

## ANNA UNIVERSITY SARDAR PATEL ROAD, CHENNAI 600 025

Ref: No. 151/PR34/2021

Date: 09.05.2021

## CIRCULAR

Sub: Anna University – COVID-19 – Guideline from the Government – Circular – Issued.

Ref: G.O. Ms. No. 371 Revenue and Disaster Management (DM-IV) Department dated 08.05.2021.

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As per the directions of the Government of Tamil Nadu in the reference cited above, all the faculty members/Teaching fellows/Administrative staff members/Technical & Non-Technical staff members are permitted to work from home from 10.05.2021 to 24.05.2021. During this period all faculty members and teaching fellows are encouraged to provide all online courses/tutorials to all the course students and explore other avenues including WhatsApp to send notes etc., to help the students to engage them with their studies during their stay at home. Research Scholars also can work from home.

However, administrative, technical and non-technical staff members are requested to be available for any clarifications or any urgent work pertaining to the University, if required and to attend any works related to the University.

Further, the respective Deans of the Campuses, Dean i/c of Regional Campuses & Constituent Colleges and the Principals of Affiliated Autonomous and Affiliated Non-Autonomous colleges of Anna University are instructed to follow the above instructions scrupulously.

During the stay at home, the staff members are requested to follow all the guidelines issued by the Government of Tamil Nadu related to containment of Corona, Virus.

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All the Deans of Campuses

All the Directors of Centres/Institutes

All the Heads of Departments/Divisions

All Dean i/c of Constituent Colleges / Regional campuses

The COE/ACOE/Unit Officers/Section Heads

The Director, CCC - to circula

- to circulate to all Constituent Colleges/Regional Campuses

The Director, CAI

- to circulate to Principals of affiliated colleges of AU

The P.S. and C. P. C. P.

The P.S. to  $\overrightarrow{VC}$  / PA to Registrar