NOTIFICATION ON THE CONDUCT OF Ph.D./M.S. (by Research) / M.Tech. (by Research) COURSEWORK EXAMINATIONS

The following is the procedure to be followed for the Ph.D./M.S. (by Research) / M.Tech.(by Research) coursework examinations (Regular/Special Elective) from the current semester (July – Nov. 2013) onwards. All the Ph.D./M.S. scholars, supervisors and others concerned are requested to follow this new procedure from the current semester.

Registration Procedure:

The registration of course works (Regular/Special Elective) for the Ph.D./ M.S. (by Research) / M.Tech. (by Research) Scholars will be initiated at the beginning of the semester itself. Scholars can register for the courses on the web portal of the office of the Controller of Examinations. Provision will be made to enter the assessment marks periodically by the course instructor and the same will be used as internal assessment marks for the publication of results. These scholars should register only through the colleges where they are undergoing the particular coursework.

For the conduct of examinations the following system shall be followed:

(a) Conduct of Examinations for the Course Works of the Ph.D./M.S. (by Research) / M.Tech. (by Research) Scholars who have registered along with the students of M.E./M.Tech./M.B.A./ M.C.A./M.Sc. programmes

The scholars who have registered for their course works along with the Students of M.E./M.Tech./M.B.A./M.C.A./M.Sc. programmes must appear for the examinations along with the PG students only in the respective colleges where he/she has undergone the course.

(b) Conduct of Examinations for the Special Electives:

The examinations for the special elective examinations will be conducted by the office of the Controller of Examinations. A common venue will be fixed in such cases and will be informed to the scholars. Also, the date of examination will be
announced for these examinations by the office of the Controller of Examinations well in advance. The month of examination shall be normally January and July of every year. The question papers will normally be prepared by the office of the Controller of Examinations. However, in case of any specific course work, as a special case, the one or two question paper(s) will be obtained from the course instructor. Examiner for valuation will be appointed by the Controller of Examinations.

(c) Ph.D. Scholars having GPA less than 6.5:

The Ph.D. scholars who have scored the GPA less than 6.5 may either appear for the course works already carried out with the same internal assessment mark for the improvement of grades or otherwise they may register for a new course work recommended already by the Doctoral Committee. When the additional course is registered by the candidate for the purpose of improving the GPA to 6.5, the best four courses would be considered.

(d) Grade Sheets/Mark Sheets:

The grade sheets/mark sheets for the course works will be issued by the office of the Controller of Examinations from November/December 2013 examination onwards.

CONTROLLER OF EXAMINATIONS