

**Centre for International Affairs**

**ANNA UNIVERSITY CHENNAI**



**FAQ**

## About the Admission Process

- |   |  |
|---|--|
| 1 | <p><b>Which categories of people will be considered as NRI (Father / Mother) for admission to UG / PG Programme?</b></p> <p>Following categories of people (Father / Mother) will be considered as NRI for admission to UG / PG Programme:</p> <ul style="list-style-type: none"><li>• Passport of an applicant indicating his/her status as 'Non Resident Indian'.</li><li>• Non Resident Indian Certificate issued by the Indian Embassy / Indian Consulate of the Country of residence .</li><li>• One of the parents having Overseas Citizen of India (OCI) / Persons of Indian Origin (PIO) card with FN Passport</li></ul>   |
| 2 | <p><b>Which documents are required from the Sponsor to apply under NRI Sponsored Category Seats to UG / PG Programme?</b></p> <p>The following documents are required from Sponsoring person.</p> <ol style="list-style-type: none"><li>1 NRI status from sponsoring person.</li><li>2 Photocopy of Passport of Sponsoring Person.</li><li>3 Residence proof of sponsoring person.</li><li>4 A certificate from employer of Sponsor is on work visa.</li><li>5. Last Six Month NRI / NRE / NRO Bank Statement.</li></ol>   |
| 3 | <p><b>What are the documents to be submitted for NRI / CIWGC admission?</b></p> <p><b>The mandatory documents for NRI / CIWGC categories are:</b></p> <ol style="list-style-type: none"><li>i. Recent NRI status certificate of the parent issued by the Indian Embassy of the respective country.</li><li>ii. Employment certificate of the NRI parent. In the case of self employment, nature of business, annual income and required proof like Income - Tax paid (for the last 3 years).</li><li>iii. NRE/NRI bank pass Book of the NRI parent ( bank statement for 6 months).</li><li>iv. Valid Indian Passport of the NRI parent.</li><li>v. Birth Certificate or Valid Indian Passport of the Candidate.</li><li>vi. Qualifying Mark / Grade list of the candidate ****.</li><li>vii. School Transfer Certificate / Migration Certificate</li></ol> |
| 4 | <p><b>Who can sponsor the students admission?</b></p> <p>Only the Parents can sponsor their ward.</p>  |

## About the Admission Process

5	<p><b>What are the documents to be submitted for FN admission?</b></p> <p><b>Documents required for Foreign Nationals' Category:</b></p> <ol style="list-style-type: none"><li>1. Proof of Citizenship of the candidate.</li><li>2. Passport of the candidate.</li><li>3. Qualifying mark list of the candidate ****.</li><li>4. Certificate showing that the candidate has proficiency in English language.</li><li>5. Proof of Financial support.</li><li>6. Valid Visa / PIO / OCI Card.</li></ol> <p>**** If the candidate has studied in a non-Indian Government board of education system in abroad or in India, the eligibility certificate obtained from Association of India Universities, New Delhi or Indian Embassy in abroad, where the candidate has studied should be submitted.</p>
6	<p><b>What is the Eligibility Criteria for Marine Worker?</b></p> <p>If marine worker have Continuous Discharge Certificate (CDC) they can apply for the Non-resident Indian (NRI) category.</p>
7	<p><b>How much is the Application Fee?</b></p> <p>The application processing charges are US\$ 200 (CIWGC/NRI/FN/PIO) which is non – refundable.</p>
8	<p><b>When is the application for NRI / CIWGC / FN categories available?</b></p> <p>Online application is available in the University website <a href="http://www.annauniv.edu/cia">www.annauniv.edu/cia</a>. from March 1<sup>st</sup>, 2018 onwards.</p>
9	<p><b>When is the last date to submit the application?</b></p> <p>June 15, 2018 is the last date for online registration of the application form. However, any required document may be accepted two days before the counseling.</p>
10	<p><b>When is the counseling usually scheduled?</b></p> <p>The tentative date of counseling is in the month of June every year.</p>
11	<p><b>When to apply for admission?</b></p> <p>From March 1<sup>st</sup> 2018</p> <p>Admissions is counselling based for which Online registration is mandatory &amp; available on the home page of our website.</p>
12	<p><b>What is the total number of seats for CIWGC / foreign/NRI quota?</b></p> <p>15% of the total seats is reserved for CIWGC / NRI / Foreign National quota</p> <p>Among this, 5% is for NRI, 5% is for CIWGC and 5 % for FN.</p>

## About the Admission Process

- 13** **Is there any entrance examination for UG Programmes?**  
No.  
Undergraduate Admissions is based on merit as per the grades/ marks obtained in physics, chemistry and mathematics in the 10+2 or equivalent examination
- 14** **Is there any requirement for the SAT/ AIEEE score?**  
SAT / AIEEE score is not required.
- 15** **What is the eligibility criteria adopted for admission through NRI / FN categories?**  
The minimum eligibility is Mathematics, Physics and Chemistry put together 50%
- 16** **I have not studied Physics in +2, Can I be admitted to your program?**  
**No**, Qualified applicants must have an **Mathematics, Physics and Chemistry** in +2 level or equivalent.
- 17** **I have taken biology instead of chemistry, in my XII Boards. I have got more than 80% in Maths, and my overall percentage is also more than 80%. Am I eligible?**  
Not eligible.  
For Anna University Engineering admission candidates must have studied Mathematics, Physics and Chemistry.  
The candidate should have passed in all the subjects and scored a minimum average of 50 percentage in Mathematics, Physics and Chemistry put together.
- 18** **I have done my XII from IB board. Am I eligible to apply?**  
Yes, IB Board is considered equivalent to CBSE. However, before you are granted admission, you will have to show that you satisfy the eligibility criteria. If your Board does not give marks in percentages, you can get the percent conversion from the Principal of the school.

## About the Admission Process

### 19 What are predicted grades/scores?

Students who are awaiting their final board results are required to submit their predicted grades. Predicted grades are supposed to be an accurate estimation of a student's final grades.

For students from the IB, Cambridge and other International boards, the school counsellor must submit the predicted grades on behalf of the student.

The process to do this is mentioned in the application form. Students from other boards may submit their own predictions, or share the school counsellor's predictions.

How ever, we will not consider the predicted scores for final admission.

### 20 If any change in my marks after re-totaling, will it effect in my rank?

Yes, If the ranking of candidate is changed due to re-totaling/revaluation of mark, he/she can attend counseling as per the new mark and rank.

### 21 How is the cut-off and ranking calculated?

Aggregate mark is not calculated. It is the last mark admitted for a branch.

The selection of candidates will be on the basis of the marks obtained in the prescribed subjects in the qualifying examination.

The academic marks in the prescribed subjects will be reduced to 200. (Mathematics 100, Physics + Chemistry =100) which will be considered for Ranking.

#### **Example**

Candidate scores 188 in Mathematics, 190 in Physics 196 in Chemistry out of 200

Aggregate is =  $(188/2) + ((190+196)/4) = 190.5$

Ranking

The candidate with the highest Aggregate Mark is ranked number 1 and given ranks in the descending order of the aggregate mark.

### 22 Is there any benefit available for students other than State HSC Board?

No special consideration or grace marks are given to any board for admission purpose. All boards are treated at par.

## About the Admission Process

23

### **What are the Board of Examination in General are considered?**

The following boards are considered equivalent to the 10+2 system of Indian Education. They should also produce equivalent marks for the corresponding grades.

- GCE Examination of U.K with Higher Grades in five subjects at the Ordinary Level (O Level) and Physics, Chemistry, Mathematics/Biology at the Advanced Level (A Level).
- High School Certificate Examination, University of Cambridge Local Examinations Syndicate, U.K
- International Baccalaureate Examinations of Geneva.
- High School Graduation from Accredited Institutions of USA
- 12 years High School
- Grade 12 pass from the accredited institutions of Canada.
- 12 years High School Graduation / Diploma/Certificate of an approved Board Schools of China, Thailand, Indonesia, Bhutan, Syria, Bangladesh, Sri Lanka, Iran, Iraq, Kuwait, Bahrain, Oman, Yemen, Saudi Arabia, UAE and other Gulf Countries.
- 12 years Secondary Stage qualifications of National Examination Board/Council of Ministry of Education of Kenya, Nigeria, Sudan, Tanzania, Uganda and Rwanda.
- High School Certificate HSC and Cambridge School Certificate A Level from the accredited institutions of Mauritius.
- Any other examination of the Foreign Country as found equivalent to 10 +2 examination of India by Association of Indian Universities (AIU).

**24 What are the different types of accounts which can be maintained by an NRI/PIO in India?**

As per Reserve Bank of India (RBI) there are three types of banks accounts that can be maintained by an NRI / PIO in India.

- **Non-Resident Ordinary Rupee Account (NRO Account)** : Any person resident outside India may open an NRO account with an authorized dealer or an authorized bank for the purpose of putting through a bona fide transaction in rupees. Opening of accounts by individual/ entities of Pakistan and entities of Bangladesh require prior approval of Reserve Bank of India. NRO accounts may be opened / maintained in the form of current, savings, recurring or fixed deposit accounts.
- **Non-Resident (External) Rupee Account (NRE Account)** : NRE account may be in the form of savings, current, recurring or fixed deposit accounts (with maturity of minimum one year). Such accounts can be opened only by the NRI/PIO himself and not through the holder of the power of attorney. NRIs may be permitted to open NRE account with their resident close relatives (relative as defined in Section 6 of the Companies Act, 1956) on 'former or survivor 'basis. The resident close relative shall be eligible to operate the account as a Power of Attorney holder in accordance with the extant instructions during the life time of the NRI/PIO account holder.
- **Foreign Currency Non Resident (Bank) Account – FCNR (B) Account** : FCNR account stands for foreign currency non-resident bank account wherein a non-resident individual of Indian origin can maintain a fixed deposit in foreign currency and earn regular interest in the same.

**25 What is the tuition fee for those who admit through NRI / CIWGC / FN categories?**

The tuition fee is 7500 USD / Year and 5000 USD /year for certain courses.

**26 When is the fee to be remitted?**

On the date of counseling, all the documents should be submitted in original with a one year tuition fee the form of DD.

**27 Can the tuition fees be paid in installments?**

No, the tuition fee will be paid in single installments at the beginning of every year.

**28 Will the tuition fee change next year?**

Yes, according to the university policy. All four year fee structure will be given at the time of admissions.

**29 Can an NRI sponsored student pay the course /tuition fee in Indian rupees?**

Course/ tuition the have to be paid in US Dollars only by the sponsor.

## About the Admission Process

<b>30</b>	<b>Can the tuition fee be paid in Indian rupees?</b> No. The course / tuition fee is to be paid in USD. However, using the swift transfer, the fee may be paid from NRE/ NRO or foreign account.
<b>31</b>	<b>How do I know about merit list? How will I be informed about the counseling session?</b> Provisional merit list of counseling will be displayed on the website <a href="http://www.annauniv.edu">www.annauniv.edu</a> . Counseling session for admission will be updated in user login and / or a call letter is sent through Email.
<b>32</b>	<b>Is there any provision for prior booking of seats?</b> No. The seats are allotted during counseling based on rank.
<b>33</b>	<b>Is there any procedure of Branch change in II year of B.E. / B.Tech.?</b> Once branch allotted. There is no, Branch change.
<b>34</b>	<b>What was the maximum mark and minimum cut off marks for academic year 2017-2018?</b>  197.25 / 200 103.00 / 200  Still seats were available in certain branches.
<b>35</b>	<b>How many years of study are required to get a Bachelor's Degree?</b> It is a 4 year course.
<b>36</b>	<b>Are the degrees recognized all over the world?</b> Yes, the degree offered is recognized, the students are eligible to take admission in any university in the world.
<b>37</b>	<b>What is the medium of Instructions?</b> English only
<b>38</b>	<b>Is there any agency through which one can apply?</b> No.
<b>39</b>	<b>What is the tentative date for commencement of classes?</b> The tentative date for commencement of classes is first week of August.



## About the Admission Process

40	<b>Do I have to come personally at University for the cancellation of the admission?</b> Candidate can cancel his/her admission through E-mail or come personally to the Institute along with the original Provisional Allotment order and fees paid receipts during admission.
41	<b>What is the procedure for withdrawal of admission and how much will be refunded?</b> The candidate who wish to withdraw the admission after paying the tuition fee and before commencement of classes, only 75% of Tuition fee be refunded to the candidate.
42	<b>After I get admission and after attending class, if I wish to withdraw / discontinue how much will be refunded ?</b> After the commencement of classes, only 50% of Tuition fee will be refunded to the candidate.
43	<b>What is supplementary counseling?</b> Vacant seats which are not filled in first counseling will be open in supplementary counseling.
44	<b>How will you notify vacant seats after counseling?</b> After counseling if any vacancy seats arise a supplementary counseling will be conducted in the month of July 2018 & advertised in University website.
45	<b>After getting admission, if due to unforeseen condition sudden illness occurred what is the procedure? Whether shall I take break of study?</b> Yes, he/she may be get prior permission from the Director, Academic Courses.
46	<b>Is there any provision for concession or scholarships?</b> There is no provision for concession or scholarships, But University have student Exchange Programmes for one and two semesters and 15 days Foreign Technical Training Programme (FTTP).
47	<b>Whether the classrooms are air-conditioned?</b> No
48	<b>Whether the students are permitted to use mobile phones?</b> <ul style="list-style-type: none"><li>•Inside the class: Strictly No</li><li>•Outside of class hours: Yes</li></ul>

## About the Admission Process

**49 How are the placement opportunities provided to the students?**

Placement percentage is very good. The average salary will be about 3 lakhs per annum.

**50 Do you provide assistance for placements to your students?**

The University has a Career Development Center which will assist students with career counselling, job search, resume writing, interview preparation, recruitment and organize job fairs. Many of our graduates are working at leading positions in companies in India and abroad.

**51 Does the University have library facilities?**

Yes, Anna University has a central library besides two libraries at MIT and SAP. The university also has collaborative memberships with British Library, International Library, and the library, allows access to numerous electronic and print resources.

**52 What medical facilities are available to students admitted at Anna University?**

We have Health Centre in the University, where a doctor is available during working hours. Consultation is free for all the students. All the students of Anna University Departments (CEG, A.C.Tech, & M.I.T) are covered under the oriental insurance Company Limited's (Govt.of India) Group Personal Accident & Group Medclaim Insurance Policy for Rs.50,000/- per year.

**53 Do you teach any subjects in other languages?**

The language of instruction for all courses at Anna University is English. The University admits meritorious students from schools where the language of instruction was not in English. Some coursework in communication and support is provided to help the students who come from non-English medium schools. We also teach French, Japanese and German languages for one year.

**54 Does Anna University offer student exchange programmes? If so, which are the participating Universities?**

Anna University has MoUs with 37 foreign Universities through which a large number of exchange of students and faculty members are facilitated.

See for participating Universities in following link <https://www.annauniv.edu/cia/mou.php>

## About the Admission Process

**55 Is there any transport options available for travel to and from campus?**

No.

**56 What is the security system for monitoring students movement inside the campus?**

The safety and security of its students are of paramount importance to Anna University. Security systems have been installed at multiple places on campus and hostels in order to ensure that students are provided with assistance required by them at any point from our security personnel.

**57 Should students bring their own laptops?**

Students must carry their own laptops to campus when they move in. Almost all courses require constant use of laptops in the form of preparation for assignments, exams or assignments.

**58 What kind of extracurricular opportunities are available at Anna University?**

Anna University encourages a all round development of students and offers numerous intellectual, cultural, recreational and social opportunities for students to get involved beyond the classroom. The students also have enough opportunity to participate in inter-college, inter-university, state, national and international competitions.

The following are just a few examples of co-curricular clubs/activities offered at the University:

- Students Activities
  - ❖ Departmental technical Association
  - ❖ Seminars
  - ❖ Competitions
  - ❖ National Service Scheme (NSS)
  - ❖ National Cadet Corps (NCC)
  - ❖ National Sports Organization (NSO)
  - ❖ Youth Red Cross (YRC)
- Service Facilities
  - ❖ Students Association and Arts Society
  - ❖ Students Quality Club
  - ❖ Rotaract Club of CEG
  - ❖ Computer Society of Anna University
  - ❖ Theater Club
  - ❖ Literari Club of CEG
  - ❖ CEG Tech Forum
  - ❖ Aakariti
  - ❖ Youth Festival (Kuruksheetra, Techofes, Agni, MITafest)

## About the Admission Process

**59 If a student is not so good at a particular subject, how and how often can he approach a professor to work on his or skills in the area?**

Apart from the academic sessions, students are free to approach professors for one-on-one sessions on areas of difficulties for all subjects.

**60 Are there any super market on campus? If not, how far do students have to travel to purchase household goods and other essentials?**

A tuck shop and a cooperative store are available on campus for students to purchase general provisions .

**61 How many days of absence can be permitted in each semester?**

Only 25% is permitted with proper explanation.

**62 Do students have the options to pursue extra-curricular and co-curricular activities?**

Anna University has an active Student Life department which is committed to engaging students outside of the classroom. We currently have several student-run clubs and societies on campus, in addition to music, arts, dance, and sports opportunities. Anna University also has a number of centres which offers students any support they may need in areas of their interest.

**63 Can a foreign student study with a 'Tourist Visa'?**

No. A foreign student (citizen) can study only with a 'Student Visa'. If the foreign citizen is of Indian origin, then he/she can apply and get a PIO (People of Indian Origin) Card or OCI (Overseas Citizen of India). Students with PIO or OCI can study in India without a student visa.

**64 How do I apply for a student visa?**

You can apply for a Student Visa in your nearest Indian Embassy or Consulate. You will have to apply for a Student Visa based on the confirmed admission letter issued by the Anna University.

**65 How do I contact the University? What is the University's address and telephone number?**

The Director, Centre for International Affairs, Anna University, Chennai – 600 025, Tamil Nadu, India. Tel: +91-44-22358676, Email: [admcia2015@annauniv.edu](mailto:admcia2015@annauniv.edu) & [admcia2017@gmail.com](mailto:admcia2017@gmail.com)

## About the Admission Process

**66 Is there any international hostel on the campus?**

**Yes.** Separate international hostel is available for boys and girls. It is not mandatory to stay only in the hostel.

**67 How much is the hostel Fee?**

Around Rs. 75000 per semester

**68 What type of hostel accommodation do you provide to students?**

Anna University International Hostels rooms are in twin sharing and mess are periodically monitored for quality & Cleaning, Vegetarian and Non – Vegetarian meals.

**69 What are the facilities available in the room?**

AC rooms are offered on twin sharing basis with attached bathrooms. A bed, writing table, chair , geyser, a mini-fridge, a micro - wave oven are available. Washing machines have been installed in a common room. The rooms have Wi-Fi connectivity and students can access the internet from their own Laptops.

In addition, the hostel premises are fitted with surveillance cameras, fire alarm and access controller devices.

**70 What is the curfew for undergraduate students to report back to campus?**

At Anna University in International Hostels we take the safety of all our students seriously. Students are not allowed to leave campus without prior permission

**71 Can students travel back home during weekends?**

The option to travel back home on weekends is not available.

**72 What is the dress code on campus?**

Students' dress should reflect high standards of personal self-image so that each student may share in promoting a positive, healthy and safe atmosphere within the college community. Recommended dress code for students: Girls can wear Salwar Kameez with long tops or Kurtis. Boys can wear formal trousers and shirts.

**73 To Whom I have to report regarding problems in Hostel?**

You can inform the Hostel Executive Warden of the problems you are facing in the hostel, and at the same time inform International Hostel office of the problem faced by you for follow up.

## About the Admission Process

74	<p><b>Are students allowed to have pets (of any kind) in hostel?</b></p> <p>No Hostel follows strictly no pet (of any kind) policy</p>
75	<p><b>How are rooms allotted in hostel?</b></p> <p>Based on the availability and no.of incoming students, the rooms are allotted by the management once they pay the hostel fees. Sufficient rooms are available on the campus.</p>
76	<p><b>What is the Hostel Timing?</b></p> <p>Women inmates have to be inside the hostel by 08:00 PM and Men inmates have to be inside the hostel by 09:00 PM</p>
77	<p><b>Is Anna University hostel safe for women inmates?</b></p> <p>Yes, the hostel is all the time under CCTV surveillance and security guard is available 24 / 7 in the hostel.</p>
78	<p><b>Do the students have to clean the room by themselves?</b></p> <p>No, we provide the hostel with full-fledged housekeeping staff, who will clean all rooms on daily basis.</p>
79	<p><b>Is ragging prevails in hostel?</b></p> <p>No, Anna University is proud to be Anti - Ragging zone and has a anti-ragging squad in roaming</p>
80	<p><b>Do first year has separate hostel:</b></p> <p>No, all inmates boys (Tulip) and girls (Lavender) respectively are housed irrespective of their academic year.</p>

## About the Admission Process

81

### **Are parents allowed inside the hostel rooms?**

Parents are allowed when they drop their wards for the first time. For women inmates only their mother and lady guardians are allowed.

Apart from this, they are welcome to visit their children anytime inside the hostel premises.

82

### **Are there any guest rooms available when parents from abroad come to visit their children?**

Yes, on request basis parents are allotted guest room on payment basis for the convenience of the parents to spend some time with their children.

83

### **Is a local guardian must, for students staying in hostel?**

No, However we do get the address and phone number of the local guardian to serve the parents better.

84

### **How often are they allowed to visit their guardians place?**

Students are allowed to visit once in a month, if and when necessity arises, it may change.

85

### **Are the students allowed to have musical instruments in the hostel?**

Yes, but loud instruments like speakers, woofers and drums are not entertained

86

### **Are students allowed to have their own vehicle (2 / 4 Wheeler)?**

No, Anna University does not encourage students having their own vehicle (2 / 4 Wheeler). But students are allowed to have bicycle inside the campus and hostel

87

### **Is any prevailing medical history of the student must?**

Yes, the medical history of students who stay in hostel is a must to ensure safe housing of the student

## About the Admission Process

### 88 **Is registration with the FRRO office mandatory?**

All international students staying in India for longer than 6 months are required to register with the Foreigners Regional Registration Office (FRRO).

The following documents are required for registration:

1. Photocopy of the passport and initial visa
2. Four photographs of the applicant
3. Details of residence in India
4. Bonafide certificate from the University
5. Proof of Bank Account / sufficient funds for non-scholarship students

Documents required for international students coming to India are as below.

1. Valid passport (minimum for six months)
2. Confirmed letter of acceptance or a provisional admission certificate from a university or a college or institution.
3. Proof of availability of sufficient funds for the duration of studies in India for self-financing for NRI students.
4. Health certificate and AIDS-free certificate
5. Student Visa (not required for the children of Indian Diaspora)
6. Proof of long term (at least three years)/permanent residence in the country (not for the children of Indian Diaspora)
7. Application

The academic year begins around the July/August time frame. Please check with the individual colleges for admission dates and application deadlines. Prospective students who are interested in joining should apply well in advance.

### 89 **What do you mean by OCI / PIO?**

OCI – Overseas Citizen of India

PIO – Persons of Indian Origin

OCI and PIO issued by Govt. of India alone will be considered.



## About the Admission Process

90	<b>How do I apply for OCI card?</b> Procedure for registration under OCI scheme is explained on the website of MHA i.e. <a href="http://www.mha.nic.in">http://www.mha.nic.in</a> External.
91	<b>What is the time taken for registration as OCI?</b> As per information on MHA's website, it takes 30 days if there is no adverse information about the applicant.
92	<b>Would the Indian civil/criminal laws be applicable to persons registered as OCI?</b> Yes, for the period, OCI cardholder is living in India.
93	<b>What is the average strength of the class?</b> Generally the strength of a class is 60-70 students per section however for labs and tutorial the entire section is divided in 2-3 groups.
94	<b>Is there any other source of information regarding the admissions other than the website?</b> Website is the primary source of all information regarding admission.
95	<b>Do you provide Value added programs?</b> Yes, we do provide soft skills, Aptitude Building & value added training programs as well throughout the program.
96	<b>The result of the examination is given semester-wise or after completion of B.E. / BTech program?</b> The result is announced semester-wise.
97	<b>Do you provide Text books to the Students? Is the cost of books included in the fee?</b> No, we have a provision of Book Bank under which we issue 6-7 books to every student. Besides there is a well stocked library in the university campus from where students can issue books for 15 days.

## About the Admission Process

**98 Is it compulsory to have an email-id/Mobile number?**

Important messages and information regarding admission will be sent to the provided email-id /mobile numbers. So either email-id/mobile number is mandatory for all candidates.

**99 I am not able to upload the photo and documents. What is the reason?**

Photo and documents to be uploaded should have the specified dimensions and size. Refer the 'Photo guideline' provided in the application portal.

**100 How many Application forms should I submit if I wish to appear for Engineering course?**

One candidate need submit only one application. The candidate can opt any branches Engineering.

**101 I have passed +2. Should I obtain course certificate in the printout of application?**

No need to obtain course certificate for such candidates. All candidates who have passed +2 or equivalent can attach a self attested copy of their pass certificate and mark list of the said examination instead of course certificate. All candidates who have just appeared for the +2 or equivalent examinations and awaiting results should submit the course certificate in the body of the application itself, otherwise it is liable to be rejected.

**102 Are there any foreign languages taught?**

Yes. It offers French, Japanese and German languages for all students.

**103 How is the climate there?**

Tropical climate with rains (moderate to heavy) during October to December; January – February very mild winter or pleasant and March to June - Summer, hot and humid (up to 40 degree C). July to September warm with occasional rain.

**104 What is the currency & mode of refund will be made?**

Refund will be made in INR only through NEFT Transfer.

**105 If cancelled my admission at any time. When will my tuition fee be refunded?**

The tuition fee will be refunded to you in with three months, of date of admission.