



**Announcement for the Recruitment of Temporary
Non Teaching Staff - Professional Assistant II on Daily Wages Basis
(Ref: Advt No:2/2021/CIPR dated 29 .09.2021)**

Applications are invited from eligible candidates for the following temporary post Non Teaching Staff - Professional Assistant II on Daily wages basis to work at Centre for Intellectual Property Rights (CIPR), CPDE Building, CEG Campus, Anna University Chennai - 600 025 for a period of six months, may be extendable based on the satisfactory performance of the candidate (with periodical breaks). The applicant should have the following qualification as given below.

S.no	Name of the post	Qualification	No. of post	Salary
1	Professional Assistant - II	M.Com Age Limit: 30 years	1	Daily wages of Rs. 748/- per day as per Anna University Norms

The duly filled application in the prescribed format along with all other necessary self attested certificates should be sent to The Director, Centre for Intellectual Property Rights (CIPR), CPDE building, Anna University, Chennai 600 025 by post or in person so as to reach on or before 20.10.2021, 5.00 pm.

Instruction to the Applicants:

1. A recent photograph is to be affixed and self-attested in the application.
2. All copies of certificates should be enclosed (Mark sheets, degree certificates)
3. Copy of address proof to be enclosed.
4. The original certificates are to be produced for verification at the time of interview.
5. The short listed candidates will be called for personal interview (intimation will be sent through email only)
6. Application received after the last date of submission will be rejected.
7. No TA/DA will be admissible for attending interview.

DIRECTOR, CIPR



Application for Non Teaching Staff (Temporary)

Professional Assistant - II

1. PERSONAL DETAILS

a. Name:

b. Date of Birth & Age:

c. Permanent Address:

d. Communication Address

e. Phone Number:

f. Mobile Number:

g. E-Mail:

h. Nationality:

Photo duly
signed by the
applicant

2. EDUCATIONAL QUALIFICATION (Attach copies of certificates)

S.No	Class/Degree/ Certificate	Year of Passing	Name of the Institution	Percentage
1				
2				
3				
4				
5				

3. WORK EXPERIENCE (Experience certificate to be enclosed)

S.No	Designation	Period		Organization/Company
		From	To	

Total Experience (in Years, Months & Days):

4. ANY OTHER SPECIAL MENTION YOU WANTED TO MAKE

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I, _____, certify that the information furnished above is true to the best of my knowledge and belief and that no related information is concealed. If any discrepancy is found at any stage, the Director, CIPR has the right to cancel my selection/candidature.

Place:

SIGNATURE

Date:

PS: Do not enclose the original certificates. Attach only the attested copies. During the time of the personnel interview you need to show the original certificates for verification.