



**CENTRE FOR INTERNATIONAL AFFAIRS**  
**ANNA UNIVERSITY, CHENNAI – 600 025, INDIA**

**Prof. N. RAJENDRAN**  
**DIRECTOR**

Phone : +91-44-2235 8676 (D)  
: +91-44-2235 8561 (O)

Fax : +91-44-2220 1169

E-Mail : [dircia@annauniv.edu](mailto:dircia@annauniv.edu)

URL : <http://www.annauniv.edu/cia>

Circular108/CIA/2018

Date : 14.11.2018

**CIRCULAR**

This is to bring to your kind notice that Hiroshima University, Japan one of the partner Universities of Anna University has announced the application procedure for students wishing to do their **special master course program** designed for students to study Japanese-style manufacturing. The program includes the following courses, classes etc.

Intensive Japanese Language Course, Japanese-Style Manufacturing Course (Problem Based Learning), Internship in Companies in Hiroshima Prefecture, Regular Engineering/Technology Classes, Master Course Research, Dissertation. The student who finishes the program is required to get a job in the manufacturing company in Hiroshima prefecture. The Hiroshima university administration strongly supports his/her application for the job. Application guidebook, programme summary and the application form are attached.

Interested students can send their applications through proper channel with the required documents to the Director, Centre for International Affairs, Anna University, Chennai 600 025 on or before 28.01.2019.

Important date, scholarship, fees and contact person are as follow:

Number of students to be admitted	: Several
Required English proficiency	: Over 600 on the TOEIC or equivalent
Admission date	: October 1, 2019
Application period	: December 1, 2018 to January 31, 2019
Announcement of results	: March 8, 2019
Scholarship	: JPY 100,000 / month for 24 months
Fees Application fee	: JPY 30,000 (The amount may be changed)
Admission fee	: JPY 282,000 (The amount may be changed)
Tuition fee	: JPY 535,800 / year (The amount may be changed)
Contact person	: Prof. Toru TAKASHINA, Program Manager, Graduate School of Engineering, Hiroshima University Tel : +81-82-424-5461 Email: <a href="mailto:takashina@hiroshima-u.ac.jp">takashina@hiroshima-u.ac.jp</a>

DIRECTOR

To  
All Deans of campuses  
All Directors and HODs (With a request to display in notice board)  
PA to Registrar

(October 2019)

Graduate School of Engineering (Master's Programs)

Application Guidebook

(Special Master Course Program for Students to Study  
Japanese-style Manufacturing)

2018

Hiroshima University

## Graduate School of Engineering Admission Policies

1. Those possessing basic scholastic abilities in each field
2. Those possessing the will for scientific study and interdisciplinary activities
3. Those possessing an interest in building a sustainable society or international collaboration/  
development through peace

### Regarding Personal Information Management and Handling

Any personal information acquired through this application (full name, date of birth, sex, etc) shall be used only for the purposes of admission selection and notification. Hiroshima University shall keep the data only of those who have been admitted for the purposes of student support (scholarship application, tuition waiver application, etc) and for the purposes of examination and research (entrance exam improvement, applicant trend surveys/analysis, etc). Hiroshima University will not use personal information for any other purpose, nor provide information to any third party.

## Application Guidebook

### October 2019 Admission

This special master course program is designed for students to study Japanese-style manufacturing. The program includes the following courses and classes etc.

Intensive Japanese Language Course, Japanese-Style Manufacturing Course (Problem Based Learning), Internship in Companies in Hiroshima Prefecture, Regular Engineering/Technology Classes, Master Course Research, Dissertation.

The Graduate School of Engineering seeks students in the following capacity:

#### 1. Number of students to be admitted

The number of students to be admitted and the address for submission of application documents are listed below.

### October 2019 Admission

Major	Number of Students	Address for Submission
Mechanical Systems Engineering	Several	Admission Section, Student Support Office, Graduate School of Engineering, Hiroshima University 1-4-1 Kagamiyama, Higashi-Hiroshima 739-8527, Japan Fax: +81-82-424-5461 Graduate School of Engineering, Hiroshima University
Mechanical Science and Engineering		
System Cybernetics		
Information Engineering		
Chemical Engineering		
Applied Chemistry		
Civil and Environmental Engineering		
Transportation and Environmental Systems		
Architecture		

## **2. Eligibility for Application**

Applicants must be foreign nationals and belong to the following applies:

- (1) Graduates/students from a partner university or Hiroshima University.
- (2) Those who visit Japan for study with a will to work for companies in Hiroshima.
- (3) Those who can speak Japanese or willing to study Japanese.

## **3. Application Requirements**

Applicants must fall under all of the above categories and have scored over 505 on the TOEFL®-PBT or over 63 on the TOEFL®-iBT (over 600 on the TOEIC®). Scores must be submitted at the time of application or equivalent. Those who have received higher education in English can apply.

## **4. Application Procedure**

- (1) Application Period

The application period shall run from **December 1, 2018 to January 31, 2019.**

## (2) Application Documents

No.	Application Documents	Notes
1	Admission Application Form	Use the prescribed form.
2	Reasons for Application	Use the prescribed form.
3	Summary of Bachelor's Thesis	Use the prescribed form.
4	Research Plan	Use the prescribed form. (Should be made after consulting with a prospective academic advisor of HU.)
5	Letter of Recommendation	Recommendation from an academic advisor. (Should be made by typewriting and signed by handwriting.)
6	Pledge	Use the prescribed form.
7	Application Fee	30,000 Japanese yen Enter your personal information on the website and make payment by a credit card. Hiroshima University entrance examination information <a href="https://www.univ-jp.com/hiroshima-u-en/portal/top/">https://www.univ-jp.com/hiroshima-u-en/portal/top/</a> Note: Please visit the website after December 1, 2018.
8	Academic Transcript	Must be written in English or Japanese issued by a university or college president or dean.
9	Certificate of Graduation, or Certificate of Expected Graduation	Must be written in English or Japanese issued by a university or college president or dean.
10	TOEFL®/TOEIC® scores (at the time of application, scores shall be reviewed and then returned)	Submit the actual score results (not a copy) from exams taken from <b>February 2017</b> until the time of application. Applicants will be unable to apply if they don't submit their original sheet. <u>(The document is not required for applicants who have received higher education in English. (Instead, please submit the document that can prove that.))</u>  Note: Please submit scores from one of the following tests: * TOEFL® * TOEIC®
11	Certification of Japanese Ability	Certification of Japanese ability, if any (additional)

- Note
- i) All documents above and examination fee will not be returned for any reason.
  - ii) Regardless of what is written in 4. Application Procedures (1) Application Period, the transfer period for the application fees shall be **December 1, 2018 to January 31, 2019.**

## (3) Application Method

Applicants enter their application information on the website and send all the original documents above together by postal mail.

## 5. Method of Selection

### Selection Method

- (1) Students will be selected after a thorough review of their submitted materials.
- (2) We have an interview if necessary.

## 6. Announcement of Results

The notification of admission will also be sent to accepted applicants by e-mail **March 8 2019**.

(No telephone enquiries regarding admission shall be accepted)

## 7. Admission Procedures

### (1) Admission Documents

Documents shall be sent to successful applicants.

### (2) Admission and Tuition Fees

- a) Admission Fee: 282,000 yen
- b) Tuition Fee: 535,800 yen (per year)

\*Admission fees shall not be returned for any reason.

\*The above fees are listed as current for **December 2018**. Should the amount be revised at the time of or after enrollment, students will be required to pay the revised fee.

### (3) Admission Procedure Period

New students will begin procedures in the middle of **September 2019**.

(Details will be announced separately.)

## 8. Scholarship

Allowance: Each grantee will be provided monthly with **100,000** yen.

The scholarship will not be paid to a grantee who takes a leave of absence or is long absent from Hiroshima university.

Scholarship will be cancelled for a grantee in the following cases. Furthermore, if scholarship payments were made during the period the following cases applied, the grantee may be ordered to return scholarship payments received during that period.

- ① If any of his/her application documents is found to be falsely stated;
- ② If he/she is subjected to disciplinary action, such as expulsion or removal from register, taken by Hiroshima University;
- ③ If it becomes definitive that the grantee will not be able to complete his/her course within the standard course term because of his/her poor academic achievement or suspension.

## 9. Inquiries, Submission

Admission Section, Student Support Office  
Graduate School of Engineering, Hiroshima University  
1-4-1 Kagamiyama, Higashi-Hiroshima 739-8527, Japan  
Fax: +81-82-424-5461  
E-mail: kou-gaku-daigakuin@office.hiroshima-u.ac.jp

# Special Master Cours Program for Students to Study Japanese-style Manufacturing ( Japanese Monozukuri )



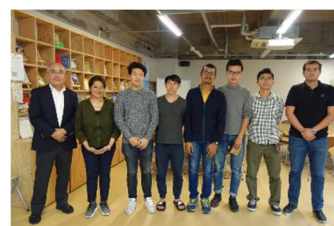
## Graduate School of Engineering Hiroshima University, Japan

**Graduate School of Engineering, Hiroshima University, will be calling for students who wish to enroll in the Special Master Course Program (Global Jinzai Program) in October 2019.**

This special master course program (Global Jinzai Program) is designed for the students to study Japanese-style manufacturing (Japanese Monozukuri). The program includes the following courses and classes etc.

Intensive Japanese Language Course, Japanese-Style Manufacturing Course (Problem Based Learning), Internship in Companies in Hiroshima Prefecture, Regular Engineering/Technology Classes, Master Course Research, Dissertation.

The student who finishes the program is required to get a job in the manufacturing company in Hiroshima prefecture. The university administration strongly supports his/her application for the job.



<New Students in 2018>

### **Important date, scholarship, fees and contact person are as follow:**

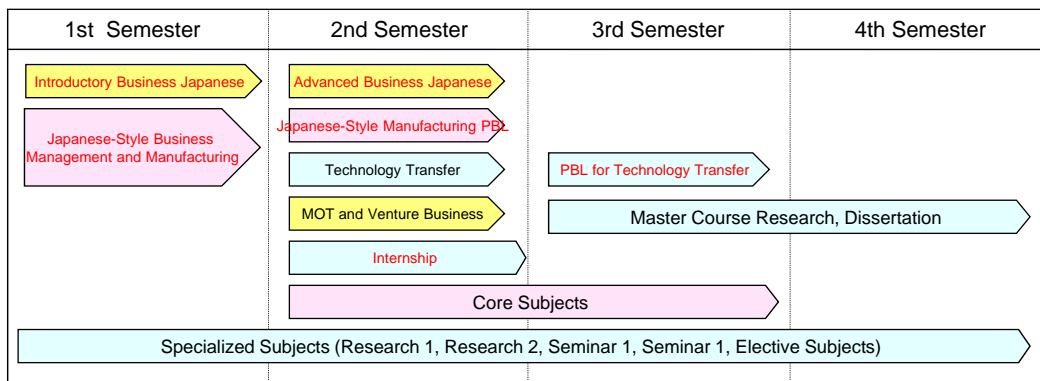
- Numbers of students to be admitted: Several
- Required English proficiency Over 600 on the TOEIC or equivalent
- Admission date: October 1, 2019
- Application period: December 1, 2018 to January 31, 2019
- Announcement of results: March 8, 2019
- Scholarship: JPY 100,000 / month for 24 months
- Fees Application fee: JPY 30,000 (The amount may be changed)  
Admission fee: JPY 282,000 (The amount may be changed)  
Tuition fee: JPY 535,800 / year (The amount may be changed)
- Contact person: Prof. Toru TAKASHINA, Program Manager,  
Graduate School of Engineering, Hiroshima University  
E-mail: takashina@hiroshima-u.ac.jp  
Fax: +81-82-424-5461



# Global Jinzai Program for Japanese Monozukuri

## Summary of Program

Common Course 6 credits	<ul style="list-style-type: none"> <li>•Introductory Business Japanese</li> <li>•Advanced Business Japanese</li> <li>•MOT and Venture Business (MOT-1)</li> </ul>	<p><b>Red character:</b> Special subjects for this program Total 35 credits are required.</p> <ul style="list-style-type: none"> <li>•Technology Transfer (MOT-2)</li> <li>•Internship</li> <li>•PBL for Technology Transfer</li> <li>•Research 1 &amp; Research 2</li> <li>•Seminar 1 &amp; Seminar 2</li> </ul>
Core Course 8 credits	<ul style="list-style-type: none"> <li>•Japanese-Style Business Management and Manufacturing</li> <li>•Japanese-Style Manufacturing PBL</li> <li>•Core subjects of each department</li> </ul>	
Required Specialized Course 13 credits		
Specialized Course 8 credits		Specialized subjects of each department



# Global Jinzai Program for Japanese Monozukuri

## Number of Students

	China	India	Indonesia	Thailand	Vietnam	Taiwan	Mexico
2009-2011	1	1	1	1	1		
2010-2012	2						
2011-2013		1		1	1		
2012-2014	1	1		2			
2013-2015		2		3			
2014-2016		3	1	1			
2015-2017	1	1	1	2			
2016-2018		2	2	1			1
2017-	1	2	1	1	1		
2018-	1	1	1	2		1	1
Total	7	14	6	14	3	1	2

# ADMISSION APPLICATION FORM

## GRADUATE SCHOOL OF ENGINEERING HIROSHIMA UNIVERSITY

広島大学大学院工学研究科（博士課程前期）入学志願票（外国人留学生特別選抜）

### Instruction（記入上の注意）

1. Application should be written either in Japanese or in Roman block capitals.  
(記入は楷書又はローマ字体を用いてください)
2. Numbers should be written in Arabic figures.  
(数字は算用数字を用いてください)
3. Year should be written in the Anno Domini system.  
(年号はすべて西暦としてください)
4. Proper noun should be written in full, and not be abbreviated.  
(固有名詞はすべて正式な名称とし、一切省略しないでください)

### 1. Name in full, in native language（姓名；自国語）：

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Family name) (First name) (Middle name)

### In Roman block capitals（ローマ字）：

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Family name) (First name) (Middle name)

### 2. Nationality（国籍）： \_\_\_\_\_

### 3. Sex（性別）： Male 男 Female 女

### 4. Date of birth（生年月日）： Year 19 \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

### 5. Present status, with the name of the university attended, or of the employer

（現職；在学大学名又は勤務先まで記入してください）：

\_\_\_\_\_

### 6. Present address, Telephone number, Fax number and E-mail address

（現住所及び電話、ファックス番号又はメールアドレス）：

\_\_\_\_\_

7. Department of your choice; Select one of the Departments (志望専攻名) :

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8. Name of academic adviser of your choice (志望指導教員名) :

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9. Academic background (学歴) :

	Name of School (学校名)	Address of School (学校所在地)	Period of attendance (在学期間)	Degree (学位)
Elementary School (小学校)			From _____ Year (年), Month (月) To _____ Year (年), Month (月)	
Lower and Upper Secondary School (中学校及び 高等学校)			From _____ Year (年), Month (月) To _____ Year (年), Month (月)	
Undergraduate Level (大学)			From _____ Year (年), Month (月) To _____ Year (年), Month (月)	
Graduate Level (大学院)			From _____ Year (年), Month (月) To _____ Year (年), Month (月)	

**10. In case there are any books or papers (including a graduation thesis) of your writing, state the titles or subjects with the names and addresses of publishers and the dates and locations of publication.**

(著書, 論文 (※卒業論文を含む) があればその題目, 出版社名, 出版年月日, 出版場所を記載してください) :

*\*Attach this form with a summary of the above papers or publication.*

((注) 著書あるいは論文の要約を同封してください)

**11. Japanese language background, if any (日本語の学習歴) :**

1) Name and address of institutions (学習機関及びその住所)

\_\_\_\_\_

2) Period of study (学習期間)

From \_\_\_\_\_ to \_\_\_\_\_  
Year (年) Month (月) Year (年) Month (月)

3) Japanese language proficiency: Evaluate your standard yourself and fill in the following blanks with × mark where appropriate.

(日本語能力：自己評価のうえ、該当欄に×印を記入してください) :

	Excellent (優)	Good (良)	Poor (不可)
Reading (読む能力)			
Writing (書く能力)			
Speaking (話す能力)			

12. Foreign language proficiency: Evaluate your standard yourself and fill in the following blanks with × mark where appropriate.

(外国語能力：自己評価のうえ、該当欄に×印を記入してください) :

	Excellent (優)	Good (良)	Poor (不可)
English (英語)			

13. Person to be notified in applicant's home country, in case of emergency (緊急の際の母国連絡先) :

1) Name in full (氏名) : \_\_\_\_\_

2) Address (住所) : \_\_\_\_\_

Telephone, Fax number or E-mail address : \_\_\_\_\_

3) Relationship (本人との関係) : \_\_\_\_\_

*Date of Application* (出願年月日) : \_\_\_\_\_

*Applicant's signature* (出願者署名) : \_\_\_\_\_

*Applicant's Name; in Roman block capitals* (出願者氏名) : \_\_\_\_\_

# Reasons for Application

(To be written in either Japanese or English)

志望理由書

(日本語又は英語で記入したもの)

Desired Department (志望専攻)		Name of Applicant (氏名)	
<p><i>Include your future plans of job in Hiroshima after graduation.</i></p>			

# Summary of Bachelor's Thesis

(To be written in either Japanese or English)

学 士 論 文 要 旨

(日本語又は英語で記入したもの)

<b>Desired Department</b> (志望専攻)		<b>Name of Applicant</b> (氏名)	
<b>Title of Bachelor's Thesis</b> (学士論文題目)			

# Research Plan

(To be written in either Japanese or English)

## 研究計画書

(日本語又は英語で記入したもの)

<b>Desired Department</b> (志望専攻)		<b>Name of Applicant</b> (氏名)	
<b>Title of Research Plan</b> (研究計画題目)			
<b>Name of academic advisor of your choice</b> (志望指導教員名)			

*Make after consulting with a prospective academic advisor of HU.*

*If you cannot find any prospective academic advisor, please make consult with Prof. Takashina.*

*email : [takashina@hiroshima-u.ac.jp](mailto:takashina@hiroshima-u.ac.jp)*

<Background>

<Purpose>

<Plan>

<Expected Results>

<Reference>

**Graduate School of Engineering, Hiroshima University**

(広島大学大学院工学研究科)



# LETTER OF RECOMMENDATION

## 推 薦 書

The President of Hiroshima University

広島大学長 殿

Name of Applicant (氏名) : \_\_\_\_\_

Date of Birth (生年月日) : \_\_\_\_\_

Nationality (国籍) : \_\_\_\_\_

Date (日付) : \_\_\_\_\_ , \_\_\_\_\_  
(month) (day) (year)

Recommender (推薦者)

Signature (署名) : \_\_\_\_\_

Name in block capitals (氏名) : \_\_\_\_\_

Affiliation (役職) : \_\_\_\_\_

Present Address (現住所) : \_\_\_\_\_

誓約書 Pledge

1. 私は、次の事項を守ることを誓約します。

- (1) このプログラムの目的を果たすために、学習又は研究に専念し、広島県での就職を目指し活動すること。
- (2) このプログラムに最後まで参加すること。
- (3) 日本の大学における学則その他大学の定める規則に従い、日本の社会秩序や法令等に違反しないよう行動すること。
- (4) 日本において債務を負った場合は、自己の責任において弁済すること。

1. I pledge to abide by the following rules;

- (1) To fulfill my obligations as this program student to the best of my ability by dedicating myself to study or research, and to find employment in Hiroshima Prefecture,
- (2) To complete the program,
- (3) To refrain from violation of university regulations, and to behave in a manner appropriate to Japanese culture and society,
- (4) To accept the responsibility for paying any debts incurred in Japan.

2. 上記事項に違反した場合、申請書類の記載事項に虚偽が発見された場合、無断に長期間プログラムへ参加しなかった場合、プログラム科目において成業の見込みがないと判断された場合、若しくは退学等の懲戒処分を受けた場合あるいは除籍となった場合には、本プログラムへの参加取り消し等の判断に従います。

2. If I am proved to have violated any of the above articles, to have made a false statement in my application documents, or to have been absent from university for a lengthy period of time without permission, or if it has been demonstrated that I fall behind academic requirements of this program, or to have been subject to disciplinary action such as expulsion or removal from the university register, I will not lodge any complaint to the decision of this program, even though it may include the suspension or revocation from the program.

3. 私は、留学生募集要項に記載されている事項をすべて了解します。

I confirm that I understand and accept all the matters stated in the application guidelines.

To President of Hiroshima University:

Date: \_\_\_\_\_

(日付) Day (日) Month (月) Year (年)

Nationality: \_\_\_\_\_

(国籍)

Applicant's Signature: \_\_\_\_\_

(申請者署名)

Applicant's Name in Roman Block Capitals: \_\_\_\_\_

(申請者氏名)