



CENTRE FOR INTERNATIONAL AFFAIRS
Anna University, Chennai – 600 025, INDIA

Prof. N. RAJENDRAN
DIRECTOR

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24.07.2018

CIRCULAR

RECRUITMENT FOR THE POST OF PROFESSIONAL ASSISTANT - I

Sl.No.	Name of the Post	Essential qualification	Salary (Rs.)	Age limit (Maximum)
1	Professional Assistant - I	B. E. / B. Tech.	703 /- per day	30 years

General Instructions

1. Only shortlisted candidates will be called for interview after scrutinizing the applications.
2. The actual date and time of interview will be intimated only by - mail to the shortlisted candidates
3. Candidates should appear for the interview with their original certificates.
4. No TA / DA will be provided.
5. The position is purely temporary.
6. The applicant will be responsible for the authenticity of information and other documents submitted.
7. The hard copy of the filled in application form along with necessary certificates should be submitted to **the Director, Centre for International Affairs, Anna University, Chennai – 600 025** and the soft copy of the same application along with scanned copy and certificates should be sent to dircia@annauniv.edu on or before 31.07.2018.

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1. **Name (in Block Letters)** :
With initials at the end

2. **Address for communication** :

3. **E-mail id** :
4. **Mobile Number** :
5. **Nationality** :
6. **Sex** :
7. **Date of birth and age** :
8. **Community** : **OC / BC / MBC / SC / ST / Other**
9. **Educational qualification(s)** :

S.No.	Degree	University / Institution	Year of passing

10. Additional qualification(s) :

11. Professional experience :

Name of the organization with designation	Period		Nature of work	Total experience
	From	To		

12. Additional Information if any :

13. Reference :

DECLARATION

I declare that the information furnished above is true and correct to the best of my knowledge and belief that no related information is concealed, if any discrepancy is found at any stage, Centre for International Affairs, Anna University shall cancel my selection / Candidature.

SIGNATURE OF THE APPLICANT

Place :

Date :