



CENTRE FOR INTERNATIONAL AFFAIRS
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CIRCULAR

The Department of Biotechnology, Ministry of Science & Technology is seeking proposals from Universities/R&D Institutions/State Councils of Science & Technology for establishment of partnership Centre with Department of Biotechnology for Skill Development Programme, Entrepreneurship Development Programme for students and faculty improvement programme in Biotechnology.

The Department of Biotechnology will provide support for following activities to DBT-Partnership Centre. There is no need to create a de-novo new centre, an existing facilities in universities/institutes could be suitably modified and strengthened to act as a Centre. This centre will be expected to create a network by developing strong linkages with top academic institutions and research laboratories. The core activities of the centre will be:

- Study of demand and supply of trained skilled manpower in the State and identification of gaps for initiating new programmes
- Study of available skill development programmes in the country and overseas and to adapt and adopt a suitable model.
- To prepare a plan for training of teachers, students and entrepreneurs, framing course curriculum with duration.
- Identification of experts and partner institutes for conducting specific technique based skill development programmes, entrepreneurship development programmes and faculty improvement programmes.
- Conduct skill development programmes for school pass outs and undergraduate students.
- Conduct entrepreneurship development programmes in collaboration with industry associations.

Proposals should be submitted by interested agencies on or before 30th November, 2017 in prescribed format available on DBT website to Dr. Manoj Singh Rohilla, Scientist-'D', HRD Division, Department of Biotechnology, Ministry of Science & Technology, Block-2, Room No. 613, CGO Complex, Lodi Road, New Delhi-110003. Please visit website www.dbtindia.nic.in for complete information and guidelines for submission of proposal under link 'Latest Announcements'. The proforma for submission of proposal is attached.

DIRECTOR

To
All Deans of campuses
All Directors and HODs (With a request to display on notice board)
PA to Registrar



सत्यमेव जयते

**Department of Biotechnology
Ministry of Science & Technology
Government of India**

**CALL FOR PROPOSAL FOR STARTING SKILL DEVELOPMENT PROGRAMME IN
PARTNERSHIP WITH DEPARTMENT OF BIOTECHNOLOGY**

The Department of Biotechnology, Ministry of Science & Technology is seeking proposals from Universities/R&D Institutions/State Councils of Science & Technology for establishment of partnership Centre with Department of Biotechnology for Skill Development Programme, Entrepreneurship Development Programme for students and faculty improvement programme in Biotechnology.

Programme Activities: The Department of Biotechnology will provide support for following activities to DBT-Partnership Centre

DBT Partnership Skill Development Centre: There is no need to create a de-novo new centre, an existing facilities in universities/institutes could be suitably modified and strengthened to act as a Centre. This centre will be expected to create a network by developing strong linkages with top academic institutions and research laboratories. The core activities of the centre will be:

-) Study of demand and supply of trained skilled manpower in the State and identification of gaps for initiating new programmes
-) Study of available skill development programmes in the country and overseas and to adapt and adopt a suitable model.
-) To prepare a plan for training of teachers, students and entrepreneurs, framing course curriculum with duration.
-) Identification of experts and partner institutes for conducting specific technique based skill development programmes, entrepreneurship development programmes and faculty improvement programmes.
-) Conduct skill development programmes for school pass outs and undergraduate students.
-) Conduct entrepreneurship development programmes in collaboration with industry associations.

Who can apply?

-) University, Training Institute, Research Institute, State Councils/Organization with proven track record of conducting teaching/ training programmes in Biotechnology.
-) The programme implementing University, Training Institute, Research Institute, State Councils/Organization should have requisite networking and linkages with other academic and research institutions to take advantage of existing expertise.
-) The institution should be eligible for receiving Government funds/grants. Evidence of successful (technical and financial) implementation of minimum two projects funded by any Government agency should be attached.

Proposals should be submitted by interested agencies on or before 30th November, 2017 in prescribed format available on DBT website to **Dr. Manoj Singh Rohilla, Scientist-'D'**, HRD Division, Department of Biotechnology, Ministry of Science & Technology, Block-2, Room No. 613, CGO Complex, Lodi Road, New Delhi-110003. Please visit website www.dbtindia.nic.in for complete information and guidelines for submission of proposal under link 'Latest Announcements'.



**Government of India
Ministry of Science and Technology
Department of Biotechnology
(HRD Division)**

Skill Development Programme in Biotechnology

**PROFORMA FOR SUBMISSION OF PROPOSAL
FOR SKILL DEVELOPMENT PROGRAMME FOR UNDERGRADUATE STUDENTS IN BIOTECHNOLOGY
(Three to Six Months Duration and Minimum 25 Participants)**

1. Name of the University/Institution/Organization
2. Title of proposed course
3. Duration of the course
4. Objectives of the course
5. Number of seats per year
6. Mode of selection of students
7. Eligibility for admission
8. Justification for starting the programme
9. Total cost of the proposal & duration
10. Collaborating departments
(The programme is envisaged to be collaborative, inter-departmental)
11. Name, designation, field of specialization of faculty members of participating departments in the institution and list of major publications in last five years.

12. Details of non-teaching staff/supporting staff/technical staff in department
13. List of existing major equipment and infrastructural facilities including laboratory space and hostel accommodation.
14. Major research grants received by proposing department
15. Course content
16. Proposed fee structure
17. Financial assistance required for programme
(Please provide the break-up of funds under different heads required year wise with full justification).
18. Name and address of course coordinator(Office and Residence, Telex, Fax, email etc.)
19. Name and full address of the Vice-Chancellor/Director/Registrar with Telephone No.
(Office and Residence, Telex, Fax, email etc.)
20. Declaration/Certification
It is certified that:
 - a) The same project has not been submitted to any other Agency/Agencies for financial support.
 - b) Necessary provision and approval of competent authority has been taken for the implementation of programme in the University/Institute.
 - c) The University/Institute agree to sign detailed MoA with DBT for implementation and management of programme once approved.
 - d) The Institute assumes to undertake the financial and other management responsibilities of the programme.
 - e) We agree to accept the terms and conditions of the funding agency.

**Head of the Institution
(Signature and Stamp)**

**Course Coordinator Skill Development Programme
(Signature and Stamp)**

Date & Place:



**Government of India
Ministry of Science and Technology
Department of Biotechnology
(HRD Division)**

Skill Development Programme in Biotechnology

**PROFORMA FOR SUBMISSION OF PROPOSAL
FOR SKILL DEVELOPMENT PROGRAMME FOR 10 + 2 STUDENTS
(2 weeks duration/Course)**

1. Name of the University/Institution
2. Title of proposed course
3. Duration of the course
4. Objectives of the course
5. Number of seats per year
6. Mode of selection of students
7. Eligibility for admission
8. Justification for starting the programme
9. Total cost of the proposal & duration
10. Collaborating departments
(The programme is envisaged to be collaborative, inter-departmental)
11. Name, designation, field of specialization of faculty members of participating departments
:
in the institution and list of major publications in last five years.

12. Details of non-teaching staff/supporting staff/technical staff in department
:
13. List of existing major equipment and infrastructural facilities including laboratory
:
space and hostel accommodation.
14. Major research grants received by proposing department
15. Course content
16. Proposed fee structure
:
17. Financial assistance required for programme

(Please provide the break-up of funds under different heads required year wise with full justification).
18. Name and address of course coordinator (Office and Residence, Telex, Fax, email etc.)
19. Name and full address of the Vice-Chancellor/Director/Registrar with Telephone No.

(Office and Residence, Telex, Fax, email etc.)
20. Declaration/Certification
It is certified that:
 - a) The same project has not been submitted to any other Agency/Agencies for financial support.
 - b) Necessary provision and approval of competent authority has been taken for the implementation of programme in the University/Institute.
 - c) The University/Institute agree to sign detailed MoA with DBT for implementation and management of programme once approved.
 - d) The Institute assumes to undertake the financial and other management responsibilities of the programme.
 - e) We agree to accept the terms and conditions of the funding agency.

Head of the Institution Programme
(Signature and Stamp)

Course Coordinator Skill Development
(Signature and Stamp)

Date & Place:



**Government of India
Ministry of Science and Technology
Department of Biotechnology
(HRD Division)**

**PROFORMA FOR SUBMISSION OF PROPOSALS FOR ENTREPRENEURSHIP
DEVELOPMENT PROGRAMME IN BIOTECHNOLOGY**

(2 Weeks Duration and Minimum 15 Participants/Course)

1. Name of the University/Institute/Organization :
2. Title of proposed course
3. Duration of the course
4. Objectives of the course
5. Mode of selection of students
6. Eligibility for participation in course
7. Justification for proposing the course
8. Total cost of the proposal & duration
9. Collaborating Agencies (The programme is envisaged to be collaborative)
10. Name, designation, field of specialization of faculty members of participating departments in the institution and list of major publications in last five years.
11. Existing infrastructure facilities including laboratory space, hostel accommodation and incubation center etc.
12. Major research grants received by proposing department
13. Course content with faculty details
14. Collaboration with State Industrial Development Corporation, industries and industry associations for hand holding support (as post workshop support) for budding entrepreneurs.
15. Financial assistance required for programme
(Please provide the break-up of funds under different heads required year wise with full justification)

16. Name and address of course coordinator (Office and Residence, Telex, Fax, email etc.)

:

17. Name and full address of the Vice-Chancellor/Director/Registrar with Telephone No.
(Office and Residence, Telex, Fax, email etc.)

18. Declaration/Certification

It is certified that:

- f) The same project has not been submitted to any other Agency/Agencies for financial support.
- g) Necessary provision and approval of competent authority has been taken for the implementation of programme in the University/Institute.
- h) The University/Institute agree to sign detailed MoA with DBT for implementation and management of programme once approved.
- i) The Institute assumes to undertake the financial and other management responsibilities of the programme.
- j) We agree to accept the terms and conditions of the funding agency.

**Head of the Institution
(Signature and Stamp)**

**Course Coordinator Skill Development Programme
(Signature and Stamp)**

Date & Place:



**Government of India
Ministry of Science and Technology
Department of Biotechnology
(HRD Division)**

**PROFORMA FOR SUBMISSION OF PROPOSAL FOR FACULTY IMPROVEMENT
PROGRAMME
(UNDERGRADUATE SCIENCE FACULTY WORKING IN DIFFERENT AREAS OF LIFE SCIENCES &
BIOTECHNOLOGY)
(2 Weeks Duration and Minimum 20 Participants)**

1. Name & Designation and address of the Course Director:
(Including fax/ telephone No. telegraphic code, fax, email etc.)
2. Title of the training course:
3. Duration & dates of the course:
4. No. of participants:
5. Mode of selection:
6. Brief justification of proposal i.e., need for conducting the course:
 - (i) Details of laboratory facilities available with the institute
 - (ii) Status of expertise of the Course Organizers in the field (please attach biodata)
7. Objectives of the course:
8. Nature of the Course (Theoretical / Practical) (minimum 70% practical)
9. Course content (please specify date-wise schedule of lectures and practicals):
10. Whether any such training sponsored by the DBT or other agency conducted earlier:
11. Ongoing research projects with the course organizer in the field, indicating the name of funding agency etc.; if any:

.Financial assistance required for conducting the course: (Estimates to be given on a realistic basis along with justification, and giving details as indicated in the enclosed guidelines)

12. Course Faculty Details

S. No.	Course Faculty	Name, Designation Address	Area of Expertise
1.	Internal Core faculty		
2.	Indian guest faculty		

13. Existing guest house or hostel accommodation:

14. Other information, if any:

**Head of the Institution
(Signature and Stamp)**

**Course Director
(Signature and Stamp)**

Date & Place: