



**CENTER FOR HUMAN SETTLEMENTS
ANNA UNIVERSITY, GUINDY
CHENNAI-600 025**

Dr. K. Pratheep Moses
Director, Centre for Human Settlements
Ref. No. Research Project / Engagement of Project staff /2025

Date: _____.____.2025

NOTIFICATION

Sub: Research Project – Engagement of Project Staff on Temporary Basis - Reg.

Applications are invited for the temporary posts of Project Associate in the Center for Human Settlements, Anna University, Chennai – 600 025 under Research Project titled - **“Preparation of Water Sensitive Plan for a Ward/ Neighborhood in Chennai”**.

Eligible and interested candidates are requested to submit the filled-in application form along with biodata, photocopies of mark sheet, degree certificate and experience certificate to the **“The Director, Center for Human Settlements, Anna University, Chennai – 600 025” on or before 14.06.2025 by Speed Post.**

S.No	Designation	Qualification	No. of Posts	Salary (per month)	Duration
1.	Project Associate – II Urban Planner	UG: First class B. Arch/ B.E Civil Engineering/ B.Tech Civil Engineering. PG: First class M. Plan in Planning.	One (1)	Rs. 50,000/- month	Seven (7) months
2.	Project Associate – II Urban Designer	UG: First class B.Arch PG: First class M. Arch in Urban Design.	One (1)	Rs. 50,000/- month	Seven (7) months
3.	Project Associate – II Hydrologist	UG: First Class B.E in Civil Engineering PG: First Class M.E in Hydrology and Water Resource Engineering	One (1)	Rs. 50,000/- month	Seven (7) months
4.	Project Associate – I GIS Expert	PG: First Class M.Sc in Geo Informatics	One (1)	Rs. 35,000/- month	Seven (7) months

Applications shall be prepared as per the prescribed format attached herewith.

Director, CHS



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CHENNAI-600 025**

**APPLICATION FOR THE POST OF PROJECT ASSOCIATE
(Temporary basis)**

S. No.	Name of the Post Applied for:											
	Name of the Project: "Preparation of Water Sensitive Plan for a Ward/ Neighborhood in Chennai"											
1	Name (in Capital Letters with initial at the end)						PHOTO (Recently taken)					
2	Address for communication											
3	E-Mail Id & Mobile No.											
4	Alternate Contact No.											
5	Nationality				Age		Date of Birth	D	D	M	M	Y
6	Educational Qualifications:											
	Degree/Diploma/HS C/SSLC	Specialization	University / Institution	Year of Passing	CGPA/ Percent age							

7	Additional Qualifications:				
8	Experience:				
	Name of the Institution / Organization	Designation	Period		Nature of Work
			From	To	
	Total Experience in years and months:				
9	Additional Information if any				
10	List of enclosures				

Declaration:

I declare that the information furnished above is true and correct to the best of my knowledge and belief that no related information is concealed. If any discrepancy is observed at any state, The Director, Center for Human Settlements, Anna University, will be free to cancel my selection / Candidature.

Place:

Signature of the Applicant

Date:

Director, CHS

INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM
(Application not submitted in prescribed format / incomplete applications will be rejected)

1. Application form should be neatly typed or handwritten.
 2. Only shortlisted candidates will be called for interview after scrutinizing the applications.
 3. The actual date and time of the interview will be intimated only by email to the shortlisted candidates.
 4. Candidates should appear for the interview with their original certificates.
 5. No TA & DA will be provided.
 6. The positions are purely temporary and the duration is for seven months.
 7. The applicant will be responsible for the authenticity of information and other documents submitted.
 8. The envelope containing the application should be superscripted with **“Ref. No. Research Project / Engagement of Project staff /2025”**.
 9. Write the Name of the post applied for, on top of the envelope.
 10. Interested candidates should submit their Duly filled in application in the enclosed format along with self-attested photocopies of relevant certificates/ proofs wherever necessary and should be sent to the address **“The Director, Center for Human Settlements, Anna University, Chennai – 600 025”**.
- Note: Submitting the hard copy of the required documents, photographs, and application letter is mandatory.**
11. The soft copy of same should be sent to dirhuman@annauniv.edu
 12. Last date for the receipt of the application is **14.06.2025 @ 5.30 pm**.
 13. Full address, name of the District and pin code should be clearly mentioned in the envelope.
 14. The decision of the Selection Committee is final.

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Director, CHS