ANNA UNIVERSITY
CENTRE FOR DISTANCE EDUCATION
CHENNAI 600 025

ADMISSION TO MBA, MCA & MSc DEGREE PROGRAMMES
THROUGH DISTANCE MODE – ACADEMIC YEAR – 2007-08

INFORMATION AND INSTRUCTIONS TO CANDIDATES

1. PROGRAMMES OF STUDY

   1. Master of Business Administration (MBA)
   2. Master of Computer Applications (MCA)
   3. Master of Science (MSc)
      i) Computer Science
      ii) Computer Technology
      iii) Information Technology
      iv) Software Engineering

2. DISTANCE EDUCATION ENTRANCE TEST 2007 (DEET-May 2007)

   Separate Entrance Tests will be conducted for admission to MBA, MCA and MSc programmes. Candidates need to submit only one application form indicating the choice of programme(s).

3. ELIGIBILITY

   i) Master of Business Administration (MBA):

      Any degree of minimum three years of study duration after the completion of 10th and +2 Levels or equivalent study and a pass in the entrance test conducted by Anna University.

   Master of Computer Applications (MCA):

      Any degree of 3 years of study duration with Mathematics at HSC or degree level after the completion of 10th and +2 Levels or equivalent study and a pass in the entrance test conducted by Anna University.

   Master of Science (MSc):

      Computer Science / Computer Technology / Information Technology / Software Engineering


   Candidates who can produce provisional or degree certificate at the time of admission by July 2007 need only apply.
ii) Candidates who apply for MBA/MCA/MSc Programme(s) must have passed the Distance Education Entrance Test 2007 (DEET- May 2007) to be conducted by Anna University.

4. COST OF APPLICATION FORM

<table>
<thead>
<tr>
<th>Method</th>
<th>Cost of application</th>
</tr>
</thead>
<tbody>
<tr>
<td>By Post (by DD)</td>
<td>Rs.650/-</td>
</tr>
<tr>
<td>Downloaded (by DD)</td>
<td>Rs.600/-</td>
</tr>
<tr>
<td>Through Bank (by cash)</td>
<td>Rs.650/-</td>
</tr>
</tbody>
</table>

**Note**:  
1. Candidates need to send only one application irrespective of the number of programmes for which he/she would like to take up Entrance Tests.

2. In case the candidate wishes to apply for any one programme only (MBA / MCA / MSc), no additional amount is required.

3. In case the candidate wishes to apply for any two programmes (MBA / MCA / MSc) he/she has to enclose a Demand Draft for an additional amount of Rs.600/- along with the filled application.

4. In case the candidate wishes to apply for all the three programmes (MBA, MCA & MSc) he/she has to enclose a Demand Draft for an additional amount of Rs.1,200/- along with the filled application.

5. DEMAND DRAFTS

All Demand Drafts should be drawn in favour of “The Director, Centre for Distance Education, Anna University” payable at Chennai, obtained from any Nationalized Bank on or after 25.02.2007.

6. ENCLOSURES

Copies of the following Certificates are to be enclosed with the application. *(Originals should not be enclosed).*

i) SSLC or its equivalent

ii) HSc or its equivalent

iii) Degree Certificate (or) Provisional Certificate (or) a bonafide certificate from the Head of the Institution where the candidate is studying, in case the candidate has appeared / or appearing for final year / semester examination to be held in April 2007.

iv) Mark Sheets of all the years / semesters of the Undergraduate degree Examination based on which admission is sought

7. MAILING ADDRESS

Completed applications are to be sent to the **Director, Centre for Distance Education, CPDE Building, Anna University, Chennai 600 025**. Candidates sending the application by post should mail them sufficiently early so that the application reaches on or before 5.30 p.m. on 30.04.2007

**Note**: The University is not responsible for any postal delay / Loss in transit.

Filled up application received by post after the stipulated date will not be considered.
8. SELECTION AND ADMISSION PROCEDURE

8.1 A rank list will be prepared based on the marks scored in DEET-May 2007 and admission is based on the ranks obtained.

8.2 Candidates who have appeared for the qualifying examination but have not yet received the result will also be considered for selection. If such candidates are selected they will be offered provisional admission and they have to join the programme on the prescribed date after paying the prescribed fees. They have to produce the provisional / degree certificate on or before 31.07.2007. The provisional admission of those candidates who fail to produce the said certificate on or before the specified date, even if eligible otherwise, will automatically stand cancelled. Such Candidates have to discontinue the programme and not eligible for refund of any fees except the refundable deposit.

8.3 Candidates eligible for admission to more than one programme will be admitted in any one of the programmes only, based on their choice.

9. IMPORTANT DATES

Last date for issue and receipt of completed applications: 30.04.2007 - 5.30 P.M.

Date and Time of Entrance Test

<table>
<thead>
<tr>
<th>Programme</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSc</td>
<td>26.05.2007</td>
<td>02.30 p.m. to 04.30 p.m.</td>
</tr>
<tr>
<td>MBA</td>
<td>27.05.2007</td>
<td>10.00 a.m. to 12.00 Noon</td>
</tr>
<tr>
<td>MCA</td>
<td>27.05.2007</td>
<td>02.30 p.m. to 04.30 p.m.</td>
</tr>
</tbody>
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10. FEES DETAILS

a) To be paid at the time of admission:

- Admission and recognition fee: Rs. 850/-
- (Other States Rs.1250/-)

- Cost of Regulation & Syllabus Book: Rs. 300/-

- Total: Rs. 1150/-

b) Refundable Deposit: Rs. 5000/-

c) Payable Every Semester

- Tuition Fees: Rs. 3000/-
- Course Development fees: Rs. 4000/-
- Learning Aids: Rs. 3000/-
- Learning Material Development: Rs. 1000/-
- Facilitation fee: Rs. 1500/-

- Total: Rs. 12500/-

d) Provisional & Degree Certificate: Rs. 550/-

(during the last semester)

11. EXAMINATION CENTRES

The Distance Education Entrance Test – May 2007 will be conducted at the following cities:

E1. Chennai E2. Coimbatore
E3. Madurai E4. Trichy
E5. Tirunelveli E6. Salem
E7. Nagercoil E8. Bangalore
E9. Mangalore E10. Mysore
E11. Thiruvananthapuram
E14. Pondicherry E15. Hyderabad
Every effort will be made to comply with the candidate's choice for the Entrance Test Centre. However, for reasons like non-availability of seats, another center may be allotted for a few candidates. In any case, a center once allotted cannot be altered for any reason.

12. STUDY CENTRES

The Distance Education Study Centres will be conducted at the following cities:

S1. Chennai  
S2. Coimbatore  
S3. Madurai  
S4. Trichy  
S5. Tirunelveli  
S6. Salem  
S7. Nagercoil  
S8. Bangalore  
S9. Mangalore  
S10. Mysore  
S11. Thiruvananthapuram  
S12. Ernakulam  
S13. Calicut  
S14. Pondicherry  
S15. Hyderabad  
S16. Nellore  
S17. Vijayawada  
S18. Bhubaneswar  
S19. Patna  
S20. Jamshedpur  
S21. Chandigarh  
S22. New Delhi  
S23. Guwahati  
S24. Ranchi  
S25. Kolkatta  
S26. Bhopal  
S27. Agra  
S28. Lucknow  
S29. Pune  
S30. Mumbai  
S31. Jaipur

Every effort will be made to comply with the candidate's choice of Study Centre. However, Study Centres will operate only in cities where there are sufficient number of candidates. In such cases other preferences of Study Centres will be accommodated as far as possible.

13. GENERAL INFORMATION

i) Candidates should carefully fill up the application form

ii) Candidates admitted to MBA/MCA/MSc Programme are not eligible for any scholarships or fee concessions.

iii) All candidates are expected to enclose six envelopes given to them after duly writing their addresses in each envelope.

iv) The candidates who are submitting downloaded applications, should enclose six self addressed stamped envelopes and one self addressed post card for acknowledgement.