

**Application for the post of**

**Library Professionals / I T Professionals / Web Designer cum Programmer / Office Assistants in the  
Networked Digital Library System, University Library,  
Anna University, Chennai- 600 025.**



**ANNA UNIVERSITY, CHENNAI - 600 025  
NETWORKED DIGITAL LIBRARY SYSTEM  
(TAMIL NADU DIGITAL LIBRARY PROJECT)**

*Passport  
size photo  
duly  
attested*

**Application for the post of .....**

<b>1. Name (in Block Letters) with initial at the end</b>	
<b>2. Father's/Husband's Name</b>	
<b>3. Address for Communication</b>	
<b>4. Nativity/District/State</b>	
<b>5. E-mail ID:</b>	
<b>6. Mobile No.</b>	
<b>7. Nationality:</b>	
<b>8. Religion:</b>	
<b>9. Date of Birth</b>	
<b>10. Age: (as on 1<sup>st</sup> June of 2017)</b>	

11	<b>Educational Qualifications</b>				
	<b>Degree</b>	<b>Specialisation</b>	<b>University / Institution</b>	<b>Year of Passing</b>	
12	<b>Professional Experience ( Library / IT / Web Designer)</b>				
	<b>Name of the Institution</b>	<b>Designation</b>	<b>Period</b>		<b>Nature of Work</b>
			<b>From</b>	<b>To</b>	
13	<b>Additional Information if any</b>				

### DECLARATION BY THE APPLICANT

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted. At any time, I am found to have concealed / distorted any material information; my appointment shall be liable to be summarily terminated without any notice / compensation.

Date :

Place:

Signature of Applicant

**Note:** Please enclose photocopy of documents supporting qualification, experience and other information.

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For Office Use Only

Name of the Post: \_\_\_\_\_ Received on \_\_\_\_\_

Application No. \_\_\_\_\_

### Instruction to Candidates

1. Interested candidates should submit their application with all details of the academic qualification and experience to the Director, University Library, Anna University, Chennai- 600 025 on or before 30-06-2017 up to 5.45 PM and soft copy of the same may be sent to the mail ID : [aulib@annauniv.edu](mailto:aulib@annauniv.edu)
2. Tenure: For a period of One Year from the date of appointment on purely temporary basis with due break for a period of 5 days, for every six months.
3. Total Emoluments : Consolidated pay for Library Professionals / I T Professionals / Web Designer cum Programmer for Rs. 20,000/- per month and for Office Assistants for Rs. 10,000/- per month, based on the experience and performance.
4. No TA/DA will be paid for appearing for the interview.
5. Short listed candidates will be called for an interview and selection will be based on the merits and ability.
6. Educational Qualification and Experience are given below

Sl. No.	Post	Educational Qualification	Total No. of Posts	Age as on 1.6.2017	Experience	Desirable Qualification
1.	Library Professionals	Any Master Degree with M.L.I.S./ M.Sc. Lib.Science (10+2+3+1+1/ 10+2+3+2)	2	35 years	Minimum 3 years of experience in Academic Library and Open Source Software like KOHA, D-Space, Green Stone etc. Should be ready to work in shifts	1. Management of Institutional Repositories 2. Management of Digital Content 3. Indexing and Abstracting. 4. Proficiency in Computer Applications in LMS
2.	I.T. Professionals	Minimum B.E./ B.Tech. in Computer Science/ECE/ Information Technology or PG degree in the relevant field.	2	35 years	1.Minimum 3 years of experience in server administration (Windows/Linux), including installation and configuration of Hardware, OS, network, tools along with patches 2.Experience with web server (IIS and Apache) setup, configuration, operation, troubleshooting with log analysis. 3.Backup and Restore operations  4.Should be ready to work in shifts	1. Security setup and configuration 2. Network administration – DNS setup and configuration, firewall setup and configuration, setup and configuration of proxy and security 3. High Availability with Virtualization, Load Balancing, Clustering 4. CCNA or Red Hat Certification preferred.

3.	Web Designer/ Programmer	B.E./ B.Tech./ M.C.A./ M.Sc. in Information Technology, Computer Science or related field	2	35 years	<ol style="list-style-type: none"> <li>1. Minimum two years of experience in web development to develop, document and deploy web sites, web services, web applications</li> <li>2. Strong skills in the following areas – <ol style="list-style-type: none"> <li>a) Server script - PHP / ASP.Net</li> <li>b) Scripting - Java script / Python / Ruby</li> <li>c) Language - Java/ C#</li> <li>d) UI - HTML, CSS</li> <li>e) DB – MySQL/ SQL/ Oracle</li> <li>f) Reporting – Business Objects/ Crystal Reports/ SQL Server Reporting Services</li> </ol> </li> <li>3. Should be ready to work in shifts</li> </ol>	<ol style="list-style-type: none"> <li>1. Document and test web sites, web services, web applications</li> <li>2. Troubleshoot, resolve and perform technical root cause analysis for applications</li> <li>3. Assist with application releases, process improvements and automation.</li> <li>4. Collaborate with other teams to ensure optimal performance of applications.</li> <li>5. Certification in JAVA/WEB DESIGN/DATA BASE is preferred.</li> </ol>
4.	Office Assistants	Must have passed S.S.L.C.	2	37 years	<p>Must be able to ride bicycle</p> <p>Should be ready to work in shifts</p>	Possession of valid Driving License (Light Motor Vehicle)

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