-Semester Examinations and are not permitted to go to next/ subsequent semester. They are required to repeat the incomplete semester in the next academic year.

6. FACULTY ADVISOR

To help the students in planning their courses of study and for general advice on the academic programme, the Head of the Department of the student will attach a certain

number of students to a teacher of the Department who shall function as Faculty Adviser for those students throughout their period of study. Such Faculty Adviser shall advise the students and monitor the courses taken by the students, check the attendance and progress of the students attached to him/her and counsel them periodically. If necessary, the Faculty Adviser may also discuss with or inform the parents about the progress / performance of the students concerned.

6.1 Class Advisor

There shall be a class advisor for each class. The class advisor will be one among the (course-instructors) of the class. He / She will be appointed by the HoD of the department concerned. The responsibilities for the class advisor shall be:

- To act as the channel of communication between the HoD and the students of the respective class.
- To collect & maintain various statistical details of students.
- The class advisor is the ex-officio member and the Convenor of the class committee.
- To help the chairman of the class committee in planning and conduct of the class committee
- To monitor the academic performance of the students including attendance and inform the class committee.
- To attend to students welfare activities like awards, medals, scholarships and industrial visits.

7. CLASS COMMITTEE

7.1. A class committee consists of teachers of the various courses in the concerned class, student representatives and a chairperson who is not teaching the class. It is like the 'Quality Circle' (more commonly used in industries) with the overall goal of improving the teaching-learning process. The functions of the class committee include

- Solving problems experienced by students in the class room and in the studios
- Clarifying the regulations of the degree programme and the details of rules therein
- Informing the student representatives the academic schedule including the dates of assessments and the syllabus coverage for each assessment
- Informing the student representatives the details of Regulations regarding weightage used for each assessment. In the case of studio courses

the weightage for each project should be clearly discussed in the class committee meeting and informed to the students.

- Analyzing the performance of the students of the class after each test/ Assignment and finding the ways and means of solving problems, if any
- Identifying the weak students, if any, and requesting the teachers concerned to provide some additional help, guidance or coaching to such weak students.

- 7.2 The HOD normally constitutes the class committee for a class under a particular branch.
- 7.3 The class committee shall be constituted on the first working day of any semester or earlier.
- 7.4 At least 2 student representatives (usually 1 boy and 1 girl) shall be included in the class committee.
- 7.5 The chairperson of the class committee shall invite the Chairman and HOD to participate in the Class Committee meetings.
- 7.6 The chairperson of the Class committee is required to prepare the minutes of every meeting, submit the same to the HOD within two days of the meeting and arrange to circulate among the concerned students and teachers concerned. If there are some points in the minutes requiring action, the same shall be brought to the notice of the Dean.
- 7.7 The first meeting of the Class Committee shall be held within one week from the date of commencement of the semester, in order to inform the students about the nature and weightage of assessments within the framework of the Regulations. Two or three subsequent meetings may be held at suitable intervals. During these meetings the student representatives, shall meaningfully interact and express the opinions and suggestions of the class students to improve the effectiveness of the teaching-learning process. The Class Committee meeting held one week before the last working day of the semester shall check the eligibility of students to take the end semester examination with respect to attendance requirements.

8. COURSE COMMITTEE FOR COMMON COURSES

Each common course offered to more than one batch or discipline or group of disciplines, shall have a “Common Course Committee” comprising all the teachers teaching the common course with one of them nominated as Common Course Coordinator. The nomination of the Course Coordinator shall be made by the Faculty Chairman in consultation with Heads of Departments duly approved by the Director, Academic courses, from among the teachers teaching the common course either from a single

Department or several Departments. The “Common Course Committee” shall meet as often as possible to ensure a fairly uniform delivery of course. Wherever feasible, the common course committee shall prepare a common question paper for the test(s) and End Semester Examinations.

9. PROCEDURES FOR AWARDING MARKS FOR INTERNAL ASSESSMENT

9.1 Every teacher is required to maintain an ‘ATTENDANCE AND ASSESSMENT RECORD’ which consists of attendance marked for each Theory, Theory cum studio or Studio class, the test marks and the record of class work (topic covered), separately for each course. This should be submitted to the HOD periodically (at least three times in a semester) for checking the syllabus coverage and the records of test marks and attendance. The HOD will put his signature and date after due verification. At the end of the semester, HOD will keep this document in safe custody (for five years). The University or any inspection team appointed by the University may inspect the records of attendance and assessment of both current and previous semesters.

9.2 Theory Courses and Elective Courses

The maximum marks for Internal Assessment shall be 50 in case of theory courses. Three assessments for theory and elective courses each carrying 100 marks shall be conducted by the Department. Two assessments should be in the form of tests in the lines of the End Semester Examination and the other assessment can be in the form of assignment, seminar, quiz, etc. The total marks obtained in the best two of the three assessments put together out of 200, shall be reduced to a weightage of 50 marks and rounded to nearest integer.

9.3 Theory Cum Studio Courses

The maximum marks for Internal Assessment shall be 50 in case of theory cum studio courses. Three assessments for theory cum studio courses each carrying 100 marks shall be conducted by the Department. At least one should be in the form of a test in the lines of the End Semester Examination and the other two assessments can be in the form of assignments, drawing plates, models, etc.

The total marks obtained in all the assessments put together out of 300, shall be reduced to a weightage of 50 marks and rounded to nearest integer.

9.4 Drawing and Construction based Studio courses comprising of Art Studio, Architectural Drawing, Building Construction and Architectural Design Development

Continuous Internal Assessment for Drawing and Construction based Studio courses comprising of Art Studio, Architectural Drawing, Building Construction and Architectural Design Development shall be done jointly by the course faculty for a weightage of 60% of the total marks.

9.5 Studio Courses comprising of Basic Design and Architectural Design

Continuous Internal Assessment for studio courses consisting of Basic Design and Architectural Design shall be done jointly by the course faculty and visiting faculty for a Weightage of 60% of the total marks. 20% of the internal marks will be reserved for compulsory time problem(s).

9.6 Practical Training

9.6.1 Every candidate shall undergo Practical Training in the IX & X Semesters. In the IX Semester the candidate shall undergo Practical Training in architectural offices in India only under architects registered with the Council of Architecture, India with a minimum of 5 years professional standing with the approval of the HOD. However, in the X Semester the candidate is permitted to undergo Practical Training in architectural offices in other countries also where the principal architect is registered under the concerned local Architectural registration body.

9.6.2 Ideally every candidate is required to undertake the entire duration of Practical Training whether in the IX or in the X Semester in a single architectural Office. However, under unforeseen circumstances, if the candidate wishes to change his/ her place of Practical Training he / she shall be allowed to do so only once in the IX Semester alone provided the candidate satisfies a minimum of 30 days Practical Training in any one of the offices.

9.6.3 Continuous assessment for Practical Training in each semester shall be done for a weightage of 50% of the total marks out of which 80% of the marks will be assigned by the practicing architect in whose office the candidate is undergoing training. The principal Architect will give three assessments in each semester as per the academic schedule of the University and 20% will be awarded by the Coordinator(s) of the Practical Training for the submitted portfolio of works at the end of the Semester.

9.6.4 Practical Training shall commence on the reopening day of the respective semester and conclude on the last working day of that semester as per the academic schedule of the University.

9.7 Dissertation

9.7.1 Every candidate shall submit at the end of the X semester a Dissertation on a subject approved by the HOD. The Dissertation will be supervised by a Dissertation Supervisor who will be the principal architect or an architect appointed by the principal architect of the firm where the student

undergoes Practical Training. This will be coordinated by a Dissertation Coordinator who will be an internal faculty member appointed by the HOD.

- 9.7.2 Continuous assessment for Dissertation shall be done for a weightage of 50% of the total marks by the Dissertation supervisor who will give three assessments as per the academic schedule of the University.
- 9.8 Architectural Thesis:
 - 9.8.1 Every candidate shall submit at the end of the VIII Semester a thesis on a subject approved by the Thesis Review Committee. The thesis Review committee shall consist of thesis Coordinator and Supervisor of the thesis and a minimum of one external member appointed by the HOD at the beginning of the Semester. The Head of the Department will be overall coordinator for all the Thesis Review committees.
 - 9.8.2 Continuous internal assessment for the thesis shall be done by the Review Committee for a Weightage of 60% of the total marks. 20% of internal marks are given by the supervisor.

10. END SEMESTER EXAMINATIONS

- 10.1 The University Examinations shall ordinarily be conducted by the ACOE (University Departments) between October and December during the odd semesters and between March and May for the even semesters.
- 10.2 The duration of the examination for each of the theory, theory cum studio and elective courses shall be 3 hours.
- 10.3 For theory, theory cum studio and elective courses, end semester examinations shall be conducted for 100 marks, which will have a weightage of 50% of the total marks.
- 10.4 For Drawing and Construction based Studio courses comprising of Art Studio, Architectural Drawing, Building Construction and Architectural Design Development, Viva-Voce Examinations shall be conducted at the end of the Semester by two external examiners appointed by the HOD and approved by the Chairman, FAP for a weightage of 40% of the total marks.
- 10.5 For Design based Studio courses comprising of Basic Design and Architectural Design, Viva-Voce Examinations for all design projects shall be conducted at the end of the Semester by two external examiners appointed by the HOD and approved by the Chairman, FAP for a weightage of 40% of the total marks. Out of the total marks of the Viva Voce examination 20% shall be allotted for the compulsory time problem.

- 10.6 For the Practical Training a viva-voce examination shall be conducted at the end of the IX and X Semester by an external examiner appointed by the HOD, approved by the Chairman, FAP for a weightage of 50% of the total marks.
- 10.7 For the Dissertation a Viva Voce Examination shall be conducted at the end of the X semester by the HOD and Dissertation Coordinator who will be the Internal examiner and an external examiner appointed by the HOD approved by the Chairman, FAP for a weightage of 50% of the total marks.
- 10.8 For Architectural Thesis, a Viva Voce examination shall be conducted by a jury appointed by the HOD and approved by the Chairman, FAP, consisting of a minimum of two external examiners outside the review committee for a weightage of 40% of the total marks. The HOD, Thesis Coordinator and Supervisor shall be present for the Viva Voce Examination.
- 10.9 If a student indulges in malpractice during tests / examinations, the student shall be liable for punitive action as prescribed by the University from time to time.

11. PASSING REQUIREMENTS

- 11.1 For Theory, Theory cum studio or Elective course and Dissertation, the weightage of marks is as follows:

Internal Assessment : 50 % of the total marks

End Semester Examination/ : 50 % of the total marks

Viva Voce Examination

- 11.1.1 A candidate, who secures not less than 50% of total marks prescribed for the courses with a minimum of 50% of the marks prescribed for the End Semester Examination/ Viva Voce Examination in Theory courses, Theory cum Studio courses, Elective courses and Dissertation shall be declared to have passed in the Examination.
- 11.1.2 If a candidate fails to secure a pass in a particular theory, theory cum studio or elective courses or dissertation, it is mandatory that he / she shall register and appear as a arrear student for the examination in that course during the subsequent semester when examination is conducted. It is mandatory that he / she should continue to register and reappear for the examination till he / she secures a pass.
- 11.1.3 The internal assessment marks obtained by the candidate in the first appearance shall be retained and considered valid for all subsequent attempts till the candidate secures a pass as per clause 11.1.1 However, from the 3rd attempt onwards if a candidate fails to obtain pass marks (Internal Assessment + End Semester Examination) as per clause 11.1.1

then the passing requirement shall be as per clause 11.1.4. In the case of Dissertation, from the second attempt, the candidate can attend the Viva Voce Exam with an improved report.

11.1.4 The candidate should secure a minimum of 50% marks prescribed for the course in the University End Semester Examination alone.

11.2 For Drawing and Construction based Studio courses comprising of Art Studio, Architectural Drawing, Building Construction and Architectural Design Development, the weightage is as follows:

Continuous Internal Assessment : 60 % of the total marks

Viva- Voce Examination : 40 % of the total marks

11.2.1 A candidate who secures not less than 50% of the total marks prescribed for the Drawing and Construction based Studio courses with a minimum 50% of the total marks prescribed for the viva voce examination shall be declared to have passed in the examination.

11.2.2 If a candidate fails to secure a pass in a particular Drawing and Construction based Studio Course, it is mandatory that he / she shall register and appear as a arrear student for the examination in that course during the subsequent semester when examination is conducted. It is mandatory that he / she should continue to register and reappear for the examination till he / she secures a pass.

11.2.3 The internal assessment marks obtained by the candidate in the first appearance shall be retained and considered valid for all subsequent attempts till the candidate secures a pass as per clause 11.2.1 However, from the 3rd attempt onwards if a candidate fails to obtain pass marks (Internal Assessment + End Semester Examination) as per clause 11.2.1 then the passing requirement shall be as per clause 11.2.4. From the second attempt, the candidate can attend the Viva Voce Exam with an improved portfolio.

11.2.4 The candidate should secure a minimum of 50% marks prescribed for the course in the University End Semester Examination alone.

11.3 For Design based Studio Courses such as Basic Design and Architectural Design, the weightage is as follows:

Continuous Internal Assessment : 60 % of the total marks

Viva- Voce Examination : 40 % of the total marks

11.3.1 A candidate who secures not less than 50% of the total marks prescribed for the studio courses with a minimum 50% of the total marks prescribed

for the viva voce examination shall be declared to have passed in the examination.

- 11.3.2 If a candidate fails to secure a pass in the studio courses such as Basic Design and Architectural Design, he/ she shall repeat the course when in session next until he/ she secures a pass in it. He/ She will not be permitted to move to the next higher semester.

- 11.4 For Practical Training, the weightage of marks is as follows:

Continuous Internal Assessment : 50% of the total marks

Viva Voce Examination : 50% of the total marks

- 11.4.1 A candidate who secures not less than 50% of the total marks prescribed for Practical Training with a minimum of 50% of the total marks prescribed for the continuous internal assessment and a minimum of 50% of the total marks prescribed for the viva voce examination shall be declared to have passed in the examination.

- 11.4.2 If a candidate fails to secure a pass in the Practical Training, of IX / X semester he/ she shall repeat the course in the subsequent semester and it will be evaluated at the end of that semester.

- 11.5 For Architectural Thesis, the weightage of marks is as follows:

Internal Assessment by Review Committee : 60 % of the total marks

Viva Voce Examination : 40 % of the total marks

- 11.5.1 A candidate who secures not less than 50% of the total marks prescribed for the thesis with a minimum of 50% of the total marks prescribed for the viva voce examination shall be declared to have passed in the examination.

- 11.5.2 If a candidate fails to secure a pass in Architectural thesis, having obtained less than 50% for the viva voce Examination, he/she shall improve the thesis on the same topic on the lines suggested by the jury and resubmit the same in the subsequent semester. In such cases, the continuous internal assessment already secured by the candidate shall remain valid. The resubmitted thesis shall be assessed through a viva voce examination as in the case of a regular candidate.

- 11.5.3 If a candidate however wishes to change the topic of Architectural Thesis in case of a failure, he/ she shall join the course when in session next, get the topic approved, secure fresh internal assessment and submit the thesis as in the case of a regular candidate.

11.5.4 The thesis shall be submitted within 30 calendar days from the last working day of the semester.

12. REQUIREMENTS FOR APPEARING FOR END SEMESTER AND VIVA VOCE EXAMINATION

12.1 A candidate shall normally be permitted to appear for the end semester examination of the current semester if he / she has satisfied the semester completion requirements (vide Clause 5) and has registered for examination in all courses of that semester.

13. REQUIREMENTS FOR MOVING TO A HIGHER SEMESTER

13.1 A candidate of the B.Arch. shall move to the next higher semesters II, III, IV, V, VI, VII & VIII only if he / she passes in the Basic Design course / Architectural Design of the previous semester.

13.2 A candidate failing in the Thesis in the VIII semester may be permitted to undergo Practical Training I and Practical Training II. However, a candidate cannot enroll for the internals of Thesis and Practical Training I or II concurrently.

13.3 A candidate shall move to the next higher semester if he/ she has satisfied the semester completion requirements (vide Clause 5)

14. AWARD OF LETTER GRADES

14.1 All assessments of a course will be done on absolute marks basis. However, for the purpose of reporting the performance of a candidate, letter grades, each carrying certain points, will be awarded as per the range of total marks (out of 100) obtained by the candidate, as detailed below:

Letter Grade	Grade Points
S	10
A	9
B	8
C	7
D	6
E	5
RA	0
W	0

“RA” denotes reappearance is required for the examination in the course. (This grade will figure both in Marks Sheet as well as in Result Sheet “W” denotes withdrawal from the course).

The Grade “I” denotes inadequate attendance (as per clause 5) and hence prevention from writing the end semester examinations.

The Grade “I” and “W” will figure only in the Result Sheets.

14.2 After results are declared, Grade Sheets will be issued to each student, through the HOD which shall contain the following details:

- (i) The institution in which the candidate has studied.
- (ii) The list of courses enrolled during the semester and the grade scored.
- (iii) The Grade Point Average (GPA) for the semester and
- (iv) The Cumulative Grade Point Average (CGPA) of all courses enrolled from first semester onwards.

GPA is the ratio of the sum of the products of the number of credits of courses registered and the points corresponding to the grades scored in those courses, taken for all the courses, to the sum of the number of credits of all the courses in the semester.

$$\text{GPA} = \frac{\text{Sum of [C x GP]}}{\text{Sum of C}}$$

CGPA will be calculated in a similar manner, considering all the courses enrolled from first semester. “RA”, “I” and “W” grades will be excluded for calculating GPA and CGPA.

- 14.3 For the Supplementary Examinations the letter grades shall be awarded to the students based on the grade ranges adopted by the Class Committee in the passing of the End Semester Examination results for the corresponding regular batch.
- 14.4 A candidate can apply for revaluation of his/her semester examination answer paper in a theory, theory cum studio or elective course, within 2 weeks from the declaration of results, on payment of a prescribed fee through proper application to the University through the HOD. The University will arrange for the revaluation and the results will be intimated to the candidate concerned through the HOD. Revaluation is not permitted for Drawing and Construction based Studio courses (comprising of Art Studio, Architectural Drawing, Building Construction and Architectural Design Development), Design based Studio courses (comprising of Basic Design and Architectural Design), Practical Training I, Practical Training II, Dissertation and Thesis.
- 14.5 The Class Committee, excluding the student members, shall meet within two weeks from the last day of the end semester examination to analyze the performance of the students in all the components of assessments and end semester examination and to finalize and process the result. The results shall be forwarded to the ACOE for publication and issue of grade sheets through HOD.

14.6 In case a candidate does not fulfill the requirements for completion of the semester (vide clause 5.0) the candidate will be awarded the Grade 'I' in all courses registered in that semester.

15. ELIGIBILITY FOR THE AWARD OF DEGREE

15.1 A student shall be declared to be eligible for the award of the B. Arch Degree provided the student has

- i) Successfully completed the course requirements and earned 217 credits as specified in the curriculum having passed all the prescribed examinations in all the 10 semesters within a maximum period of 8 years (16 semesters) reckoned from the commencement of the first semester to which the candidate was admitted.
- ii) Completed the NCC / NSS / NSO / YRC requirements
- iii) Completed one educational tour.
- iv) No disciplinary action pending against him/ her

15.2 The award of Degree must be approved by the Syndicate of the University.

16. CLASSIFICATION OF THE DEGREE AWARDED

16.1 A candidate who qualifies for the award of the Degree (vide clause 15) having passed the examination in all the courses of all the ten semesters in his/her first appearance within ten consecutive semesters securing a CGPA of not less than 8.50 shall be declared to have passed the examination in First Class with Distinction. For this purpose the withdrawal from examination (vide clause 17) will not be construed as an appearance. Further, the authorized break of study (vide clause 18 (iii)) will not be counted for the purpose of classification.

16.2 A candidate who qualifies for the award of the Degree (vide clause 15) having passed the examination in all the courses within a maximum period of twelve consecutive semesters after his/her commencement of study semester securing a CGPA of not less than 6.50 shall be declared to have passed the examination in First Class. For this purpose withdrawal from examination (vide clause 17) will not be construed as appearance. Further the authorized break of study (vide clause 18(iii)) will not be counted for the purpose of classification.

16.3 All other candidates (not covered in clauses 16.1 and 16.2) who qualify for the award of the degree (vide Clause 15) shall be declared to have passed the examination in Second Class.

16.4 A candidate who is absent in the semester examination in a theory, theory cum studio course, elective course or in a studio course and dissertation course after

having registered for the same shall be considered to have appeared in that examination for the purpose of classification.

17. PROVISION FOR WITHDRAWAL FROM EXAMINATION

- i) A candidate may, for valid reasons, (medically unfit / unexpected family situations) be granted permission to withdraw from appearing for the examination in any course or courses in any one of the semester examination during the entire duration of the degree programme. Also only one application for withdrawal is permitted for that semester examination in which withdrawal is sought.
- ii) Withdrawal application shall be valid only if the candidate is otherwise eligible to write the examination (Clause 5) and if it is made within TEN days prior to the commencement of the examination in that course or courses and also recommended by the Head of the Department.
- iii) Notwithstanding the requirement of mandatory TEN days notice, applications for withdrawal for special cases under extraordinary conditions will be considered on the merit of the case.
- iv) Withdrawal shall not be construed as an appearance for deciding the eligibility of a candidate for First Class with Distinction.
- v) Withdrawal is NOT permitted for arrears examinations of the previous semesters.

18. TEMPORARY BREAK OF STUDY FROM A PROGRAMME

- 18.1 Break of study shall not be permitted, normally. However, Break of Study shall be granted only once for a period of one year during the entire period of study of the degree programme. Such break of study shall be authorized by the Director, Academic Courses of the University.
 - 18.1.1 If any candidate has failed to report to the Head of the Department concerned after the authorized break of study, without any valid reason thereon, the candidate is deemed to have discontinued the programme from the date of the completion of the authorized break of study.
 - 18.1.2 However, in case of any valid reasons for extension of Break of Study, such extended Break of Study may be granted by the approval of the Director, Academic Courses for a period not more than 1 year in addition to the earlier authorized Break of Study. Such extended break of study shall be counted for the purpose of classification of degree (see clause 16.2).
 - 18.1.3 If the candidate has not reported back to the department, even after the extended Break of Study, the name of the candidate shall be deleted

permanently from the college enrollment. Such candidates are not entitled to seek readmission under any circumstances.

- 18.1.4 The total period for completion of the programme reckoned from the commencement of the first semester to which the candidate was admitted shall not exceed the maximum period specified in clause 4 irrespective of the period of break of study in order that he / she may be eligible for the award of the degree (vide clause 16.1).
- 18.1.5 If any student is detained for want of requisite attendance, progress and good conduct, the period spent in that semester shall not be considered as 'Permitted Break of Study'.
- 18.1.6 After the authorized Break of Study or after the authorized extended Break of Study, the candidate has to report to the department in time as per the academic calendar prescribed for the ensuing semester.
- 18.1.7 The candidate permitted to rejoin the programme after the break shall be governed by the Rules, Regulations and Curricula in force at the time of re-joining.

19. SITE / FIELD VISIT

Every student shall undergo at least one site / field visit for every course offered. Every teacher shall take the students for at least one site/ field visit in a semester.

20. EDUCATIONAL TOUR

Every student shall undergo one educational tour, rural visit and other study visits arranged during the course of the B. Arch degree programme.

21. PERSONALITY AND CHARACTER DEVELOPMENT

All students shall enroll, on admission, in any one of the personality and character development programmes (the NCC/NSS/NSO/YRC) and undergo training for about 80 hours and attend a camp of about seven days. The training shall include classes on hygiene and health awareness and also training in first-aid.

National Cadet Corps (NCC) will have about 20 parades.

National Service Scheme (NSS) will have social service activities in and around the College / Institution.

National Sports Organization (NSO) will have sports, Games, Drills and Physical exercises.

Youth Red Cross (YRC) will have activities related to social services in and around College / Institutions.

The training activities shall normally be during weekends and the camp shall normally be during vacation period.

Every student shall put in a minimum of 75% attendance in the training and attend the camp compulsorily. The training and camp shall be completed during the first year of the programme. However, for valid reasons, the Dean may permit a student to complete this requirement in the second year.

22. DISCIPLINE

Every student is required to observe disciplined and decorous behaviour both inside and outside the college and not to indulge in any activity which will tend to bring down the prestige of the University. The Dean shall constitute a disciplinary committee consisting of the Dean, Head of Department from the faculty of the student, one senior professor from other departments of the University to enquire into acts of indiscipline and notify the University about the disciplinary action recommended for approval.

23. REVISION OF REGULATION AND CURRICULUM

The University may from time to time revise, amend or change the Regulations, scheme of examinations and syllabi if found necessary.