



# CENTRE FOR SPONSORED RESEARCH AND CONSULTANCY

(Formerly Centre for Technology Development and Transfer)

ANNA UNIVERSITY, CHENNAI - 600 025



**DR T SIVA KUMAR**

PROFESSOR AND DIRECTOR

Ref. No. CSRC/2526/0001/Circular

21.05.2025

## CIRCULAR

To

All the Deans of Campuses,

All the Deans of Regional Campuses and Constituent Colleges

All the Directors of Centres / Institutes

All the Heads of Departments

Dear Sir/ Madam

**Sub:** Submission of Budget Proposals for the Financial Year 2025–26 and GST Compliance – Reg.

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Anna University has introduced new budget codes effective from the financial year 2025–26. The Centre for Sponsored Research and Consultancy (CSRC) is the administering centre for overheads generated through projects, consultancy works, testing services, training programmes, workshops, seminars, and other related activities undertaken by faculty members across various departments and centres.

In this connection, all Heads of Departments and Directors of Centres are requested to submit a detailed budget proposal for the year 2025–26, duly aligned with the newly introduced budget codes, to CSRC on or before 27.05.2025. The budget should comprehensively cover all expected receipts and payments related to the above-mentioned activities. CSRC will consolidate the inputs received and include them in its overall budget projection.

Further, it is informed that Anna University follows a "One PAN, One GST" policy. Therefore, it is essential to ensure that the GST number of the Registrar, Anna University, is quoted to all vendors for every purchase of goods or services. This measure is necessary to maintain uniformity and compliance with prevailing GST regulations.

Please note that bills submitted without quoting the Registrar's GST number will not be entertained for payment under any circumstances. This measure is necessary to maintain uniformity and compliance with prevailing GST regulations.

Your cooperation in this matter is highly solicited.

  
DIRECTOR 21/5/25