



Everyone Makes a Mark

## **ANNA UNIVERSITY – RYERSON UNIVERSITY - URBAN ENERGY CENTRE, ANNA UNIVERSITY Guidelines for Student Exchange Program with RU**

Applications are invited from 3<sup>rd</sup> year students of Anna University and to be submitted electronically to the AU – RU Urban Energy centre, to email [uec@annauniv.edu](mailto:uec@annauniv.edu).

### **Applicant Eligibility**

At the time of selection process, the applicant must be a full-time third year student of Anna University registered in any one undergraduate programs of Anna University.

The applications will be processed and ranked by Ryerson University, Canada and subsequently approved by the executive committee of AU – RU UEC.

Successful applicants will receive the order of assistantships in person from the Vice-chancellor of Anna University in May 2012.

### **How to complete the UEC Student Research Award Program Application**

In the applicable boxes, indicate your full name with initial (Family Name), Anna University student registration number, email and telephone number. Please note that this contact information may be used to validate the information on your application, and will be used for the notification of results.

### **Section - Academic Profile**

This should include all relevant academic performance details of the candidate upto the completed semesters.

### **Section - Scholarships and Other Awards**

List any scholarships or awards currently held in the table provided.

### **Section - Proposed Research Project**

**In partnership with your proposed academic supervisor, develop the summary and proposal document.**

In the applicable boxes, indicate the title of your proposed research project and the target research area(s) from the following list:

- Society, Economy and Politics
- Engineering, Science and Architecture
- Community Development
- Regulation and Commerce
- Conservation, Supply and Demand Management
- Energy Alternatives
- Renewable Energy
- Electric Vehicles

The summary should explain the proposal in plain language and be readable by someone with a background in the discipline but with no specialized knowledge of your particular field of research. In the space provided on the application form, give a brief description of your proposed research project for the period during which you are with RU. Be as specific as possible. Avoid using acronyms and abbreviations or explain them fully.

### **Section - Proposed Academic Supervisor**

The selected students should be able to identify an academic supervisor in the relevant area of the research project from any one of the departments at Ryerson University, correspond with them and ensure that they are willing to supervise the candidate and the proposed area of research.

### **Section - Signatures**

The Application should be forwarded by the respective Head of the Departments.

### **Proposal Document (1 page attachment to the application form)**

On a maximum of one single-sided page (not including references), provide an overview of the proposed research project. Identify the research question/problem to be addressed. Use the following headings to develop your proposal:

- (1) Research question/problem
- (2) Proposed Methodology
- (3) Expected outcome (eg. a paper or a report)

### **Presentation Standards**

Adhere to the following guidelines when completing the **application form**:

- Print must be in black ink and of letter quality
- Text must be single-spaced
- Times New Roman regular 12 pts is the accepted font, or any comparable font – no smaller
- Applications in condensed font and/or completed strictly in italics are not acceptable.

Adhere to the following guidelines when preparing your **proposal document**:

- Use white paper, 8 1/2 x 11 inches (21.5 cm x 28 cm), portrait format, with a single column
- Set margins at 3/4 of an inch (1.9 cm) (minimum) all around
- Times New Roman regular 12 pts is the accepted font, or any comparable font – no smaller
- Enter your name and student number at the top of every page, outside the set margins
- Print on one side of the page only

**Note:** Applications which do not meet the presentation standards may be rejected or be at a disadvantage in comparison with those that are complete and respect the presentation standards.

**Description of the Exchange Program**

- The selected students should have to, work with the identified supervisor for a specific period (May – July 2012, Vacation period in Anna University), in an identified research area.
- They are eligible to a lump sum payment through cheque at the end of this period on successful completion of tenure and proposed work. Selected candidates are to make their arrangements for visa, travel, living and boarding during this period.

**Expectations of the Research Program**

As a condition of the research award, the recipient will be expected to:

- Complete the proposed research project by May - June 2012.
- Organize bi-weekly status meetings with academic supervisor or as necessary
- Provide updates on the status of the research project to supervisor when requested
- Prepare a 1 page summary report within 30 days of termination of the research award describing the research outcomes and submit a copy to the UEC office, RU Canada.
- Successful applicants must receive this research award in person in a public ceremony to be held in May - July 2012 in the presence of Sponsors.
- The certificate of merit will be issued by RU Canada after the completion of the program.

**Expectations of the Academic Supervisor**

- Assist the student with the research plan and proposal document
- Provide on-going direction and research support during the tenure of the research award
- Meet with the student and provide guidance as necessary