OFFICE OF THE CONTROLLER OF EXAMINATIONS

ANNA UNIVERSITY :: CHENNAI – 25

REVALUATION PROCEDURE

NOVEMBER-DECEMBER 2013 EXAMINATIONS

1. The candidates who have obtained the photocopy of the answer scripts alone are eligible for applying for revaluation.

2. The answer script is to be valued and justified by a faculty member of the college, who handled the subject, and he/she should recommend for revaluation with the breakup of marks for each question in the format provided in the “Instructions to the Candidates” enclosed along with the photocopy of the Answer Script.

3. The candidates can register for revaluation of answer scripts only in the COE web portal through the college. The Principals of the Colleges may arrange for the registration of the courses through the COE Web portal. The manual applications will not be accepted by the Office of the Controller of Examinations.

4. After registration the applications have to be generated for each student and the same may be sent to the office of the Controller of Examinations along with the abstract generated for the college and the amount of money in the form of demand draft drawn in favour of the Controller of Examinations, Anna University, Chennai – 25.

5. The fee for revaluation is Rs.400/- per script. A student can register for a maximum of 5 answer scripts for revaluation.

6. The web portal will be opened for registration from 21-02-2014 at 10.00AM and will be closed strictly on 26-02-2014 at 9.00AM.

CONTROLLER OF EXAMINATIONS