Letter No:48/DIR/CFD/2013

Date:09.10.2013

To

The Principal
Affiliated Engineering Colleges,
Govt. and Govt Aided Engineering Colleges
Constituent Colleges of Anna University
Dean, CEG, AC Tech and MIT

Dear Sir,


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I would like to bring to your kind attention that Quality Improvement Cell in all Engineering Colleges has to be created as per the decision taken in a meeting conducted by Mr. Kumar Jayant, IAS, Commissioner of Technical Education, Tamilnadu and Prof Dr M Rajaram, Vice-Chancellor, Anna University, Chennai.

Further, a detailed discussion on improvement in teaching and learning experiences was also held. To implement and monitor this, it is recommended to create a Quality Improvement Cell in all Engineering Colleges and one Senior Professor will be made incharge of the cell. Further it is proposed to utilize the expertise of CFD to create Quality Improvement Cells (QIC) in every Engineering College. These cells will coordinate with CFD and utilize the various options available for improvement of Teaching – Learning Experience in these colleges. Various strategies are needed to ensure that Faculty & Students are exposed to the various resources available through different sources. Mr. Kumar Jayant, IAS, Commissioner of Technical Education, Tamilnadu suggested that every college should install 10 to 15 computers with internet in various places in college and some computers with internet should be made available in the library. These computers should be made available to faculty /students and will be used in their free time, even after college hours.
Further, the faculty members of different departments should download corresponding subjects from NPTEL and CFD websites and keep them in CD form apart from loading the same in these computer systems and these will be made available to the students in different places such as Library, hostels, designated places even after college hours. In addition, a team of four or five faculty members including senior faculty members should be formed and these teams will be in charge of implementation execution and monitoring of this initiative.

Further, a general reading section in the library has to be created and it should contain Basic English books and interesting books like Tinkle, story books, etc which will encourage the students to start read English. Proper motivation should be provided to students to utilize these facilities.

Some of the important resources which are available – but are not being used properly – and not being used properly are:

1. NPTEL videos by IIT
2. Bridge Course CDs given through DOTE
3. Edusat classes by CFD
4. Spoken Tutorial by IIT – Bombay (through NMEICT)
5. MOOC – various courses like courseera MIT freeware etc.,

Hence, in order to enhance the Learning Capacity of Students, it is decided to inspect the facilities of the following in all Engineering Colleges, periodically by Vice-Chancellor, Anna University, Commissioner of Technical Education, Director, CFD and other designated teams.

Therefore, I request you to be kind enough to furnish the following immediately as per the attached proforma, to Director, Centre for Faculty Development, Anna University, Chennai – 600 025 and Soft Copy to facultydevelopment@annauniv.edu, before 24th October 2013.

Kindly treat this as most Urgent.

Thanking you,

With kind regards

Sincerely yours,

[Signature]

Director, CFD

Director
Centre for Faculty Development
Anna University
Chennai-600 025
Quality Improvement Cell

Name of College:  

Year of Establishment:  

Faculty In-Charge

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<thead>
<tr>
<th>Sl.No</th>
<th>Faculty Name</th>
<th>Designation</th>
<th>Mail Id</th>
<th>Department</th>
<th>Experience (No. of Years)</th>
<th>Mobile No (Personal)</th>
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Principal
PROFORMA for Log Book

College Name:

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<th>Sl.No</th>
<th>Date</th>
<th>Name</th>
<th>Year</th>
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<td>Sl.No</td>
<td>Name of Resources</td>
<td>Availability of the following Resources</td>
<td>Date of Implementation</td>
<td>No. of Sites / Systems</td>
<td>No. of Students availed</td>
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