



**CENTRE FOR STUDENT AFFAIRS  
ANNA UNIVERSITY  
CHENNAI - 600 025**

**Dr. R. BASKARAN M.E., Ph.D.  
Director**

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Lr. No: AU / CSA / SA3-2 / 2022-23

Date: 19.09.2022

**CIRCULAR**

Sub: Anna University – Centre for Student Affairs – Provisional Eligibility Certificate – Reg.

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The application to get the **Provisional Eligibility Certificate (PEC)** is available in the web link [www.annauniv.edu/dsa](http://www.annauniv.edu/dsa). In this regard, all the students, who have been admitted in UG / PG course in affiliated colleges (2022-23 session) under **NRI/CIWGC/ FN/PIO category**, are requested to submit the duly filled application to "The Director, Centre for Student Affairs, Anna University, Chennai" **on or before 10.10.2022**.

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**DIRECTOR**

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**Mobile :**

6. Qualifying Examination (for UG admission):

a. Name of Board and Country :

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b. Register No :

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c. Year of Passing : 

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d. Medium of Instruction :

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e. Details of Marks obtained in English, Maths, Physics, Chemistry/ Marks in the qualifying examination.

Sl. No.	Subject	Maximum Mark/grade	Mark/grade obtained in qualifying Examination	Minimum prescribed mark/grade	Equivalent Marks for the grade obtained
1.	English				
2.	Mathematics (M)				
3.	Physics (P)				
4.	Chemistry (C)				

f. Total Percentage in (P+C+M) = (%)

\* Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together

7. Qualifying Examination (for PG admission):

a. Name of the University :

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b. Register No :

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c. Year of Passing: 

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d. Total Percentage obtained in the qualifying examination = (%)

8. Date of admission in the College : 

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9. Name of the Programme & Branch : -----

10. Name of the College with address :


11. (A) **Passport details of the candidate:**

a. Nationality :

b. Passport Number :

c. Place of Issue :

d. Date of Validity :

(B) **Visa details of the candidate:**

a. Nationality :

b. Visa Number :

c. Place of Issue :

d. Date of Validity :

(C) **IN CASE OF PIO (PERSON OF INDIAN ORIGIN) / OCI (OVERSEAS CITIZENSHIP OF INDIA)**

a. Nationality :

b. PIO/OCI Card No.:

c. Place of Issue :

(D) **IN CASE OF NEPAL AND BHUTAN CANDIDATES:**

a. Nationality :

b. Citizenship Card No:

(E) **In Case of Refugees from other Countries, Copy of Refugee Card/Latest NOC from the Police Administration / Latest certificates from Tahsildar must be enclosed**

a. Name of the country:

b. Issuing Authority :

c. Date of Issue :

12. (a) Foreign Residential Address for correspondence:











Phone Number with country code:



Mobile Phone:



E-Mail:



(b) Office Address of Parents :







Phone Number with country code:



E-Mail:



13. Name & Address of Local Guardian, if any:











Phone Number with code:



Mobile Phone:



E-Mail:

**Declaration**

The information given in the application are true and belief. If any information is found to be incorrect, the admission of the candidate shall be liable to cancel at any stage of the programme.

Place:

Date:

Signature of the Parent/Guardian

Signature of the Candidate

.....  
Certified that

1. The information given above are verified with originals and found to be correct
2. The candidate is admitted to the respective course within the permissible intake under the category concerned, as prescribed by the AICTE.

Date:

Signature of the Principal  
(with College seal)

**PAYMENT DETAILS AND DOCUMENTS TO BE ENCLOSED WITH THE APPLICATION FORM**

(The demand draft in favour of "The Director, Centre for Student Affairs, Anna University, Chennai-25", towards processing fee of Rs. 5,000/- )

- Demand draft No. :
- Bank and Branch :
- AICTE approval copy for admitting students under FN/PIO
- Mark sheet in the qualifying examination
- Provisional / Degree Certificate (for PG)
- Transfer certificate / Migration certificate
- Valid passport
- Valid visa / PIO card
- Citizenship card for Nepal and Bhutan candidates
- Refugee card/NOC from Police administration/certificate from Tahsildar (if applicable)
- Equivalence certificate obtained from the Association of Indian Universities (for UG) / the Director, Academic Course, Anna University, Chennai-25 (for PG). (in original)



**Mobile :**



## 6. Qualifying Examination (for UG admission):

a. Name of Board and Country :

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b. Register No :

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c. Year of Passing: 

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d. Medium of Instruction :

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e. Details of Marks obtained in English, Maths, Physics, Chemistry/ Marks in the qualifying examination.

Sl. No.	Subject	Maximum Mark/grade	Mark/grade obtained in qualifying Examination	Minimum prescribed mark/grade	Equivalent Marks for the grade obtained
1.	English				
2.	Mathematics (M)				
3.	Physics (P)				
4.	Chemistry (C)				

f. Total Percentage in (P+C+M) = (%)

\* Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together

## 7. Qualifying Examination (for PG admission):

a. Name of the University:

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b. Register No :

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c. Year of Passing: 

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d. Total Percentage obtained in the qualifying examination = (%)

8. Date of admission in the College : 

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9 . Name of the Programme &amp; Branch : -----

10. Name of the College with address :

[illegible]

11. (A) DETAILS OF THE SPONSOR:

[illegible]

b. Relationship of the sponsor to the candidate:						
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Father / Mother / Guardian \*

(\*As per the clause 4(d) in G.O. (Ms) No.162, dated: 02.06.2009)

[illegible][illegible][illegible]

f. Date of Validity : 

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(B) Residential Address with Postal code:

[illegible]

Phone Number:

[illegible]

Mobile:

[illegible]

E-Mail:

[illegible]

(C) Employment details of the Sponsor

Name of the Company & Address:

[illegible]

Designation:

[illegible]

Phone Number:

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Annual Income:

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\* If Self Employed, Nature of Business with Annual Income: (**\*Proof to be enclosed**)

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**Declaration**

The information given in the application are true and belief. If any information is found to be incorrect, the admission of the candidate shall be liable to cancel at any stage of the programme.

Place:

Date:

Signature of the Parent/Guardian

Signature of the Candidate

.....

Certified that

1. The information given above are verified with originals and found to be correct
2. The candidate is admitted to the respective course within the permissible intake under the category concerned, as prescribed by the AICTE.

Date:

Signature of the Principal  
(with College seal)

**PAYMENT DETAILS AND DOCUMENTS TO BE ENCLOSED WITH THE APPLICATION FORM**

(The demand draft in favour of "The Director, Centre for Student Affairs, Anna University, Chennai-25", towards processing fee of Rs. 5,000/- )

- Demand draft No. :
- Bank and Branch :
- AICTE approval copy to admit students under NRI
- Mark sheet in the qualifying examination
- Provisional / Degree Certificate (for PG)
- Transfer certificate / Migration certificate
- Sponsor's passport
- Sponsorship Letter in original
- NRI certificate of the sponsor issued by the Indian embassy of the respective Country under their seal (in original)
- Employment Certificate of the Sponsor (in original)
- Bank account (NRE) statement of the Sponsor for a period of last six months
- Relationship Certificate between the NRI sponsor and the candidate  
(In the case of Legal Guardian)

**DECLARATION BY THE SPONSORER**

I, ..... father/mother of ..... Aged ..... (Date of birth.....) holding an Indian Passport bearing No. .... residing at ..... , solemnly affirm and state that .....who is seeking admission to B.E /B.Tech. (.....) courses 2022-23 session under NRI Management Quota is my son/daughter.

I would wish to state that I shall be sponsoring the said candidate for the entire course of study.

**Bank Account details**

Nature of Account : .....

Name of the Bank and address:

.....

.....

(Signature of the Sponsorer)

Date :

Place :

**EMBASSY CERTIFICATE**

(In the Letterhead of the Embassy Office)

No.

Dated:

**CERTIFICATE**

This is to certify that ..... (**Sponsor's Name**)....., holder of Indian Passport No..... dated..... issued at ...(**Place of issue**)..... is residing in this country since ..... He / She is a Non-Resident Indian.

**(Signature, Designation &  
Seal of the issuing authority)**

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**EMPLOYMENT CERTIFICATE**

(In the Letterhead of the Company / Organization)

No.

Dated:

This is to certify that ..... (Sponsor's Name) ....., holder of Indian Passport No..... dated..... is an employee of our Company / Organization, since ..... (Date of joining)..... in the position of ..... (Designation).

He draws a salary of ..... per month.

**(Signature, Designation &  
Seal of the issuing authority)**

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