



CENTRE FOR ACADEMIC COURSES
ANNA UNIVERSITY
CHENNAI – 600 025

Dr. SANJIB KUMAR PATTANAİK
DIRECTOR

NOTIFICATION FOR TEMPORARY STAFF RECRUITMENT

Date: 10.03.2020

Applications on plain paper along with detailed Bio-Data having Name, Date of Birth, Age, Present Address, Permanent Address, Educational Qualification, Technical Qualification and Experience as per the enclosed format are invited for the following Temporary Post to work in the Centre for Academic Courses, Anna University, Chennai - 600025 for a period of six months only.

S.No.	Name of the Post	Qualification	No. of Post	Duration	Salary
1	Professional Assistant - I (Purely Temporary)	B.E/ B.Tech	2	6 Months	Rs. 736/- (per day Daily Wages)
2	Professional Assistant - II (Purely Temporary)	i. MCA ii. Knowledge on web designing is preferable	2	6 Months	Rs. 690/- (per day Daily Wages)
3	Professional Assistant - III (Purely Temporary)	Diploma in Computer (3 Years Diploma in Government recognized Polytechnic)	1	6 Months	Rs. 627/- (per day Daily Wages)
4	Clerical Assistant (Purely Temporary)	Any Degree with computer knowledge	1	6 Months	Rs. 434/- (per day Daily Wages)

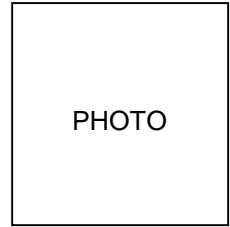
Note:

1. Only shortlisted candidates will be called for an interview after scrutinizing the applications and the selection will be based on Merit only.
2. The actual Date and Time of Interview will be intimated through the E- Mail to the shortlisted candidates.
3. Interested candidates should mail their application with all details of the qualification and experience to cacannauniv@gmail.com on or before 25.03.2020.
4. Candidates should appear for the interview with their Original Certificates.
5. Candidates attending the interview will do so at their own expenses. No TA/ DA will be paid for appearing the interview.
6. The Engagement is purely temporary and the duration is for Six months only.
7. Selected Candidates shall report for duty immediately.
8. Filling of above temporary post is left to the discretion of Anna University.


10/03/2020
DIRECTOR, CAC

**CENTRE FOR ACADEMIC COURSES
ANNA UNIVERSITY, CHENNAI 600 025**

Post Applied for :
Candidate Name :
Father's Name :
Date of Birth :
Gender :
Present / Permanent Address :



Academic Qualification :
(Please list in chronological order)

S.No.	Grade/ Diploma/ Degree	Board/ University	Regular / Part time	Year	% Marks / CGPA
1					
2					
3					
4					
5					

Technical Qualification :
Experience if any :
Contact Details (Mobile no.) :
Email ID :

Declaration :

I declare that the information I have provided in this application form, to the best of my knowledge and belief, is correct and complete.

If include any details that you know to be false or if I withhold relevant information, I may render myself liable to disqualification from the selection process.

Date:

Signature of the Candidate