



ANNA UNIVERSITY SPORTS BOARD

ANNAUNIVERSITY:CHENNAI—600 025

APPLICATION FOR THE POST OF PA-I, PA-II, CA AND PEON ON ADHOC BASIS

Ref: Advertisement No.02/Temporary Adhoc basis/2023/AUSB, dated:20.01.2023

Applications are invited from eligible, interested, suitable candidates for the following positions on Adhoc Basis for a period of six months at the office of the **Chairman, Anna University Sports Board** Anna University, Chennai - 600025. The post details are as follows:

POST DETAILS

Sl.No.	Name of the Post	No. of Post	Qualification	Salary (per day)
1.	Professional Assistant I	2	Pass in B.E./B.Tech.(Any Branch)with Typing and Computer Knowledge	Rs.821/-
2.	Professional Assistant II	2	Pass in MCA., M.Sc., MA.,M.B.A. with Computer knowledge	Rs.771/-
3.	Clerical Assistant	2	Pass in any degree with typing and Computer knowledge	Rs.486/-
4.	Peon	3	Pass in 8 th std	Rs. 424/-

Note:

Candidates with relevant work experience will be given preference.

The duly filled-in applications in the prescribed format along with copy of Degree Certificate and all other necessary documents (including Aadhaar) should be submitted at the following address in person or by post on or before 06.02.2023 (Monday) 05.00 P.M.

The Chairman
Anna University Sports Board
AnnaUniversity
Chennai -600025

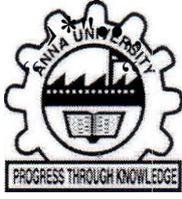
Superscribe the envelope as “Application for the Post of Professional Assistant-I/II, Clerical Assistant / Peon”

General Instructions:

1. Only shortlisted candidates will be called for the interview
2. The actual date and time of interview will be intimated by e-mail to the shortlisted candidates.
3. Candidates should appear for the interview with their original certificates and on their own expenses.
4. The appointment is purely on Adhoc basis for a period of six months which may be extended depending on the performance and on the requirement basis with periodic breaks.
5. Selected candidates shall report for duty immediately.
6. The selection criteria would be as per the guidelines of Anna University.
7. The applicant will be responsible for the authenticity of information and other documents submitted.
8. Full address, name of the district and pincode should be clearly mentioned in the envelope.
9. The decision of the selection committee will be final.
10. Canvassing in any form will disqualify the applicant(s).

Date:
Place:

Chairman, AUSB



ANNA UNIVERSITY SPORTS BOARD

ANNAUNIVERSITY:CHENNAI-600025

APPLICATION FOR THE POST OF PA-I, PA-II, CA AND PEON ON ADHOC BASIS

Name of the Post: Professional Assistant-I / II, Clerical Assistant / Peon

Ref: Advertisement No.02/Temporary Adhoc basis/2023/AUSB, dated:20.01.2023

1	Name (in Block Letters) with initials at the end									Affix recent Passport size Photograph		
2	Address for communication											
3	e-mail Id (valid and functional)											
4	Mobile Number (valid and functional)											
5	Nationality											
6	Community											
7	Gender											
8	Date of Birth		D	D	M	M	Y	Y	Y	Y	Age	
												Years
9	Educational Qualification(s): (10 th , 12 th , UG, PG and other certificates)											
	Qualifications		Board/Institution					Year of Passing	Percentage			

10.	Additional Qualification, if any:						
11	Experience, if any:						
	Name of the organization	Designation	Period		Nature of Work	Total Experience	
			From	To		Years	Month

Declaration

I declare that the information furnished above is true and correct to the best of my knowledge and belief and that no related information is concealed. If any discrepancy is found at any stage, the Anna University Sports Board, Anna University, Chennai, shall cancel my selection.

Signature of the Applicant

Place:

Date: