Notification No: 6105/AU/CDE/AP/2021  
Date: 23.11.2021

Application for the Post of "ASSISTANT PROFESSOR (MANAGEMENT)"

Applications are invited from eligible candidate for the post of "Assistant Professor in Management (Contract)" in the Online Cell, Centre for Distance Education, Anna University, Chennai-600 025. The post is purely on temporary basis. Interested candidates, who possess the qualification, are requested to send their application (in the prescribed format of application enclosed) to the "The Director, Centre for Distance Education, Anna University, Chennai - 600 025". The required qualification for the post is detailed in the Table given below:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Position</th>
<th>Salary (per month)</th>
<th>No. of Post</th>
<th>Qualification Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Assistant Professor (Management) on Contract basis</td>
<td>25,000/- (Consolidated)</td>
<td>2 (Two)</td>
<td>Bachelor's Degree in any discipline and Master's Degree in Business Administration with First Class or equivalent. Preference will be given for candidates who have a minimum of 2 years' experience in developing e-content and delivering in e-learning mode.</td>
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</tbody>
</table>

The last date of submission of application is 03/12/2021 by 5:00 p.m.
APPLICATION FORM FOR THE POST OF
"ASSISTANT PROFESSOR (MANAGEMENT) (CONTRACT)"

Post applied for: ____________________________

1. Name of the Applicant
   (Block Letters with initials at the end) : ____________________________

2. Father's Name : ____________________________

3. Date of Birth & Age : ____________________________

4. Gender: Male / Female

5. Telephone No
   Landline / Mobile : ____________________________

6. E- Mail : ____________________________

7. Address for Communication

8. Educational Qualification: 10th Std / 12th or Diploma / UG / PG Degree

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Qualification</th>
<th>Board/ University/ Institution</th>
<th>Year of Passing</th>
<th>Percentage / CGPA</th>
<th>Class obtained</th>
</tr>
</thead>
<tbody>
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9. Additional Qualifications (If any):

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<th>Sl. No</th>
<th>Name of the Firm / Institution</th>
<th>Designation</th>
<th>Period</th>
<th>Nature of work</th>
<th>Year(s) of Experience</th>
</tr>
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</table>

Note: Self attested copies of certificates should be enclosed.

10. Experience: (Evidence of Documents are to be enclosed)

In case there are more number of applicants, a written test will be conducted to select the candidates.

Declaration

I declare that the information furnished above is true and correct to the best of my knowledge and belief and that no related information is concealed. If any discrepancy is found at any stage, Centre for Distance Education, Anna University, Chennai, shall cancel my application/selection. I am aware that this application is only for temporary position.

Signature of the Applicant

Place:

Date:

Instructions to the Applicants:

1. Recent photograph is to be affixed & self-attested in the Application.
2. The self-attested copies of certificates should be enclosed (School / College such as Transfer Certificate, Mark Sheet, Degree / Diploma Certificate.
3. The original certificates are to be produced for verification at the time of interview.
4. Only shortlisted candidates will be called for the interview.
5. The date & time of interview will be informed through Mobile No. / E-Mail.
6. The positions are purely temporary and the duration is for 6 months which may be extended depending on the performance with periodical breaks.
7. Applications received after the last date of submission is summarily rejected.
8. Application with necessary certificates / documents is to be sent to “The Director, Centre for Distance Education, Anna University, Chennai - 600 025”.
9. Canvassing in any form will disqualify the applicant(s).
10. The decision of the selection committee will be final.