

**ANNA UNIVERSITY : : UNIVERSITY DEPARTMENTS (MIT)
B.E (PART-TIME) ONLINE ADMISSION PROCESS 2020-2021**

**(CANDIDATES ARE REQUESTED NOT TO COME TO THE COLLEGE
IN PERSON FOR ADMISSION)**

- Candidates are requested to pay the Fee through online payment only using www.aukdc.edu.in after uploading necessary documents from 29.01.2021 to 08.02.2021.
- Provisional Admission of the candidates will be done through online mode.
- Schedule of the admission for the following branch is as detailed below:

SL. NO.	DATE	TIME	BRANCH
1	10.02.2021	10.00 am.	B.E (PT) - MECHANICAL ENGINEERING

- Candidates are requested to check their registered mobile / E-mail for the status of admission during the schedule time.
- During the schedule time University will verify the documents uploaded by the candidate and will send SMS / E-mail.
- If all the documents are approved by verification officer, provisional admission letter will be generated and will be sent to the registered E-mail.
- In case there is a discrepancy in the uploaded documents by a candidate, E-mail and SMS will be sent by the University to that candidate to re-upload the correct documents within 48 hours. The provisional admission letter will be mailed after receiving the required documents.

Note : Confirmation of admission is subject to physical verification of documents on allotted date which will be published On www.annauniv.edu. & www.mitindia.edu
Contact No. 044 - 22516004.



DEAN, MIT CAMPUS

DEAN
MADRAS INSTITUTE OF TECHNOLOGY-CAMPUS
ANNA UNIVERSITY
CHROMEPET, CHENNAI - 600 042

FEES STRUCTURE

Sl. No	Fees Details	Tamil Nadu Candidates	Other State Candidates
A. At the time of Admission			
1	Admission Fee	6700	6700
2	Academic Course Fee	350	350
3	Provisional Certificate and Degree Certificate	1000	1000
4	Personality and Character Development Programme	340	340
5	N S.S Fee	10	10
6	Valar Tamil Mandram Development Fund	100	100
7	Smart Card Fee	800	800
8	Co-operative Society Membership Fee	2000	2000
9	Recognition, Registration and Enrollment fee	1200	1700
Total (A)		12,500	13,000
B. Caution Deposit (Refundable) (Payable at the time of Admission)			
1	Institutional Deposit	7000	7000
2	Library Deposit	5000	5000
Total (B)		12,000	12,000
C. Payable Every Semester			
1	Tuition Fee	16500	16500
2	Development Fee	2500	2500
3	Library Fee	650	650
4	Computer Charges	1500	1500
5	Laboratory Contingent Charges	1500	1500
6	Educational Media Charges	500	500
7	Internet Society Fee	285	285
8	University Cultural and Professional Society Fee	250	250
9	Student Accident and Medical Relief Fund	500	500
10	Registration and Enrolment Fee	800	800
11	Y.R.C / Army Flag Day Subscription	15	15
Total (C)		25,000	25,000
D. Grand Total (A+B+C)		49,500	50,000
E. Less : Initial amount paid at the time of counselling		10,000	10,000
F. Balance fees to be paid through online (D-E)		39,500	40,000

Shanmuga
12.1.21
DIRECTOR
KNOWLEDGE DATA CENTRE
ANNA UNIVERSITY,
CHENNAI-600 025.

Om
DEAN
MADRAS INSTITUTE OF TECHNOLOGY
ANNA UNIVERSITY
CHROMEPET, CHENNAI - 600 044.

8/1/2021

2/2

I. Procedure for Registering Mobile Number

Important Note :

The mobile number registered here will be used for all communications in future. This mobile number will be printed on the SMART CARD. DO NOT register temporary mobile number. After registration, if you want to change the mobile number, you have to apply through the Dean of the college.

- Step 1: Go to <https://www.aukdc.edu.in> and select "services menu" and select "DataSheet" submenu.
(Google chrome is the preferred browser but all latest browsers are supported.)
- Step 2: Enter application number, Date of Birth and select admission year.
- Step 3: Enter Captcha and Click Login.
- Step 4: Select Registration menu and select Mobile registration submenu. Enter the mobile number to be registered.
- Step 5: Click "Get OTP" **if OTP is not received, wait for 30 seconds before you click "Regenerate OTP"**.
- Step 6: Enter the OTP, you have received in your mobile and click verify OTP.
Check the message displayed on the screen.

I. Procedure for Registering E-Mail id

Important Note :

The e-mail id registered here will be used for all communications in future, along with an e-mail id to be provided by the University. Mail id will be registernumber@annauniv.edu.in. DO NOT register temporary e-mail id.

- Step 1 : Go to <https://www.aukdc.edu.in> and select "services menu" and select "DataSheet" submenu.
(Google chrome is the preferred browser but all latest browsers are supported.)
- Step 2 : Enter application number, Date of Birth and select admission year.
- Step 3 : Enter Captcha and Click Login.
- Step 4 : Select Registration menu and select Email registration submenu. Enter the Email id to be registered.
- Step 5 : Click "Get OTP".
- Step 6 : Enter OTP, you have received in your mail and click verify OTP.
Check the message displayed on the screen.

III. Procedure for filling the student smartcard data sheet through online

Important Note : Scan the original documents with 75 DPI resolution. The size of a single file should be less than 150 kb. **DO NOT** scan the documents using cam scanner or mobile. All the documents except photo, should be in PDF format only. Photo should be less than 50 kb and in JPEG only.

Before proceeding to pay admission cum term fees, student have to fill the data for smartcard.

- Step 1: Go to <https://www.aukdc.edu.in> and select "services menu" and select "DataSheet" submenu.
(Google chrome is the preferred browser but all latest browsers are supported.)
- Step 2: Enter application number, Date of Birth and select admission year.
- Step 3: Enter Captcha and Click Login.
- Step 4: View existing data using Dashboard menu.
- Step 5: Fill personal, academic details using "Add/Edit Data Sheet" submenu of "Data Sheet" menu
- Step 6: Click "Add" button to save.
- Step 7: Check the entered details on the screen. To make corrections use "Edit" button make correction and click "Update".
- Step 8: Select "view/confirm Data Sheet" submenu of "Data Sheet" menu, and Click "View PDF" to Generate PDF file with "Tentative Report" water mark. Check all the details entered are correct, if all data are correct, complete the data entry by clicking "Confirm" button at the end of the PDF file. If "No" is selected, close and edit the data again.
- Step 9: Upload all the necessary Original certificate's scanned copy in the format prescribed.
- Step 10: Verify each uploaded files for readability and relevance.
- Step 11: Confirm each uploaded certificate.

IV. Procedure for paying admission cum term fees through online using Internet Banking.

All allotted candidates must pay the admission, semester fee through online payment only.

Step 1: Go to www.aukdc.edu.in, Knowledge Data Centre website (Google chrome is the preferred browser but all latest browsers are supported.)

Step 2: Select (Click) "Student Portal / Fees"

Step 3: Enter the Registration / Application Number, Date of Birth and press login button and set password (Set Password according to the mentioned requirements. Enter the same password in confirm password. "Click set password". Check the message displayed on the screen). The respective student's particulars will be displayed on the webpage. If all the shown information is correct then press "Pay Fees".

Step 4: After clicking Pay Fees, the user will be requested to select a bank for payment on the webpage and proceed to the respective bank's website for payment (if internet banking enter the login name, password and proceed).

Step 5: On successful completion of the transaction, the candidate can take a temporary receipt of the payment for further reference. A signed copy of the receipt will be available in the online portal within 48 working hours.

NOTE : 1. The signed receipt copy must be produced at the time of admissions.

2. For making payment, at zero transaction charges, the candidate may require an Internet Banking Account in any one of the following banks.

(I) State Bank of India (II) Indian Overseas Bank (III) Indian Bank.

3. Other mode of payments may require transaction charges as indicated in the web portal.

How to register Mobile / E-Mail / Smart Card are available in video format at www.aukdc.edu.in → FAQ → Registration

* For any clarification on datasheet, admission cum term fees contact 044-22357091, 044 22167000

Also, contact through www.aukdc.edu.in/form by entering application number.

V. RULES FOR REFUND OF FEES

Sl. No.	Percentage of Refund of Fees	Procedures
1.	Refund of fees - 100% <ul style="list-style-type: none">• 100% of the One Time Fee**• 100% of the Semester Fee• Full refund of the refundable of deposits.	15 days before the formally - notified date of commencement of classes
2.	Refund of fees - 80% <ul style="list-style-type: none">• 80% of the One Time Fee**• 80% of the Semester Fee• Full refund of the refundable of deposits.	Not more than 15 days after the formally - notified date of commencement of classes
3.	Refund of fees - 50% <ul style="list-style-type: none">• 50% of the One Time Fee**• 50% of the Semester Fee• Full refund of the refundable deposits.	More than 15 days but less than 30 days after formally - notified date of commencement of classes
4.	Refund of fees - 0% <ul style="list-style-type: none">• 0% of the One Time Fee• 0% of the Semester Fee• Full refund of the refundable deposits.	More than 30 days after formally notified date of commencement of classes

*** excluding the non-refundable processing fees such as Smart Card, Co-operative Society Membership and Registration and Enrollment fee.

* Enrolment means the date of opening of the institution.