



POLITECNICO  
DI MILANO

## AGREEMENT FOR STUDENT EXCHANGE

Between

Politecnico di Milano (The Schools of Engineering), with legal domicile at piazza Leonardo da Vinci 32, 20133 Milano (Italy) and represented in this deed by its Rector, prof. Ferruccio Resta

and

Anna University was established on 4th September 1978 as a unitary type of University. It offers higher education in Engineering, Technology and Allied Sciences relevant to the current and projected needs of the society. Besides promoting research and disseminating knowledge gained therefrom, it fosters cooperation between the academic and industrial communities. The University was formed by bringing together and integrating two well-known technical institutions in the city of Madras. College of Engineering, Guindy (CEG) (1794), Madras Institute of Technology, Chrompet (MIT) (1949) and three Technological Departments of the University of Madras, Alagappa College of Technology (ACT) (1944), School of Architecture and Planning (SAP) (1957).

### 1. PURPOSE

The present agreement is aimed at the development of academic exchange and teaching co-operation.

### 2. FORESEEN ACTIVITIES

The present agreement foresees students' exchange activities. The duration of the exchanges will be planned by both institutions according to the defined curricula of the students taking part in the exchange; the exchange. The period will last not less than 6 months and no more than one academic year.

### 3. PERSONS INVOLVED

Every academic year a maximum of **5 (five) students** per institution will be involved in the exchange.

(responsible for PM, Prof. Monica Bordegoni, responsible for Anna University, Prof. N. Rajendran)

Exchanges shall be balanced at the School level over the five-year duration of the present agreement.

### 4. COSTS

Expenses for travel and accommodation will be the responsibility of the student. The host institution will help students in their incoming procedures and in obtaining the same facilities foreseen for their students and/or scholarships.

Before students' departure, the home institution must guarantee that exchange students have purchased the required insurance.

No financial commitment has been entered into either by the home institution, nor by the host institution.

Exchange students will pay applicable tuition and fees only to their home institution.

No fees will be paid to the host institution for the entire period of the exchange.

## **5. TUTORING**

Each institution will designate a professor responsible for the exchange program.

The designated professor will be responsible for the students who take part in the exchange until their departure. He/she will be in contact with them for the entire exchange period; he/she will verify, upon students' return, that the procedures for academic recognition of activities developed at the partner institution have a successful conclusion.

The designated professor will help students coming from participating institutions in settling them up in his/her institution. He/she will periodically supervise the progress in the study programme during the exchange period. He/she will verify that offices in charge of students' mobility at his/her institution will provide to fill out, in the right way, the necessary documents for the recognition by the home institution of the activities developed during the exchange period.

## **6. STUDY PROGRAMME AND ACADEMIC RECOGNITION**

Curricula of students who take part in exchange activities will be agreed upon before students' departure and they will be approved by the competent academic bodies.

The full recognition of activities developed during the exchange period will be guaranteed; transfer of academic credits will be decided by both parties and will be determined by the competent academic bodies.

## **7. ECTS SCALES**

Where possible, the two parties will produce the transcripts of records of the exchange students reporting also the marks according to the ECTS scales.

Where not possible, they will provide information on the distribution curve of marks.

Moreover, where an entrance selection is practiced, the success percentage will be given.

## **8. SAFETY, PREVENTION**

Each institution shall maintain policies of insurance, indemnity and safety for staff and students within the law of its own country.

## 9. DURATION

This agreement will be effective from the date on which it has been duly signed by both parties and will have a term of three years. This agreement can be renewed by mutual written consent of the parties after verification of the activities developed during its duration.

## 10. AMENDMENTS

This agreement may be amended by the mutual consent of the parties hereto.

## 11. WITHDRAWAL

Any party may withdraw from this agreement at any time, and the agreement will terminate one hundred eighty days after the date of the written communication of the withdrawal to the partner institution. All activities in effect at the time of such notice shall be permitted to be completed in the same manner as if no such notice was given.

## 12. No financial commitment between the parties under this MoU

## 13. CONTROVERSY

The parties agree to solve in a friendly manner any controversy rising from the interpretation of the present agreement.

In the event that the disagreement cannot be resolved, the issue(s) will be submitted for arbitration; each party will appoint a member of the arbitration panel, and one member will be chosen by mutual consent.

## 14. LANGUAGE


This agreement has been signed in two copies in English.


For the Politecnico di Milano  
Italy

  
**Prof. Ferruccio Resta**  
Rector

Date :

For the Anna University, Chennai  
India

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**Prof. M. K. Surappa**  
Vice-Chancellor

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**Prof. J. Kumar**  
Registrar

  
**Prof. N. Rajendran**  
Director, Centre for International Affairs

Date :