



**CENTRE FOR RESEARCH  
ANNA UNIVERSITY  
CHENNAI 600 025**

**Telephone : + 91-44-2235 7354/**

**+ 91-44-2235 7366**

**Fax : + 91-44-2220 1213**

**Email : dirresearch@annauniv.edu**

**dirresearch@gmail.com**

**Dr.C.UMARANI  
DIRECTOR**

**RECRUITMENT NOTIFICATION**

**Ref.No. CFR / Recruitment/ 2021-2022**

**Dated: 19.11.2021**

Applications are invited for the following **temporary posts** on daily wage basis / consolidated pay for the office of the Centre for Research, Anna University, Chennai- 600 025.

Sl.No	Post	Qualification	No. of Post	Rate per Day (Rs.)
1	Professional Assistant - I	B.E./B.Tech. (Computer Science / IT)	2	797
2	Clerical Assistant	Any Degree (Arts & Science) and Typewriting English in lower grade with knowledge in MS office	2	470
3	Peon	VIII Pass	1	410
4	Peon cum Driver	VIII Pass with Driving License + 3 years experience in four wheeler driving.	1	431

Sl. No	Post	Qualification	No.of Post	Consolidated pay Range per Month (Rs.)	Fixed additional amount added every 1 year (Rs.)
1	Application Programmer (Junior)	B.E – 1 <sup>st</sup> class (ICE/Electrical)/MCA/ MSc (CSc/IT/Software Engg) + 2 years experience in the relevant field	1	25,000 --- 30,000	750
2	Application Programmer (Senior)	B.E / M.E – 1 <sup>st</sup> class (ICE/Electrical) / MCA/ MSc (CSc/ IT/Software Engg) + 5 years experience in the relevant field	1	30,000 --- 40,000	1000

**For Application Programmer (Senior / Junior)**

**Essential Skills:**

1. Proficiency in Web Design, Web Application Development using PHP, AJAX, JQUERY, Postgre SQL, MYSQL.
2. Proficiency in Database Management and Linux Server Administration.
3. Minimum 2 years of experience for Application Programmer (Junior) and minimum 5 years of experience for Application Programmer (Senior) in the above said technical areas.

**Desirable Skills:**

1. Knowledge of PHP frameworks, PHOTOSHOP, DREAMWEAVER or other web design / development tools.
2. Experience in Systems / Network/Server Administration.
3. Knowledge in MYSQL and Postgres database management systems.

**For Professional Assistant I**

**Essential Skills:**

- ❖ Proficiency in Web Design, Web Application Development using PHP, MYSQL.

**Desirable Skills:**

- ❖ Minimum 1 year experience in Web Design, Web Application Development in PHP.

**For Clerical Assistant**

**Essential Skills:**

- ❖ Typewriting English in lower grade with knowledge in MS Office.

Eligible candidates may send their **applications in the enclosed format** along with the self attested photocopies of certificates and supporting documents for qualification, experience and other information by post **on or before 03.12.2021**.

**DIRECTOR (RESEARCH)**



CENTRE FOR RESEARCH  
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APPLICATION FOR THE POST OF PROFESSIONAL ASSISTANT – I / CLERICAL ASSISTANT /  
PEON/PEON CUM DRIVER/APPLICATION PROGRAMMER (SENIOR/JUNIOR)  
(Temporary basis)

S.No	Name of the Post Applied for:												
1	Name (in Capital Letters withinitial at the end)			PHOTO (Recently taken)									
2	Address for communication												
3	E.Mail id & Mobile No.												
4	Alternate Contact No.												
5	Nationality		Age	Date of Birth as per TC		D	D	M	M	Y	Y	Y	Y
6	Aadhaar Number			Gender									
7	Educational Qualifications:												
	Degree/Diploma/HSC/SSLC		Specialization	University / Institution		Year of Passing		CGPA/ Percentage					

<b>8</b>	<b>Additional Qualifications:</b>				
<b>9</b>	<b>Experience:</b>				
	<b>Name of the Institution / Organization</b>	<b>Designation</b>	<b>Period</b>		<b>Nature of Work</b>
			<b>From</b>	<b>To</b>	
<b>Total Experience in years and months:</b>					
<b>10</b>	<b>Additional Information if any</b>				
<b>11</b>	<b>List of enclosures</b>				

Declaration:

I declare that the information furnished above is true and correct to the best of my knowledge and belief that no related information is concealed. If any discrepancy is observed at any state, the Director, Centre for Research, Anna University will be free to cancel my selection / Candidature.

Place:

Signature of the Applicant

Date:

**INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM**

**(Application not submitted in prescribed format / incomplete applications will be rejected)**

1. Application form should be neatly typed or handwritten
2. Enclose self attested photocopies of relevant certificates / proofs wherever necessary.

3. The envelope containing the application should be superscribed with “CFR/Recruitment/2021-2022”.
4. Only shortlisted candidates will be called for the written test after scrutinizing the applications.
5. The actual date, time of the written test and venue will be intimated by email or by telephone to the shortlisted candidates.
6. Candidate attending the interview will do so at their own expenses.
7. The positions are purely temporary and the duration is for six months which may be extended depending on the performance with periodical breaks.
8. Write the Name of the post on top of the envelope.
9. Duly filled in application along with self attested photocopies of relevant certificates should be sent to the address “**The Director, Centre for Research, Anna University, Chennai- 600 025**”. Last date for the receipt of the application is **03.12.2021**.
10. For every post separate application is to be submitted.
11. Full address, name of the district and pin code should be clearly mentioned in the envelope.
12. The decision of the Selection Committee is final.

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