



Inviting UG/PG Students of Anna University Main Campus for Internship in Website & Social Media Content Management

SYNOPSIS	Start date : Immediate Duration : 6 Months Stipend : INR 6000 - 10000 per month depending on experience Apply by : 1 st March 2021
Eligibility & Qualification	B.E. or M.E. student of Anna University with experience in website development and management using tools like WordPress & Theme-based Plugin architecture/Template system; Well versed with management of social media content on platforms like LinkedIn, Twitter, Facebook, Instagram, Blog, YouTube Channel
Skills	Word Press, PHP, HTML, Social Media Marketing, Good spoken & written English
Role & Responsibilities	Intern's day-to-day responsibilities include but not limited to: <ol style="list-style-type: none">1. Work on website updation - including content capture and editing, content upload, events update, general query forms, contact email id management2. Document events/activities in the form of reports/handouts/posters and upload onto respective platforms3. Student interaction for form collection, collation and documentation4. Preparing relevant content and updating/uploading on social media platform for information dissemination and promotion of CED5. Documentation and report analysis6. Website and online content related tasks as required7. Regular work update to managers
Only those candidates need to apply who <ul style="list-style-type: none">✓ are available for the internship for at least 2 hours Monday - Saturday✓ can start the internship between 1st March 2021 and 10th March 2021✓ are available for a duration of 6-8 months✓ have relevant skills and interest	
Benefits <i>Free entry to Makers Lab workshops Flexible work hours Professional I & E environment</i>	
How to Apply	Interested candidates are requested to apply latest by 1 st March 2021 by emailing an updated resume to cedaurusa@gmail.com
Query contact	Dr. Sangeeta Maini, Startup Manager # 301-302, 2 nd Floor, Platinum Jubilee Building AC Tech Campus, Anna University 044 - 2235 9289 / 9290 cedaurusa@gmail.com