



MIT-IEDP HUB
ANNA UNIVERSITY, MIT CAMPUS,
CHENNAI – 600 044, TAMIL NADU, INDIA
<http://www.annauniv.edu/>

No. MIT-IEDP/RC/2021-01/ 12.01.2021

Recruitment Notice

Taking note of the Vision 2023 statements of the Government of Tamil Nadu, the Entrepreneurship Development and Innovation Institute, has launched a comprehensive program Innovation and Entrepreneurship Development Program (IEDP) for entrepreneurship and innovation development for all Colleges, Polytechnics, ITIs, etc. The Program is founded on three important process: i) College Entrepreneurial & Innovation Ecosystem Development Processes ii) Faculty & Student Entrepreneurship Competency Development Processes iii) Faculty and Student Innovation Promotion Processes.

The objectives of the Hub are : To Evangelize and introduce entrepreneurship, To drive capacity building activities towards entrepreneurship, To facilitate campaigns, events and conferences to promote entrepreneurship, To provide essential facilities such as labs for budding entrepreneurs and to guide deserving students to get incubation / funding through appropriate agencies.

We are looking for a dynamic individual, who can take the ownership of event management, outreach and ecosystem building activities. He/she will also be responsible for evangelism, events, workshops and other related activities that engages student innovators and entrepreneurs. This individual, along with other members, will spearhead the outreach activities such as igniters, contests, hackathons, hack days, workshops, trainings, engaging the larger student ecosystem, engaging with the academic ecosystem of the university to evangelize creativity, building things, innovation and entrepreneurship. She/he will be constantly engaging with students and faculty who are aspiring to take their first step into entrepreneurship.

Responsibilities :

- Work towards establishing a vibrant startup community by designing, delivering awareness and outreach programs.
- Ensure the effectiveness of the program reach out to relevant ecosystem like student innovators, academic staff, alumni network and potential candidates with promising ideas.
- Manage and support internal and external communication of these achievements, metrics to further the case of innovation and entrepreneurship
- Create a calendar of outreach programs, involve internal and external speakers, experts, mentors, partners in executing of such programs.

Skills And Qualifications

- Expectations: Execution and Leadership Skills
- Education: ME/ MBA

Terms

- Name of the Post: Field Coordinator
- Salary: Rs. 20,000 /- Per Month (Consolidated) + Rs.5000 (Travelling Allowance)
- Experience: Preferable
- Period: One year from the date of appointment and extendable based on the performance

Interested candidates are requested to apply through online edc@mitinida.edu and send the hardcopy of the application along with the detailed resume, with photocopies of all necessary documents addressed to The Dean, Entrepreneurship Development Cell (EDC), MIT Campus, Anna University, Chennai 600044 in a cover marked as "Application for the post of Field Coordinator at MIT-IEDP Hub" on or before 25th January 2021

Personal Profile

Applicant Name				
Father's Name				
Date of Birth				
Marital Status				
Gender				
Contact Details				
Present Address				
City /State/Pincode				
Mobile Number				
E-mail Address				
Permanent Address (If different from present address)				
ID Number (Aadhaar Number / PAN /Driving License) (Attach Scanned Copy)				
Educational Qualification				
Course /Degree	School/ College	CGPA/ Percentage	Department /Specilaization	Year of Passing
SSLC				
HSC				
Diploma				
UG				
PG				

Experience Details					
Employer Details	Designation	Job Responsibilities	Salary/month	Period From	Period To

Overall Experience: _____ Years & _____ Months

Declaration:

I declare that the information I have provided in this application form is correct and complete to my best of my knowledge and belief.

If I include any details that you know to be false or if I withhold relevant information, I may render myself liable to disqualification from the selection process.

Date :

Signature

