

END SEMESTER EXAMINATIONS – DISTANCE EDUCATION
AUGUST 2013

PROCEDURE FOR APPLYING FOR REVALUATION AND PHOTOCOPY CUM
REVALUATION OF ANSWER SCRIPTS OF THE END SEMESTER
EXAMINATIONS – AUGUST 2013

The candidates studying under Distance Education who wish to apply for Revaluation for the August 2013 end semester examinations can make use of any one of the following facilities:-

1. “Revaluation only” with a fee of Rs.400/- per script.

(or)

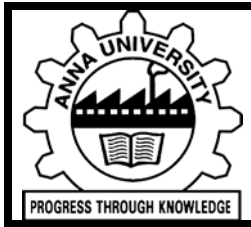
2. “Photocopy-cum-revaluation” with a fee of Rs.700/- per script.

Applications for the above are given on the subsequent pages. The completed application form along with the Demand Draft drawn in favour of

“Controller of Examinations (Distance Education), Anna University, Chennai”

payable at Chennai may be submitted on or before **05-11-2013** to the respective Coordinator of the Study Centre.

CONTROLLER OF EXAMINATIONS



**ANNA UNIVERSITY
CHENNAI – 600 025
DISTANCE EDUCATION
APPLICATION FOR PHOTOCOPY CUM REVALUATION**

PR

INSTRUCTION TO CANDIDATES

1. Fee for obtaining Photocopy cum Revaluation is Rs.700/- per answer script and should be paid in the name of Controller of Examinations (Distance Education), Anna University Chennai, Chennai - 25 and the application shall be submitted at the study centre only.
2. Application for Photocopy cum Revaluation must be submitted to the Coordinator of the concerned study centre on or before 05-11-2013.
3. The candidate is advised to register for the subject, in which Photocopy cum Revaluation is sought for within the stipulated time for the next examination without waiting for the supply of Photocopy/results of Revaluation.
4. Incomplete/defective application will be rejected and the fee will neither be refunded nor adjusted towards any fee due to the University.
5. No application will be accepted beyond the due date prescribed.
6. The Coordinator should ensure while recommending application that the subject code and the subject(s) filled in the respective columns by the candidate are verified and found to be correct.

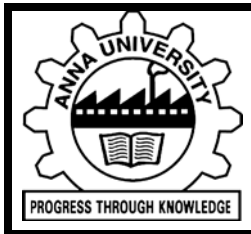
(a)	Name:	
(b)	Register Number:	
(c)	Name of the Study Center:	
(d)	Degree & Branch Name:	
(e)	Month & Year of Examination:	AUGUST 2013
(f)	No. of Subjects applied for photocopy cum revaluation:	
(g)	Amount of fee paid at the Study Centre:	

7. Subjects for which photocopies cum revaluation of valued answers scripts required:

Semester No.	Subject Code	Subject Title	Marks Awarded		
			IM	UM	Total

Signature of the Candidate

**Signature of the Coordinator
of the Study Centre with Seal**



**ANNA UNIVERSITY
CHENNAI – 600 025
DISTANCE EDUCATION
APPLICATION FOR REVALUATION**

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INSTRUCTION TO CANDIDATES

1. Fee for Revaluation is Rs.400/- per answer script and should be paid in the name of Controller of Examinations (Distance Education), Anna University Chennai, Chennai - 25 and the application shall be submitted at the study centre only.
2. Application for Revaluation must be submitted to the Coordinator of the concerned study centre on or before 05-11-2013.
3. The candidate is advised to register for the subject, in which Revaluation is sought for within the stipulated time for the next examination without waiting for the results of Revaluation.
4. Incomplete/defective application will be rejected and the fee will neither be refunded nor adjusted towards any fee due to the University.
5. No application will be accepted beyond the due date prescribed.
6. The Coordinator should ensure while recommending application that the subject code and the subject(s) filled in the respective columns by the candidate are verified and found to be correct.

(a)	Name:	
(b)	Register Number:	
(c)	Name of the Study Center:	
(d)	Degree & Branch Name:	
(e)	Month & Year of Examination:	AUGUST 2013
(f)	No. of Subjects applied for revaluation:	
(g)	Amount of fee paid at the Study Centre:	

7. Subjects for which revaluation of valued answers scripts required:

Semester No.	Subject Code	Subject Title	Marks Awarded		
			IM	UM	Total

Signature of the Candidate

Signature of the Coordinator
of the Study Centre with Seal