



REGISTRAR

# ANNA UNIVERSITY

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Dated: 15 .04.2026

## CIRCULAR

Sub: AU- CAI- submission of application for grant of affiliation 2026-2027 – Reg.

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It is hereby informed that the applications are invited from the affiliated institutions, seeking grant of affiliation for the academic year 2026- 2027. The application form is available at <https://affiliations.annauniv.edu>. The Principal of the respective institution is requested to submit the application in the prescribed format through only 'ONLINE' with necessary documents on or before **30.04.2026**.

## IMPORTANT INSTRUCTIONS

1. All faculty members shall register the personal and academic credentials in the web portal. The photograph of the faculty member shall be taken in the camera lively and it should be taken with in the premises of the respective institution. Since, the photograph is geotagged by default in the application itself, taking the photograph outside the premises shall lead to disapproval of the particular faculty member. Representation in this regard shall not be entertained under any circumstances.
2. Upon successful completion of the faculty details, a unique 10-digit Faculty Identification Number (FIN) will be generated and this 'FIN' can be used for the further correspondences.

3. Importantly, the submitted faculty details shall be verified by the respective principal with due diligence. It has been mandated to verify and authenticate faculty details using biometric (finger print) of each faculty, dully verified through UIDAI.
4. Extension of Approval (EoA) issued by AICTE, Students' intake, UG & PG programmes offered, Laboratory facilities, Availability of Class rooms, Library, Building plans, Land details, etc shall be furnished by the respective Principal in the application with relevant documents.
5. Details corresponding to the programme, which already have been permanently affiliated shall also be submitted
6. The prescribed processing fee shall be paid through online portal within the stipulated time, otherwise application will not be considered for the further processing.
7. The Principal after successful submission of the application, shall take printout of the application and sign in the appropriate places. This signed copy shall be submitted to the inspection committee at the time inspection.
8. Any queries related to submission of the online application shall be only through the 'Support Features' provided in the portal.
9. Submission of the application alone does not guarantee the grant of affiliation.

  
15/04/2026.  
REGISTRAR i/c

To:

1. All the Principals,  
College / Institution affiliated to Anna University.
2. File.