



ANNA UNIVERSITY

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APPLICATION FOR THE SUPPLY OF CHEMICALS/GLASSWARES/ PLASTICWARES FOR THE YEAR 2022-23 UNDER RATE CONTRACT

S.No.	Description	
1.	Category	CHEMICALS/GLASSWARES/PLASTICWARES
2.	Name and address of the Manufacturer	
3.	Name of Authorised Distributor/Dealer	
4.	Contact No. & Email ID:	
5.	Percentage of Discount in each make/brand shall be offered in the prescribed Format-I	a) AR grade b) LR grade c) Any other
6.	List of supporting documents as mentioned in Annexure-I shall be uploaded in .rar format only.	
7	Name and Mobile Number of a key person who can be contacted at any time. The person should be capable in accepting supply orders and ensure prompt and speedy delivery of the items required.	

FORMAT-I**List of Manufacturers for Chemicals / Laboratory Reagents / other Laboratory Consumables:**

S. No.	Brand/Make	Percentage of Discount offered for		
		AR	LR	Any other
1	Avra Synthesis Pvt. Ltd.			
2	Acme Progen Biotech (India) Pvt. Ltd.			
3	Abdos Labtech Pvt. Ltd			
4	Alfa Aesar Chemical Ltd.			
5	Avantor performance materials india limited			
6	BR Biochem Life Science Pvt. Ltd.,			
7	Central Drug House (P) Ltd.			
8	Emplura chemicals private limited			
9	Eurofins Genomics India Pvt. Ltd.			
10	Fischer			
11	Finar Chemicals Limited			
12	Genex India Bioscience Pvt. Ltd.			
13	Genei			
14	Gibco			
15	Himedia laboratories Pvt. Ltd			
16	IsoChem laboratories			
17	LOBA Chemicals			
18	Labman/Wensar			
19	Merck Life Science (P) Ltd.,			
20	Molychem			
21	Merck specilities private limited			

22	Moxcare			
23	Nice Chemicals (P) Ltd.,			
24	Oxford Lab Fine Chem LLP			
25	Otto chemie Pvt Ltd			
26	Pallav Chemicals & Solvents Pvt. Ltd			
27	Pure Chemicals Co.,			
28	Qualigens fine chemicals			
29	Rivera Glass Pvt. Ltd.,			
30	Rankem			
31	Sd- fine chem limited			
32	Spectrum reagent and Chemicals Pvt. Ltd.,			
33	Sigma Aldrich			
34	Sisco Research Laboratories Pvt. Ltd.,			
35	Sdfclsd fine chem limited			
36	Thermo Fisher scientific India Pvt. Ltd			
37	Thomos baker chemical limited			
38	TCI Chemicals Pvt. Ltd.,			
39	Tarsons Products Pvt. Ltd.			
40	Technico Laboratory Glass works			
41	VWR Avantor imported			
42	WTW			
43	Waker Metro Ark chemical Pvt. Ltd			

List of Manufacturers for Laboratory Glassware:

S. No.	Brand/Make	Percentage of Discount offered for
1	Asahi India	
2	Atico India	
3	Acme Progen Biotech (India) Pvt. Ltd.,	
4	Banaras Beads	
5	Borosil	
6	Brand Concepts	
7	BR Biochem Life Science Pvt. Ltd	
8	Duran	
9	Empire Ind	
10	Everflow Scientific Instruments	
11	FUSO Glass India Pvt Ltd	
12	Glass Wall Systems India Pvt Ltd	
13	Glassco Laboratory	
14	Gold Plus Glass Industry Ltd	
15	Gurind India Pvt Ltd	
16	Genetix Biotech Asia Pvt. Ltd.,	
17	Genex India Bioscience Pvt. Ltd.,	
18	HiMedia Lab Pvt. Ltd.,	
19	Haldyn Glass	
20	Hind Nat Glass	
21	Hindutan Glass Works	
22	HL Scientific Glass	
23	Insilco	
24	Jai Mata Glass	

25	JIK Industries	
26	Kotech Export	
27	LaOpala RG	
28	Merck Life Science Pvt. Ltd.,	
29	Naugra Export	
30	Nice Chemicals Pvt. Ltd.,	
31	Piramal Glass Pvt Ltd	
32	Pragati Glass Pvt Ltd	
33	Rivera Glass Pvt. Ltd.,	
34	Rankem	
35	S.K. Appliances	
36	Sabar Scientific	
37	Saint-Gobain	
38	SCHOTT Glass India Pvt Ltd	
39	Shamboo Scientific Glass	
40	Sigma Scientific Glass Pvt Ltd	
41	Sisecam Flat India Pvt Ltd	
42	Schott-Duran	
43	SRL	
44	Technico Laboratory Glass works	
45	Tarson	
46	Vensil Glass works Ltd.	

List of Manufactureres for Laboratory Plasticware:

S. No.	Brand/Make	Percentage of Discount offered for
1	ABDOS	

2	TARSONS	
3	VWR	
4	AXYGEN	
5	CORNING	
6	WHATMAN	
7	POLYLAB	

ANNEXURE - II

The following documents should be uploaded (jpg, jpeg, PNG, GIF & PDF only)

1. Copy of Registration of Firm
2. Copy of GST Registration
3. Copy of PAN Card / TAN Certificate
4. Copy of Income Tax Return for last three years
5. Manufacturer's Authorisation Certificate for the Distributor/Dealer
6. Quality Assurance Certificate (as per the annexure -)
7. Certificate for Price justification (as per the annexure -)
8. Non Blacklisting Certificate (as per the annexure -)
9. List of Major Customer may be given in a separate sheet.
10. The Hard copy of the document should be addressed to "The Registrar, Anna University, Chennai – 600 025" and superscripted as "Rate contract-2022-2023: Laboratory Chemicals/Glasswares/Plasticwares" before the due date.

Terms & Conditions

1. Price : Printed and **BOUND PRICE LIST** for the year 2022-2023 (Both Hard and Soft copy) duly signed with seal by the authorised signatory must accompany the tender which shall be valid for entire year.
2. Financial Status: The average Annual Turn over of the vendor should not be less than Rs.25.00 lakhs in the last three consecutive years for the supply of above items.
3. Periodicity/Duration of the Rate Contract: The Rate Contract is initially for the financial year 2022-23 and will exist until the next new rate contract is finalised.
4. Where the Rate Contract for the supply of imported items (subject to custom duty and foreign exchange variations) and/or locally manufactured (subject to GST etc.), the price should be specifically stated along with the selling rates of foreign exchange element taken into account in the calculation of the price list of the imported items.
5. GST: The rate of GST should be mentioned specifically for each item separately.
6. DSIR Certificate (Concessional GST) will be issued by the Anna University for the items purchased for Research oriented purpose.
7. Authorisation certificate in respect of both indigenous/foreign firms should be submitted with self attestation indicating the validity period.

8. Discount: The percentage of discount that shall be offered by the manufacturer/ authorized distributors on the manufacturer's price list for the financial year 2022-2023 may be mentioned clearly.
9. Delivery: Delivery of goods shall be made by the supplier within 30 days of placing the Purchase Order, however in case of emergency requirements the delivery may be made at very short notice or within a week of placing the purchase order.
10. No payment shall be made in advance.
11. The firm should submit the bill only after the supply of the material to the satisfaction of Anna University. The payment shall be made within a reasonable period as per the norms of University. No payment will be made for the goods rejected.
12. The successful firms who come under the rate contract may or may not get the order/s from various Departments/Centres/Constituent Colleges/Regional Campuses of Anna University.

FORMAT FOR MANUFACTURER'S AUTHORISATION

Dated:

To,
The Registrar,
Anna University
Sardar Patel Road
Chennai-600 025

Reference: Tender No. , Dated: / / for Rate Contract for
Supply of Chemicals, Reagents, Glassware, Plasticware,
Subject: Manufacturer's Authorization Letter

Dear Sir,

We,who are proven and reputable manufacturers of (name and description of the Items offered in the Quotation) having factories at....., hereby authorize Messrs.....(name and address of the agent) to submit a Quotation, process the same further and enter into a Rate Contract with you against your requirement as contained in the above referred Quotation Form for the above items manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs.....(name and address of the above agent) is authorized to submit a tender, process the same further and enter into a Rate Contract with you against your requirement as contained in the above referred Quotation Form for the above items manufactured by us.

We also hereby confirm that we would be responsible for the satisfactory execution of supply contract placed on the authorized agent.

We also confirm that the price quoted by our agent shall not exceed than that which we would have quoted directly.

Yours faithfully,

[Signature with date, name and designation] For and on behalf of Messrs.

[Name & address of the manufacturers]

Note:-

1.This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

Original letter may be enclosed with Quotation Form during submission in the sealed cover

FORMAT FOR DISTRIBUTOR'S AUTHORIZATION

Dated:

To,

The Registrar,
Anna University
Sardar Patel Road
Chennai-600 025

Reference: Tender No. , Dated: / / for Rate Contract for
Supply of Chemicals, Reagents, Glassware, Plasticware,

Subject: Distributor's Authorization Letter

Dear Sir,

With reference to above mentioned Rate Contract, we wish to inform you that our below mentioned distributor is authorized to receive orders, to make the supplies, to raise the invoices for products manufactured/marketed by [Name of Manufacturer] and collect the payments thereof on our behalf.

1. Name of the firm :
2. Complete Address :
3. Contact Person :
4. Contact No.: :
5. Email ID: :

You are kindly requested to place your valuable orders and to make payment directly to our authorized distributor for prompt supply.

This authorization will remain valid for whole contract period.

[Signature with date, name and designation] For and on behalf of Messrs.

[Name and address of Manufacturer]

Note:-

1. This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.
2. Original letter may be enclosed with Quotation Form during submission in the sealed cover.

CERTIFICATE OF PRICE JUSTIFICATION

[To be given on letter head]

Tender No.:

I/We, M/s.....Certify that the rates provided are our best rates and we have not given these materials to any Government Department/PSU/Institution for lesser than these rates in last one year.

SIGNATURE AND STAMP OF THE BIDDER

NON BLACKLISTING CERTIFICATE

[To be submitted on letterhead]

I/We hereby certify that the [Name of the company / firm] has not been ever blacklisted/debarred by any Central / State Government / Public Undertaking / Institute on any account.

I/We also certify that firm will be supplied the item as per the specification given by Anna University, Chennai-600025 and also abide all the terms and conditions stipulated in Rate Contract.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and Anna University, Chennai-600025 may imposed any action as per tender rules.