

Date :

From

Name of the Student : Mr./Ms.
Roll Number :
Branch :
Semester :
Department :
College : CEG/ACT/SAP/MIT
Chennai – 600 025/44

To

The Director
CPDE
Anna University
Chennai – 600 025.

Sir,

Sub : Issue of Income Tax Rebate Certificate – Reg.

My Father / Mother, Mr./Mrs.....is
working asin.....
..... In order to claim Income Tax
Rebate, I request you to kindly issue me a Certificate for my payment of tuition fees
during 20.....-20.....

Thanking You,

Yours faithfully,

(Signature of Student)

**Class Advisor's Signature
With Seal**

Recommended and Forwarded

(H.O.D's Signature with Seal)