1. The Colleges are instructed to download and print the results from the web portal. Hard copies of the results will not be sent to the colleges from the office of the Controller of Examinations.

2. **Candidates who wish to apply for revaluation should first apply for photocopy of his/her answer script by paying Rs.300/- per script on or before 18-02-2014. The Principals are requested to register for the same in the web portal on or before 19-02-2014. The web portal will be closed on 19-02-2014 at 6.00PM.**

3. After receiving the photocopy, the student can verify the copy for any discrepancy like total mistake and omissions in the valuation.

4. If any discrepancy is noticed the same may be brought to the notice of the Controller of Examinations for remedial action.

5. The valuation in the photocopy of the answer script can be verified by the subject expert and if the expert is convinced that the script deserves higher marks than awarded, he/she can recommend for applying revaluation.

6. The application for revaluation of answer scripts for the persons obtained photocopy will be intimated after the supply of photocopy.

7. Candidates who have applied for Photocopy and Revaluation alone are **eligible for the Review for their answer script** (by remitting the prescribed fee) after the Publication of the Revaluation Results. The details of the **Review Procedure** will be announced along with the revaluation results.

CONTROLLER OF EXAMINATIONS