To
The Registrar
Anna University
Chennai - 600 25.

Sir,

It is submitted that the Institute for Ocean Management, Anna University is carrying out the project scheme on “Environmental Information, Awareness, Capacity Building and Livelihood Programme – EIACP PC Resource Partner” by Ministry of Environment, Forest and Climate Change Govt. of India, New Delhi. In this regard, I hereby request you to give approval to release the advertisement for recruitment of the following temporary posts to work in the above project and this may kindly be displayed in the Anna University Website.

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Name of the Post</th>
<th>No. of Posts</th>
<th>Salary (per month)</th>
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<tbody>
<tr>
<td>1.</td>
<td>Programme Officer</td>
<td>01</td>
<td>Rs.50,000/-</td>
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<td>2.</td>
<td>Information Officer</td>
<td>01</td>
<td>Rs.42,000/-</td>
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<td>3.</td>
<td>IT/GIS Officer</td>
<td>01</td>
<td>Rs.34,000/-</td>
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<td>4.</td>
<td>Data Entry Operator</td>
<td>01</td>
<td>Rs.16,000/-</td>
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The details pertaining to the recruitment of the above posts is enclosed for your kind reference.

Thanking you.

Yours faithfully.

[Signature]

DIRECTOR / IOM
Institute for Ocean Management
Anna University, Chennai - 600 025, India
INSTITUTE FOR OCEAN MANAGEMENT  
ANNA UNIVERSITY: CHENNAI 600 025  

RECRUITMENT FOR TEMPORARY STAFF ON CONTRACT BASIS  

Ref: Advertisement No.001/IOA/EIACP PC RP/Temporary Staff/2022-2023, dated 17.12.2022  
Applications are invited from eligible, interested, suitable candidates for the following temporary post on consolidated basis to work in the Project Scheme titled “Environmental Information, Awareness, Capacity Building and Livelihood Programme – EIACP PC Resource Partner” at Institute for Ocean Management, Anna University, Chennai – 25 for a period of 6 months, extendable based on project duration and performance of the candidate. The applicant should have the following qualification as given below:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Post</th>
<th>Qualification and Experience</th>
<th>No. of Posts</th>
<th>Duration</th>
<th>Monthly Emoluments</th>
<th>Age Limit</th>
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</thead>
</table>
| 1      | Programme Officer        | • M.E / M.Tech Environmental Engineering / Coastal Management with 3 years experience
• Ph.D(Coastal/Ocean Engineering/ Water Resources) is desirable
• Planning of awareness and livelihood programmes
• Report Preparation
• Coordination with Govt. Organization | 01           | 50,000/-              | 45 years        |
| 2      | Information Officer      | • M.Tech/M.Sc Computer Science / IT / Ocean Science and Technology with 3 years experience
• Organizing outreach activities
• Newsletters designing and drafting
• Administrative work
• Website maintenance | 01           | Initially 6 months extendable based on project duration | 42,000/-         | 40 years |
| 3      | IT/GIS Officer           | • M.E/ M.Tech Environmental Engineering / Coastal Management / Hydrology and Water Resources Engineering
• Knowledge on RS/GIS is essential
• Thematic map preparation
• Spatial database collection
• Website updation | 01           | 34,000/-              | 35 years        |
| 4      | Data Entry Operator      | • B.E Environmental Engineering/ Agricultural and Irrigation Engineering/ M.Sc Ocean Science and Technology
• Data entry for web portal
• Knowledge about environmental important days
• Knowledge on RS/GIS
• MS office, Poster designing | 01           | 16,000/-              | 30 years        |

The duly filled application in the prescribed format along with copy of Degree/Provisional certificate and all other necessary certificates should be submitted to the following address in person/by post on or before 31.12.2022. 5.00 P.M (or) a soft copy of the same may be send to iomenvisrp@gmail.com

The Director,  
Institute for Ocean Management,  
Anna University,  
Chennai 600 025.

DIRECTOR/ IOM  
Institute for Ocean Management  
Anna University, Chennai - 600 025, India
**APPLICATION FORM FOR THE POST OF TEMPORARY STAFF ON CONTRACT BASIS**

Ref: Advertisement No.001/IOM/EIACP PC RP/Temporary Staff/2022, dated 17.12.2022

<table>
<thead>
<tr>
<th>S.No</th>
<th>Qualification</th>
<th>Board/University/Institution</th>
<th>Year of Pass</th>
<th>CGPA Percentage</th>
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Affix recently taken photo & self-attested by the applicant

1. **Name of the Applicant**
   (Block Letter with initials at the end)

2. Father’s Name

3. Date of Birth & Age

4. Gender
   Male / Female

5. Telephone No. Landline/ Mobile

6. E-Mail ID

7. Address for Communication
9. Experience: (Evidence of Documents are to be enclosed)

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name of the Firm/Institute</th>
<th>Designation</th>
<th>Period</th>
<th>Years(s) of Experience</th>
</tr>
</thead>
<tbody>
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**Declaration**

I declare that the information furnished above is true and correct to the best of my knowledge and belief and that no related information is concealed. If any discrepancy is found at any stage, my selection will be cancelled.

**Signature of the Applicant**

Place: 

Date: 

**Instructions to the Applicants:**

1. Recent photograph is to be affixed & self-attested in the Application.
2. All copies of certificates should be enclosed (School/College such as Transfer certificate, Mark Sheet, Degree Certificate, etc.
3. Copies of Address & Adhaar card proof are to be enclosed.
4. The original certificates are to be produced for verification at the time of Interview.
5. The date & time of interview will be informed through Mobile No./ E-Mail.
6. Application received after the last date of submission is summarily rejected.
7. Application with necessary certificates/ documents is to be sent The Director, Institute for Ocean Management, Anna University, Chennai – 600 025 in person/ by post (or) a soft copy of the application may be sent to iomenvisrp@gmail.com
8. Canvassing in form will disqualify the applicant(s).