ANNA UNIVERSITY
Chennai - 600 025, India

Application Form for Admission to Masters’ Degree Programmes
for the academic year 2013-2014

OFFERED IN THE UNIVERSITY DEPARTMENTS
UNDER FOREIGN NATIONALS’ (FN) CATEGORY

Last date for Receipt of Application: 31 July 2013

NAME OF THE CANDIDATE: ________________________________________
(Surname First)

FOR OFFICE USE ONLY

<table>
<thead>
<tr>
<th>Application Received Date</th>
<th>: __________________________</th>
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Received By

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Checked By

___________________________
FN Application Form
M.E. / M.Tech. / M.Arch. / M.Plan. / MBA / MCA Degree Programmes

For Admission to ___________________________ Degree

Preference of Branch: 1._______________________
                       2._______________________
                       3._______________________
                       4._______________________

Preference of Campus: College of Engineering Guindy (CEG)  
                      Alagappa College of Technology (ACT)  
                      Madras Institute of Technology (MIT)  
                      School of Architecture & Planning (SAP)  

Registration fee:

<table>
<thead>
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<th>Bank Draft No.</th>
<th>Date</th>
<th>Amount</th>
<th>Issuing Bank</th>
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<td></td>
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<td>US $200</td>
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A.DETAILS OF THE CANDIDATE:

1. Name of the candidate (Capital letters)

2. Candidate’s Address for Correspondence:
   ---------------------------------------------
   ---------------------------------------------
   ---------------------------------------------
   ---------------------------------------------

Phone No.: ---------------------------------------------
e-mail: ---------------------------------------------

3. Gender: Male/Female Date-of-Birth: [ ] [ ] [ ]

4. Name of the Father: ____________________________

5. Name of the Mother: ____________________________
6. Details of the Qualifying degree:

<table>
<thead>
<tr>
<th>Name of the Degree</th>
<th>Register No.</th>
<th>Name of the University and Country</th>
<th>Duration</th>
<th>Average Percentage</th>
<th>Year of Passing</th>
<th>Medium of instruction</th>
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<tbody>
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7. Details of Marks obtained in the qualifying degree.
   Attach authenticated transcripts of grades / marks secured in the qualifying degree.

8. Name & Address of the Local Guardian, if any:
   Residence: ........................................  Office: ........................................
   ..................................................  ..................................................
   ..................................................  ..................................................
   ..................................................  ..................................................
   Phone: ..........................................  Phone: ..........................................  
   Fax : ...........................................  Fax : ...........................................  
   e-mail: ........................................  e-mail: ........................................

9. Passport Details of the candidate:

<table>
<thead>
<tr>
<th>Name of the Candidate</th>
<th>Nationality</th>
<th>Passport No.</th>
<th>Place of Issue</th>
<th>Date of Expiry</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

10. Foreign Residence address of parents for correspondence:
   Residence: ........................................  Office: ........................................
   ..................................................  ..................................................
   ..................................................  ..................................................
   ..................................................  ..................................................
   Phone: ..........................................  Phone: ..........................................  
   Fax : ...........................................  Fax : ...........................................  
   e-mail: ........................................  e-mail: ........................................

11. Full address of the country’s Embassy office in India
   ..........................................................
   ..........................................................
   ..........................................................
   Phone: .............................................
   Fax: ..............................................
   e-mail: .........................................
12. Photo copies of the following documents are to be attached along with the application.

1. Passport of the candidate.
2. Valid student visa.
3. Qualifying mark list of the candidate. If the grades are produced, certificate showing equivalent marks to grades should be submitted.
4. Provisional Degree Certificate.
5. Transfer Certificate.
6. Migration Certificates.
7. Certificate showing that the candidate has undergone the qualifying examination in English Medium.
DECLARATION FORM

Declaration by the Candidate

I, ________________________, hereby declare that all the particulars stated in this application and enclosures are true to the best of my knowledge and belief. I have read the Information Brochure and I shall abide by the terms and conditions therein. I am aware that my admission will be provisional and in the event of my being found ineligible at the time of reporting, my admission will be denied. If I am already admitted, my admission will be cancelled. I am also aware that in all matters concerning admission, the decision of Anna University, Chennai is final and I shall abide by it. I am fully aware that as per the directions of the Hon’ble Supreme Court of India and Tamil Nadu Prohibition of Ragging Act 1997, ragging is an offence and is banned in the Institutions and anyone indulging in ragging is liable to be punished such as expulsion from the Institution and / or rigorous imprisonment up to three years and/or fine up to Rs.25, 000/-

Place: 
Date: 
Signature of the Candidate

Declaration by the Parent

I, ________________________, hereby declare that all facts given in the application by the Candidate Mr. / Ms. ________________________________ who is my son / daughter are true and correct. In case, any particulars furnished in the application are found to be incorrect at a later stage, I agree to forfeit the admission of my son / daughter, no matter, at whatever stage of the course at that time. I hereby give an undertaking to pay regularly all his/her dues to the University / Hostel till the completion of his/her course of study. I also undertake the responsibility for his/her good conduct. I am also aware that in all matters concerning admission of my son / daughter, the decision of Anna University, Chennai is final and I shall abide by it. I am fully aware that as per the directions of the Hon’ble Supreme Court of India and Tamil Nadu Prohibition of Ragging Act 1997, ragging is an offence and is banned in the Institutions and anyone indulging in ragging is liable to be punished such as expulsion from the Institution and / or rigorous imprisonment up to three years and/or fine up to Rs.25, 000/-

Place: 
Date: 
Signature of the parent
Name:
1. ADMISSION REQUIREMENTS

1.1. Application Form:
   The application form may be downloaded from the website: www.annauniv.edu/cia/adm.php

1.2. Eligibility and Academic Qualifications:
   For the courses of study and eligibility qualifications for admission to M.E./ M.Tech./
   M.Arch./ M.Plan. degree programmes refer to www.annauniv.edu/cia/Eligibility.pdf.
   
   Note: Admission shall be offered only to the candidates who possess the qualification
   prescribed against each course.
   Any other relevant qualifications which are not prescribed against each programme shall be
   considered for equivalence by the committee constituted by the Syndicate. Admission to such
degree shall be offered only after obtaining equivalence from the Director (Academic Courses),
Anna University, Chennai – 600025.

1.3. Registration Fee
   A Bank Draft for US $ 200 drawn in favour of the Director, Centre for International Affairs,
   Anna University, Chennai, India payable at New York drawn from the Nationalised Banks of
   India or other International Banks with branches in India should be submitted along with the
   application. Check whether the Demand Draft has routing number and seal and is signed by the
   authorised official.

1.4. Last date for Receipt of Application
   Application complete in all respects should reach the Director, Centre for International Affairs,
   Anna University, Chennai-600 025, India on or before 31 July 2013.
   The admission is subject to the eligibility criteria prescribed by the Academic Courses,
   Anna University, Chennai, India.

1.5. Selection of candidates:
   Selection of the candidates will be done on the basis of marks obtained in UG degree subject to
   availability of vacancies and production of the following documents:
   1. Passport of the candidate.
   2. Valid student visa.
   3. Qualifying mark list of the candidate. If the grades are produced, certificate
      showing equivalent marks to grades should be submitted.
   4. Provisional Degree Certificate.
   5. Transfer Certificate.
   6. Migration Certificates.
   7. Certificate showing that the candidate has undergone the qualifying
      examination in English Medium.

   1.5.1. Final allotment of the branch of study will be done after verification of the original
   certificates. Once the branch of study and the institute are allotted, it can’t be changed for
   any reasons.

1.6. Payment of Tuition Fee
   On receipt of the allotment order, the candidate has to pay the prescribed fee immediately in the
   form of Demand Draft drawn in favour of the Director, Centre for International Affairs,
   Anna University, Chennai, India payable at New York. Check whether the Demand Draft has
   routing number and seal and is signed by the authorised official.
1.6.1. Fee Structure: US$ 4000 per year for all Masters' Degree Programmes, including MCA (6 Semesters).

1.6.2. Fees once paid is not refundable.

1.6. Fitness:

Candidates have to submit a medical fitness certificate at the time of final allotment as per Annexure-I.

2. GENERAL INFORMATION

2.1. Reporting to the University:

Normally, the academic session begins by July – August every year. Candidates selected for admission are required to report to the respective Deans of the campus concerned on the scheduled date mentioned in the allotment order. If the candidate fails to do so, the offer of admission will automatically stand cancelled.

2.2. Other Fee: Fees applicable for Library, Examination, Students' Co-operative Society, Identity card(Smart card), etc should be paid in Indian rupees at the time of admission or whenever required to pay as per the rules.

2.3. Requirements for Completion of a Semester

2.3.1. A candidate who has fulfilled the following conditions shall be deemed to have satisfied the requirements for completion of a semester.

Ideally every student is expected to attend all the classes and earn 100% attendance. However, in order to allow provision for certain unavoidable circumstances such as hospitalization / accident / specific illness, the student is expected to earn a minimum of 75% attendance.

Therefore, he / she shall secure not less than 75% of overall attendance in that semester taking into account the total number of periods in all courses attended by the candidate as against the total number of periods in all courses offered during that semester.

2.3.2. However, a candidate who secures an overall attendance between 65% and 74% in that current semester due to medical reasons (prolonged hospitalization / accident / specific illness / participation in Sports events) may be permitted to appear for the current semester examinations subject to the condition that the candidate shall submit the medical certificate / sports participation certificate to the Head of the Department.

2.3.3. Candidates who secure less than 65% overall attendance and candidates who do not satisfy the clauses 2.3.1 & 2.3.2 will not be permitted to write the end-semester examination of that current semester and will not be permitted to go to the next semester. They will be required to repeat the semester which has not been completed in the next academic year.

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ANNEXURE - I

MEDICAL CERTIFICATE
(to be produced at the time of Admission)

Certified that I, Dr…………………………………………………………………………………………………….

(IMC. Reg.No. ………………………………) have this ………………………………………2013 examined the candidate whose
day of ………………………………………….. particulars are given below:

1. Name of the Candidate : 

2. Name of the parent : 

3. Sex : Male / Female

4. Age with date of Birth : …… years

   Date        Month         Year

5. Identification Marks

   1. 

   2. 

6. Whether the candidate fulfils the following standards : Normal    If No, specify the defect

   (a) General Fitness consists of Yes/No

       Full Blood Test including HIV Test

       Full Urine Test

       Chest X-ray

       ECG

       Mental Retardness Test and

       Other General Tests

   (b) Vision : Yes/No

   (c) Auditory functions : Yes/No

   (d) Speech functions : Yes/No
7. Whether Physically Handicapped: Yes/No (If Yes specify the defect and the extent of disability)

   (i) Vision
   (ii) Speech
   (iii) Hearing
   (iv) Limbs

8. **OPINION:** with the above clinical details
   Please specify
   Whether the candidate is physically eligible to be considered for admission in Engineering Colleges/Technical Institutions Yes/No (If No specify the reasons)

Signature of the Candidate

Signature of Regd. Medical Practitioner

Place: Register No. :

Date: Full Address:


# ANNEXURE – II
DATA SHEET
(TO BE FILLED BY THE CANDIDATE – PLEASE USE BLOCK LETTERS)

Course Applied for ...................................... Branch ..............................................................

## A. DETAILS OF THE CANDIDATE

1. Name of the Candidate : 

2. Gender : ☐ M ☐ F 3. Date of Birth  DD/ MM/YY

4. Name of the Father : 

5. Name of the Mother : 

6. E-mail ID of the Candidate : 

7. E-mail ID of the Parent : 

8. Nationality : 

9. Address for Correspondence in abroad : (with Phone number & email)

   Telephone No: (with Code)

   Mobile No: 

10. Name & Address of Local Guardian, if any in India : (with Phone number & email)

   Telephone No: (with Code)

   Mobile No: 

## B. PASSPORT DETAILS OF THE CANDIDATE

<table>
<thead>
<tr>
<th>Passport No.</th>
<th>Date of Issue</th>
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</thead>
<tbody>
<tr>
<td>Date of Expiry</td>
<td>Place of Issue</td>
</tr>
<tr>
<td>Visa No.</td>
<td>Date of Issue</td>
</tr>
<tr>
<td>Date of Expiry</td>
<td>Place of Issue</td>
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</tbody>
</table>

## SIGNATURE OF THE CANDIDATE

## FOR OFFICE USE ONLY

<table>
<thead>
<tr>
<th>Office Ref. No.</th>
<th>Admitted</th>
<th>Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category</td>
<td>FN</td>
<td>Course</td>
</tr>
<tr>
<td>M.E./M.TECH./M.ARCH./M.PLAN. MBA/MCA</td>
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</tbody>
</table>

Please paste stamp size (recently taken Colour Photograph)