



ANNA UNIVERSITY :: CHENNAI - 600 025
ESTATE OFFICE

PROFESSOR & ESTATE OFFICER

Notification No. 02 / EO / Recruitment / 2021

Date: 27.12.2021

RECRUITMENT OF TEMPORARY POST

The following temporary posts in the Estate Office are required for the period of 6 months. The posts are purely temporary basis. Interested candidates, who possess the qualification, are requested to send their application (in the prescribed format of application enclosed) to "The Professor & Estate Officer, Anna University, Chennai-600 025." The required qualifications for the post are detailed in the table given below:

Sl. No.	Position	Wages	No. of posts	Qualification Required
1.	Junior Architect	Rs.797/- per day	1	Pass in B.Arch. with 1 year professional experience (capable of preparing detailed working drawings, 3D visualization & site supervision) Preference will be given to candidates with prior experience of working on "Differently-abled friendly design projects"
2.	Draughts Person	Rs.797/- per day	1	Pass in B.E.(Civil) With 1 year experience with good computer drafting skills
		Rs.679/- per day		Pass in Diploma (Civil) With 2 years experience with good computer drafting skills

The last date of submission of application is 10.01.2022 by 5.00 p.m.


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Affix recently taken
photo
& self attested by the
applicant

APPLICATION FORM FOR THE RECRUITMENT OF TEMPORARY POST

Post applied for : _____

1.	Name of the Applicant (Block Letter with initials at the end)	:	
2.	Father's Name	:	
3.	Date of Birth & Age	:	
4.	Gender	:	Male / Female
5.	Contact Number	:	
6.	E -Mail	:	
7.	Address for Communication	:	

8. Educational Qualification: Provide the details in the order 10th std. , 12th std, Diploma & UG Degree

S.No.	Qualification	Board / University / Institution	Year of Pass	CGPA Percentage
1.				
2.				
3.				
4.				

Note: Copies of certificates should be enclosed.

9. Experience: (Evidence of Documents are to be enclosed)

S.No.	Name of the Firm / Institution	Designation	Period	Year(s) of Experience
1.				
2.				
3.				
4.				

Declaration

I declare that the information furnished above is true and correct to the best of my knowledge and belief and that no related information is concealed. If any discrepancy is found at any stage, my selection will be cancelled.

Signature of the Applicant

Place :

Date :

Instructions to the Applicants:

1. Recent photograph is to be affixed & self attested in the Application.
2. All copies of certificates (Mark sheet, Degree / Diploma certificate) should be enclosed .
3. Copy of Address proof is to be enclosed.
4. The original certificates are to be produced for verification at the time of interview.
5. The date & time of interview will be informed through E-mail.
6. Application received after the last date for submission is summarily rejected.
7. Application with necessary certificates / documents is to be sent to the Professor & Estate Officer, Anna University, Chennai-600 025.
8. Canvassing in any form will disqualify the applicant.