



**ANNA UNIVERSITY, CHENNAI - 600 025**  
**ADMISSION TO M.C.A. DEGREE PROGRAMME (Regular & Evening Self-Supporting)**  
**2017 – 2018 (FOR OTHER STATE CANDIDATES)**

**INFORMATION AND INSTRUCTIONS TO CANDIDATES**

**1) Class Timings:**

Regular Programme (week days) : From 8.30 a.m. to 4.30 p.m.

Evening Programme (Self-Supporting):

Working days / Holidays : From 4.30 p.m. to 8.30 p.m. (Minimum 5 days per week)

**2) DURATION OF THE PROGRAMME**

Three academic years comprising of 6 Semesters.

**3) ELIGIBILITY FOR ADMISSION**

A pass in a recognised Bachelor's degree of minimum 3 years duration with mathematics at 10+2 level or at Graduate level and obtained atleast 50 % in the qualifying degree examination.

(i) 10 + 2 years HSC + 3/4 years bachelor's degree Pattern

**(or)**

(ii) 10 + 3 years diploma + 3 years bachelor's degree Pattern

**(or)**

(iii) Candidates with section 'A' & 'B' certificates (A.M.I.E.) and other similar certificate of professional bodies or societies recognised by the Ministry of Human Resource Development, Govt. of India and enrolled before 31.05.2013 are considered to be equivalent to B.E. / B.Tech. Degree holders, only with 2 years regular full time **Teaching / Industrial experience** in the relevant field after successful completion of the course including project work. An experience certificate has to be produced by the candidates with AMIE Qualifications.

Candidates should have undergone the study in the following pattern:

a) 10 + 2 years HSC + AMIE (with 2 years experience)

**(or)**

b) 10 + 3 Years diploma (awarded by the State Board of Technical Education) + AMIE (with 2 years experience)

**Note:**

- i. Candidates admitted through Lateral Entry in degree courses are not eligible except, B.E./B.Tech.
- ii. Candidates with B.E./B.Tech. degrees obtained through Distance mode/Week end courses are not eligible.
- iii. Candidates with degree obtained without studying 10<sup>th</sup>, 12<sup>th</sup> Std. or 3 years diploma and 3 years degree programme are not eligible.

Candidates appeared for the final semester / year examination of the said qualifying degree course except AMIE during April / May 2017 may also apply.

**Candidates must have appeared for TANCET 2017 (Tamil Nadu Common Entrance Test – 2017) for M.C.A. conducted by Anna University.**

**4) GENERAL INFORMATION**

- i) Candidates should carefully fill-up the application form.
- ii) 6 seats in M.C.A. (Regular) and 6 seats in M.C.A. (Evening – Self Supporting) are reserved for other state candidates under 'OTHERS' category.

**5) SELECTION AND ADMISSION PROCEDURE**

5.1 Merit list will be prepared based on the marks obtained in TANCET – 2017 (M.C.A.).

5.2 If there is a tie between candidates (same marks obtained by more than one candidate) while preparing the merit list, the candidate who has passed all the subjects upto pre-final / semester / year and having higher average percentage of marks upto pre-final semester/year of the qualifying examination will be ranked above.

**6) COUNSELLING**

- 6.1
  1. Seats will be allotted only through Counselling.
  2. Seats will be filled on merit basis among the candidates present at the time of counselling.
  3. More number of candidates than the seats available will be called for counselling.
  4. Candidates should attend the counselling at their own cost and risk.

Candidates who do not attend the counselling on the prescribed date and time can not claim any right for admission at a later date. Candidates who have passed all the subjects of the qualifying examination alone will be permitted to attend counselling.

- 6.2 When a candidate is provisionally selected for admission he/she is required to pay an initial amount of ` 5,000/- (Rupees Five thousand only) in the form of DD immediately and join the programme. Otherwise the offer of admission will automatically stand cancelled.

6.3 Candidates who have passed all the subjects in qualifying examination but have not yet received the Provisional/Degree have to produce the provisional / degree certificate on or before the last date specified by the Dean of the college concerned. However, at the time of counselling the candidates should have a proof for having passed all the subjects of qualifying exam, failing which the candidates will not be permitted to attend the counselling. The provisional admission of those candidates who fail to produce the said certificate on or before the specified date, even if eligible otherwise, will automatically stand cancelled; such candidates have to discontinue the programme.

## 7) PROCEDURE FOR REGISTRATION OF APPLICATION

1. Candidate should register only through online in the web portal [www.annauniv.edu/otherstate2017](http://www.annauniv.edu/otherstate2017).
2. The candidate should use a valid and functional e-mail id and a valid and functional mobile number for registration. This email id and mobile number must be maintained active, as all the communications to the candidates will be sent only to the registered e-mail id and mobile number.
3. The candidate must be ready with the details such as Marks, Percentage of Marks, Certificates, Year of Passing, Board/Institute details, Scanned image of their photograph, prescribed file size / resolution etc. Scanned copy of mark sheet / Transfer / Migration Certificate / Permanent Residence Certificate and Community Certificate for SC/ST and other relevant certificates if any before applying through online.
4. Candidates are required to upload their photograph as per the specifications given in the guidelines for scanning. **Application without photograph will be rejected.**

### 5. Mode of Payment

The candidate should pay the Registration fee of Rs. 500/- only through online payment.

6. After entering all the details, choose save / submit button. The entered details can be viewed, in cases if any changes are to be made, the applicant can make the changes. After this the candidate should click submit and save button. The candidate need not sent the printout of the online application or any other documents. The original Certificates / Mark Sheets / Permanent Residence Certificate, etc., will be verified only attending counselling. Therefore, more care has to be taken while entering the data, if any of the information given in the online application is found false or bogus during verification of original certificates, the application shall be summarily rejected and suitable disciplinary action will be initiated.
7. Application received directly other than the online application portal will be rejected.
8. Only short listed candidates will be called for counselling.

**PAYMENT BY ANY OTHER MODE WILL NOT BE ACCEPTED.**

**The last date for registration and submission is 12.07.2017 (5.30 p.m.)**

**List of documents to be uploaded with the application**

1. Recently taken passport size photograph, as per specification.
2. Copy of Degree Certificate (or) Provisional Certificate in the case of candidates who have passed during 2017 or earlier. Candidates appeared for the final semester / year exam. of the qualifying degree in April / May 2017 have to enclose a course completion certificate obtained from the Head of the institution where the candidate has studied.
3. Copy of X Mark Sheet
4. Copy of XII Mark Sheet
5. Copy of Mark Sheets of all semesters/years of the Qualifying Examination

**Note : Candidate should download the 'Call Letter' from Anna University website : [www.annauniv.edu](http://www.annauniv.edu).**

**COUNSELLING WILL BE HELD ONLY AT ANNA UNIVERSITY, CHENNAI – 25**