NOTIFICATION

Applications are invited for the following posts temporarily for a period of 6 months (from 01.03.2013) on daily wage basis as per Anna University norms.

Candidate should possess the qualification prescribed for the concerned post on the date of this notification, noted against each.

<table>
<thead>
<tr>
<th>S. No</th>
<th>Post</th>
<th>Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Accounts Assistant</td>
<td>A pass in B.Com/ M.Com degree with working knowledge in Computer Application, Certified course in Tally.</td>
</tr>
<tr>
<td>2</td>
<td>Clerical Assistant</td>
<td>A pass in Any qualifying degree with working knowledge in Computer Application.</td>
</tr>
<tr>
<td>3</td>
<td>Peon Cum Driver</td>
<td>Pass in X Std with driving license (LMV)</td>
</tr>
</tbody>
</table>

The work is purely temporary and is based on current requirement and likely to be extended for another six months based on their performance. The maximum age limit is 30 years.

Candidates should send their applications in the format given to the Director, Centre for Aerospace Research, MIT Campus, Anna University, and Chennai – 44 on or before 31.01.2013.
APPLICATION FORM

Application for the post of "Accountant Assistant / Clerical Assistant"

1. Name :

2. Father's / Mother's Name :

3. Date of Birth & Age :

4. Gender : Male / Female

5. Address for Communication :

6. Phone / Mobile No :

7. Educational Qualification :

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Qualification</th>
<th>Marks (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>SSLC</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>HSC</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Degree</td>
<td></td>
</tr>
</tbody>
</table>

8. Technical Qualifications :

9. Previous experience, if any :

10. Other details, if any :

*Attested photocopies of
1. 10th Mark Sheet
2. 12th Mark Sheet
3. Provisional Certificate (or Degree Certificate) (or) Consolidated Mark Sheet (or) Mark Sheets of all semesters should be enclosed (Any one is sufficient).

Place:

Date : Signature of the Candidate
APPLICATION FORMAT

Application for the post of “PION cum Driver”

1. Name 

2. Father’s / Mother’s Name 

3. Date of Birth & Age 

4. Gender Male/ Female 

5. Address for Communication 

6. Phone/ Mobile No 

7. Educational Qualification 

8. Technical Qualification 

9. Previous experience, if any 

10. Other details, if any 

*Attested photocopies of the Transfer Certificate / 10th Mark Sheet, Driving license (LMV) should be enclosed.

Place:

Date: 

Signature of the Candidate